**October 12, 2020**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, and Cook in person, Graham and Cremeans electronically by zoom. Pansegrau was absent. Others present were Chief Shepard, McAdoo, Katherine Ollendieck, Dvorak, Julie Winter and Sarah Runkel from Region 6 and others via zoom.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cook. All present and electronically voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from September 28, 2020 regular council meeting. The current financial reports, September 2020 bank reconciliation, and the bills paid from September 29, 2020 through October 12, 2020 in the amount of $279,785.20, and payroll in the amount of $23,993.44. A liquor license for Twin Town Liquor and numerous building permits.

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| **CLAIMS REPORT: 09-29-2020 THRU 10-12-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| 3E  | CITY GENERATOR MAINTENANCE  | $1,529.84 |
| AIRGAS NORTH CENTRAL  | REINIG CO2 TANK RENTALS  | $87.03 |
| ALLIANT ENERGY | CITY ELECTRIC  | $3,752.66 |
| AQUAFIX  | SEWER CHEMICALS  | $3,599.00 |
| BASE  | CITY HRA/FLEX NOV 2020 FEES  | $112.00 |
| BOUND TREE MEDICAL, LLC  | EMS SUPPLIES  | $647.81 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARQUEST OF TOLEDO  | CITY MAINT/REPAIR SUPPLIES  | $755.54 |
| CINTAS CORPORATION | CITY UNIFORMS/SUPPLIES  | $382.62 |
| CSS CONSULTING  | POLICE TECH SUPPORT/BACK-UP  | $107.00 |
| CUSTOM TREE CARE INC  | DERECHO TREE DEBRIS REMOVAL  | $145,866.24 |
| DANKO EMERGENCY EQUIPMENT  | FIRE VALVE/HOSE  | $784.07 |
| EFTPS  | FED/FICA TAX  | $7,524.24 |
| ELECTRIC SUPPLY | FIRE LIGHT REPAIR #141  | $220.00 |
| GRONEWOLD, BELL, KYHNN & CO. | CITY FY20 AUDIT  | $5,300.00 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $238.59 |
| INDEPENDENT INSURANCE | STR/SEWER NEW EQUIP INSURANCE  | $330.00 |
| IOWA DNR  | WATER FY21 USE PERMIT  | $95.00 |
| J & V AUTO PARTS  | EMS BATTERIES #131  | $460.00 |
| K & M SANITATION  | CITY SANITATION FEES  | $145.00 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $350.00 |
| KIESLER'S POLICE SUPPLY  | POLICE AMMO  | $170.00 |
| MARTENS, MELINDA  | REINIG BARTENDER  | $124.00 |
| MEDICAP PHARMACY  | EMS SUPPLIES  | $86.24 |
| MEEK, BRAD  | MED DEDUCTIBLE REIMBURSMENT  | $2,000.00 |
| MORGAN, CHRISTIE  | REINIG RENTAL DEPOSIT REFUND  | $50.00 |
| PAPAKEE, AUTUMN  | REINIG RENTAL DEPOSIT REFUND  | $50.00 |
| PAPAKEE, FRANCESCA  | REINIG RENTAL DEPOSIT REFUND  | $75.00 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $122.57 |
| PITNEY BOWES INC  | CITY POSTAGE MACHINE LEASE  | $145.92 |
| POSTMASTER  | SEPT 2020 UTILITY BILLING POSTAGE  | $244.53 |
| PRO HYDRO-TESTING  | FIRE HYDRO TESTING  | $156.00 |
| QUILL CORPORATION  | CITY SUPPLIES  | $167.63 |
| ROSTAN SOLUTIONS LLC  | DERECHO DEBRIS MONITORING  | $51,534.50 |
| SANITARY