**September 09, 2019**

**MINUTES OF THE REGULAR MEETING OF THE TOLEDO CITY COUNCIL**

**HELD IN THE COUNCIL CHAMBERS,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT 6:00 P.M.**

The meeting began at 6:01 p.m. with Mayor Pro-tem, Brian Sokol present and presiding, Mayor Lloyd was absent. Answering roll call for the City of Toledo were Graham, Vesely, Sokol, Pansegrau and Boll. Others present were McAdoo, Jordan, Chief Kendall, Speer, Mike Ledvina, Matt Zmolek and other guests.

Mayor Pro-tem Sokol requested a motion to approve the consent agenda, motioned by Boll to approve the consent agenda items except to strike from accounts payable the Brown-Winik invoice until further clarification. This was seconded by Pansegrau. All present voiced ayes, motion carried. Mayor Pro-tem requested motion to approve the consent agenda as amended, motion by Pansegrau, seconded by Graham. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes & A/P from the August 26, 2019 regular meeting. Current financial reports, bills & payroll paid from August 27, 2019 through September 09, 2019 in the amount of $253,526.61 and payroll of $22,784.98, excluding the Brown-Winik invoice. Liquor license for Reinig-Toledo Civic Center: class C license, and Jiffy #931: Class C beer permit.

|  |  |  |
| --- | --- | --- |
| **CLAIMS REPORT: 8-27-19 THRU 9-9-19** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | WATER/SEWER CHLORINE | $1,059.04 |
| AERO-MOD | SEWER REPAIR BEARINGS | $4,238.19 |
| AIRGAS NORTH CENTRAL | REINIG CO2 RENTAL | $81.42 |
| ALEX AIR APPARATUS, INC | FIRE SCBA EQUIPMENT | $1,322.84 |
| ALLIANT ENERGY | CITY ELECTRIC | $5,535.43 |
| AQUAFIX | SEWER CHEMICALS | $569.83 |
| AXON ENTERPRISES | POLICE TASER BATTERY | $65.00 |
| BALDARAS, LOWELLA | REINIG RENTAL DEPOSIT REFUND | $75.00 |
| BEAR, HEATHER | PARK KEY DEPOSIT REFUND | $10.00 |
| BOLIVER LAW FIRM | CITY LEGAL FEES | $350.00 |
| BOLL, JOE | FIRE - BIA FIRE | $165.50 |
| BOUND TREE MEDICAL, LLC | EMS SUPPLIES | $511.15 |
| CAMPBELL, PAT | REINIG MANAGER | $750.00 |
| CARGILL INC | WATER BULK SALT | $4,758.53 |
| CARQUEST OF TOLEDO | STREET OPERATING SUPPLIES | $607.59 |
| CINTAS CORPORATION #762 | CITY UNIFORMS-SUPPLIES | $451.25 |
| DOLEZAL FARM SUPPLY | CEMETERY TORDON SPRAY | $32.00 |
| EFTPS | FED/FICA TAX | $7,130.10 |
| FIRE SAFETY USA | FIRE E-ONE SEAL KIT | $253.00 |
| GRACIELA, ANGELA | REINIG RENTAL DEPOSIT REFUND | $75.00 |
| GRAINGER | SEWER SUPPLIES | $39.38 |
| HRABAK LUMBER CO. | STREET BUILDING REPAIRS | $18,254.67 |
| INDEPENDENT INSURANCE | CITY INSURANCE | $69,327.01 |
| INTERSTATE ALL BATTERY | FIRE DEPT BATTERIES | $73.80 |
| IOWA DEPARTMENT OF COMMERCE | REINIG LIQUOR LICENSE RENEWAL | $1,482.00 |
| IOWA ONE CALL | WA/SW ONE CALLS | $18.00 |
| IOWA PRISON INDUSTRIES | CITY SUPPLIES-SIGNS | $422.18 |
| IOWA STEP AND TANK | STREET/STORM SEWER REPAIRS | $165.00 |
| JORDAN, KENDALL | FIRE BIA FIRE INVESTIGATION | $101.01 |
| KEMPER TOM | CITY CONTRACT MOWING | $680.00 |
| KEYSTONE LAB INC | WATER TESTING | $190.00 |
| KLUESNER CONSTRUCTION, IN | STREET REPAIRS | $122,624.64 |
| MANATT'S, INC | STREET STORM SEWER REPAIR | $461.55 |
| MERSCHMAN FERTILIZERS LLC | SNOW-ICE CONTROL SALT | $2,934.25 |
| PAUL'S ACE HARDWARE | CITY SUPPLIES | $319.70 |
| PESKA, DEB | POLICE JANITORIAL | $75.00 |
| POSTMASTER | WA POSTAGE BILLS AUG 19 | $242.20 |
| QUILL CORPORATION | CITY SUPPLIES | $161.94 |
| RACOM | EMS RADIO ACCESSORY | $51.00 |
| SANITARY REFUSE | PARK SANITARY SERVICE | $78.54 |
| SCHARNWEBER WATER COND | CITY SUPPLIES AND REPAIRS | $846.70 |
| SCHENDEL PEST CONTROL | CITY PEST CONTROL | $57.00 |
| STOREY KENWORTHY | EMS COPIER TONER | $71.31 |
| TAMA COUNTY ECONOMIC DEV | ECONOMIC DEV FY20 DUES | $4,682.00 |
| TAMA CO. SOLIDWASTE | PARK/CITY DUMP FEES | $80.30 |
| TAMA/GRUNDY PUBLISHING | CITY PUBLICATION FEES | $205.23 |
| TOLEDO EMS | EMS UNIFORMS & FEES | $621.94 |
| TOLEDO FIRE DEPT. | FIRE BIA COMPENSATION | $228.80 |
| US CELLULAR | EMS CELL PHONES | $104.01 |
| USS POLARIS | PARK WOODS MOWER PARTS | $103.81 |
| WILKERSON HARDWARE | CITY SUPPLIES | $106.77 |
| WINDSTREAM | SHOP PHONE & INTERNET | $117.37 |
| Z LINE TRUCK & TRAILER | FIRE DEPT - 4 BATTERIES | $558.63 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$253,526.61** |
| **PAYROLL** |  | **$22,784.98** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$276,311.59** |
|  |  |  |
| **EXPENSE FUND TOTALS** |  |  |
| 001 GENERAL | $83,764.09 |  |
| 110 ROAD USE TAX | $89,845.27 |  |
| 312 FEMA DISASTER FUNDS | $26,433.57 |  |
| 600 WATER | $29,860.99 |  |
| 610 SEWER | $37,238.54 |  |
| 752 DAYCARE DEPRECIATION | $3,547.92 |  |
| 755 REINIG ESTATE | $5,621.21 |  |
| **\*\*\*\* TOTAL PAID \*\*\*\*\*** | **$276,311.59** |  |

Matt Zmolek presented information to the council regarding the City’s renewal for insurances. Overall the city’s cost was down approximately $15,000 or 14% from last year. Vesely motioned to approve the insurance renewal as presented by Zmolek, seconded by Pansegrau. All present voiced ayes, motion carried.

Mike Ledvina requested the council review parking and sidewalks around the United Methodist Church. Jordan informed of the “clear site triangle” required by city code for parking. Jordan will look at and check with city engineers.

702 S. Church – Heicey Alvarado is taking contract to her attorney so item was tabled until next meeting.

Mayor pro-tem Sokol opened the hearing at 6:15 p.m. regarding the “Status of funds update” for the CDBG Housing projects. Hearing no comments from the public, and none received either written or verbal in the clerk’s office, the hearing was closed at 6:17 p.m. with no action taken.

Bid acceptance for the CDBG Housing project at 500 S. Broadway was motioned to approve Quality Roofing & Siding in the amount of $34,050.00 by Boll, seconded by Pansegrau. All present voiced ayes, with Sokol abstaining, motion carried.

Resolution 2019-24 approving the CDBG grant contract for 500 S. Broadway, Toledo. Vesely motioned to approve, seconded by Graham. All present voiced ayes, with Sokol abstaining, motion carried.

Resolution 2019-25 approving a “Conflict of Interest” policy for the City of Toledo per FEMA guidelines was motioned to approve by Boll, seconded by Pansegrau. All present voiced ayes, motion carried.

Resolution 2019-26 approving a “Fraud Reporting” policy for the City of Toledo per FEMA guidelines was motioned to approve by Pansegrau, seconded by Vesely. All present voiced ayes, motion carried.

A review of Ordinance 2019-02, Chapter 69 Parking Regulations gained support for the changes with an addition to add “public parking” to section 69.12.1. Pansegrau motioned to set the public hearing for the ordinance amendment for the next council meeting on September 23, 2019 at 6:00 p.m., seconded by Boll. All present voiced ayes, motion carried.

The clerk’s requested permission to attend the IMFOA conference in Des Moines, IA on October 16-18, 2019. McAdoo stated that normally leave after work on Wednesday, but this year they are having training on the new Annual Financial Report forms being released which we would like to attend, so would need to be gone on Wednesday as well. Council asked to let them know in regards to coverage or office closure needed. Pansegrau motioned to approve attendance, seconded by Boll. All present voiced ayes, motion carried.

No old business presented. Department heads updated the council.

Vesely motioned to adjourn, seconded by Graham. All present voiced ayes, motion carried and meeting adjourned at 6:44 p.m.

**September 19, 2019**

**MINUTES OF THE SPECIAL COUNCIL MEETING**

**HELD IN THE COUNCIL CHAMBERS,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor John Lloyd present and presiding. Answering roll call for the City of Toledo were Vesely, Sokol, Pansegrau. Boll and Graham. Others present were Sergeant Quigley, Speer, and McAdoo, .

Mayor Lloyd stated he had received the resignation letter of Chief Bob Kendall and requested a motion to accept the resignation effective September 18, 2019. Vesely motioned to approve, seconded by Sokol. Mayor Lloyd requested discussion, hearing none, a roll call vote was taken; all present voted ayes, no nays, motion carried.

Mayor Lloyd requested a motion to appoint Sergeant Dan Quigley to interim police chief. Sokol motioned to approve the appointment, seconded by Pansegrau. a roll call vote was taken; all present voted ayes, no nays, motion carried.

Sergeant Quigley stated that the request to hire part-time coverage would be for a permanent position, not temporary. Toledo currently has one part-time police officer. Pansegrau motioned to approve the authorization to hire a permanent part-time police officer, seconded by Sokol. All present voiced ayes, no nays, motion carried.

Vesely motioned to adjourn, seconded by Pansegrau. All present voiced ayes, motion carried and meeting adjourned at 6:05 p.m.

**SEPTEMBER 23, 2019**

**MINUTES OF THE SPECIAL COUNCIL MEETING AT THE TOLEDO PUBLIC LIBRARY BEGINNING AT 5:00 P.M. AND REGULAR MEETING OF THE TOLEDO CITY COUNCIL**

**HELD IN THE COUNCIL CHAMBERS, 1007 S. PROSPECT DRIVE, TOLEDO IA AT 6:00 P.M.**

The meeting began at 5:04 p.m. with Jenny Bledsoe leading the meeting. Present for the City of Toledo were Pansegrau, Boll and Graham with Sokol arriving at 5:19 p.m. Others present were McAdoo, Stickrod, K. Holtz, E. Gumm, and Bledsoe. Mayor Lloyd and Vesely were not present.

Bledsoe informed the council regarding the library usage over the past year and informed them on the upcoming activities and improvements planned. After a tour of the facility, the meeting ended at 5:45 p.m. and the council left to return to City Hall.

The regular council meeting began at 6:01 p.m. with Mayor John Lloyd present and presiding. Answering roll call for the City of Toledo were Sokol, Pansegrau, Boll, and Graham. Vesely was absent. Others present were McAdoo, Jordan, Stickrod, Sergeant Quigley, Heicey Alvaredo, Atchison and D. McEltree.

Mayor Lloyd requested a motion to approve the consent agenda, motioned by Boll and seconded by Pansegrau. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes & A/P from the September 09, 2019 regular meeting and September 19, 2019 special meeting. Current financial reports, bills paid from September 10, 2019 through September 23, 2019 in the amount of $41,915.24 and payroll of $22,729.16. An approval of a class B wine permit, with a class E liquor license for Casey’s General Store #2653

|  |  |  |
| --- | --- | --- |
| **CLAIMS REPORT: 9-10-19 THRU 9-23-19** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ALLIANT ENERGY | CITY ELECTRIC | $137.43 |
| BAKER & TAYLOR | LIBRARY BOOKS | $139.97 |
| BDH TECHNOLOGY | POLICE DATA RECOVERY | $85.00 |
| BLEDSOE, JENNIFER | LIBRARY REIMBURSEMENT-BUSINESS CARDS | $22.38 |
| CAMPBELL, PAT | REINIG MANAGER | $750.00 |
| CHYMA'S MACHINE & WELDING | SEWER ANGLE IRON | $42.52 |
| CONTRACTOR SOLUTIONS | WATER/SEWER PUMP & PARTS | $2,532.45 |
| CORRPRO COMPANIES INC | WATER TOWER REPAIR | $9,400.00 |
| DOLL DISTRIBUTING | REINIG ALCOHOL-EVENT 9/21/19 | $89.45 |
| EFTPS | FED/FICA TAX | $7,232.54 |
| ELECTRIC SUPPLY OF MARSHALLTOWN | POLICE LIGHT BULBS | $82.00 |
| G WORKS | SW/WA/CLK SOFTWARE TRAINING | $361.55 |
| GRONEWOLD, BELL, KYHNN & CO.P. | CITY PARTIAL AUDIT FEES | $1,750.00 |
| INGRAM | LIBRARY BOOKS | $290.31 |
| IOWA LAW ENFORCEMENT ACADEMY | POLICE TRAINING/UNIFORM-HOWE | $864.00 |
| IOWA ONE CALL | WA/SW ONE CALLS | $21.60 |
| JETCO INC | WATER VFD REPAIR | $5,656.35 |
| KEMPER TOM | CITY CONTRACT MOWING | $340.00 |
| KEYSTONE LAB INC | WATER/SEWER TESTING | $1,971.90 |
| KIRKWOOD COMMUNITY COLLEGE | FIRE DEPT TRAINING-STANTON | $110.00 |
| MEDIACOM | CITY PHONE & INTERNET | $528.30 |
| MEDICAP PHARMACY #8019 | EMS SUPPLIES | $234.56 |
| MUNICIPAL SUPPLY CO | WATER/SEWER SUPPORT/SUPPLIES | $2,284.50 |
| NEW CENTURY FARM SERVICE | CITY FUEL & SUPPLIES | $4,681.00 |
| OVERHEAD DOOR COMPANY | POLICE GARAGE DOOR REPAIR | $94.00 |
| PESKA, DEB | POLICE JANITORIAL | $75.00 |
| PREMIER OFFICE EQUIPMENT | LIBRARY COPIER FEES | $22.15 |
| S & S CAR WASH | SEWER SUPPLIES-TURBO NOZZLE | $103.30 |
| SCHARNWEBER WATER COND | REINIG SOFTNER SALT | $30.00 |
| STOREY KENWORTHY | EMS SUPPLIES-PRINTER TONER | $71.31 |
| SYNCB/AMAZON | LIBRARY DVDS & SUPPLIES | $164.68 |
| TRI-STATE LOCK SERVICE | POLICE LOCK CHANGE | $132.00 |
| UNITY POINT HEALTH | STREET RANDOM DRUG SCREEN | $89.00 |
| US BANK EQUIPMENT FINANCE | LIBRARY COPIER LEASE FEE | $119.77 |
| VERIZON WIRELESS | POLICE WIRELESS | $120.13 |
| VISA | CITY SUPPLIES | $1,186.59 |
| Z LINE TRUCK & TRAILER | CEMETERY 2006 COLORADO TIRE | $99.50 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$41,915.24** |
| **PAYROLL** |  | **$22,729.16** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$64,644.40** |
|  |  |  |
| **EXPENSE FUND TOTALS** |  |  |
| 001 GENERAL | $29,249.33 |  |
| 110 ROAD USE TAX | $4,970.90 |  |
| 600 WATER | $20,923.03 |  |
| 610 SEWER | $8,389.02 |  |
| 755 REINIG ESTATE | $1,112.12 |  |
| **\*\*\*\* TOTAL PAID \*\*\*\*\*** | **$64,644.40** |  |
|  |  |  |
| **REVENUE FUND TOTALS** |  |  |
| 001 GENERAL | $74,699.20 |  |
| 110 ROAD USE TAX | $33,635.32 |  |
| 112 EMPLOYEE BENEFITS | $30,646.47 |  |
| 119 EMERGENCY FUND | $1,729.83 |  |
| 200 DEBT SERVICE FUND | $19,024.65 |  |
| 301 HOUSING PROJECTS | $9,751.00 |  |
| 303 FIRE CAPITAL EQUIPMENT | $21,618.00 |  |
| 600 WATER | $42,601.86 |  |
| 601 WATER DEPOSITS | $750.00 |  |
| 602 WATER SINKING | $14,223.52 |  |
| 610 SEWER | $41,483.49 |  |
| 612 SEWER SINKING | $4,064.66 |  |
| 670 SOLID WASTE | $2,550.61 |  |
| 680 AMBULANCE | $2,237.14 |  |
| 750 DAYCARE ENTERPRISES | $935.08 |  |
| 755 REINIG ESTATE | $3,151.60 |  |
| **\*\*\*\* TOTAL REVENUES \*\*\*\*\*** | **$303,102.43** |  |

Under new business, Sokol requested to remove the health insurance for Bob Kendall from the agenda. Mayor Lloyd moved on to the approval to advertise the police chief position. Boll motioned to approve, seconded by Sokol. All present voiced ayes, motion carried. The advertisement is to be posted at City Hall, on social media, and the PoliceOne.com website.

Alvarado informed the council that the contract for the waiver of maintenance fees on property located at 702 S. Church Street was approved by her attorney and she wished to proceed. Pansegrau motioned to approve the contract, seconded by Sokol, all present voiced ayes, motion carried.

Mayor Lloyd opened the public hearing at 6:07 p.m. for the first reading of ordinance 2019-02 amending chapter 69 of the Toledo Code of Ordinances regarding the regulating of parking. Mayor Lloyd read the additions of section 69.07 (18) which prohibits parking upon the terrace or parking which is designated as that area between the curb line, where curbing has been installed. It also added section 69.12 Truck, trailer and boat parking limited which was read. McAdoo stated there were no comments written or oral heard in the clerk’s office, and Mayor Lloyd requested public comment, hearing none Pansegrau motioned to close the hearing at 6:08 p.m. seconded by Sokol. All present voiced ayes, motion carried.

Graham motioned to approve the first reading of ordinance 2019-2, seconded by Boll. Roll call vote; all present voiced ayes, no nays, motion carried.

Sokol motioned to approve Resolution 2019-27 waiving the second and third reading of ordinance 2019-02, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Boll motioned to approve Resolution 2019-28 transferring funds from the 500 Veterans fund account to 001 general fund account, seconded by Sokol. Roll call vote; all present voiced ayes, no nays, motion carried.

Mayor Lloyd directed the Daycare lease renewal be put on the next meeting agenda and will not have any changes except to move out another three years.

Sokol motioned to approve Resolution 2019-29: FY19 Street Finance Report, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Pansegrau motioned to approve Resolution 2019-30 transferring funds and closing account for the Ross Street capital project account, seconded by Sokol. Roll call vote; all present voiced ayes, no nays, motion carried.

Sokol motioned to set the City of Toledo Halloween Trick or Treat day and time for Thursday, October 31, 2019 from 5:00 p.m. to 7:30 p.m., seconded by Pansegrau. All present voiced ayes, motion carried.

No old business presented. Department heads updated the council. Stickrod recommended a closed session in the next week be scheduled.

Pansegrau motioned to adjourn, seconded by Sokol. All present voiced ayes, motion carried and meeting adjourned at 6:35 p.m.

**September 30, 2019**

**MINUTES OF THE SPECIAL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA**

**HELD IN THE COUNCIL CHAMBERS,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT 5:00 P.M.**

The meeting began at 5:00 p.m. with Mayor John D. Lloyd present and presiding. Answering roll call for the City of Toledo were Sokol, Pansegrau. Boll, Vesely, and Graham. Others present were Attorney Stickrod, McAdoo, and Interim Police Chief Quigley.

Mayor Lloyd requested, on advice of counsel, for a motion to move into closed session per Iowa Code 21.5(a) to review or discuss records which are required or authorized by state or federal law to be kept confidential, and 21.5(k) to discuss information contained in confidential records in the custody of a governmental body. Vesely motioned to move into closed session, seconded by Boll. Mayor Lloyd requested voice vote and all present voiced ayes, no nays, motion carried.

Pansegrau motioned to move out of closed session into open @ 6:00 p.m., seconded by Graham. Mayor Lloyd requested voice vote and all present voiced ayes, no nays, motion carried.

In open session, no action was taken on the closed session. Graham requested the council to entertain a joint proclamation with Tama regarding Indigenous Day on October 14th. Graham requested that it be on the next agenda.

Sokol motioned to adjourn, seconded by Boll. All present voiced ayes, motion carried and meeting adjourned at 6:10 p.m.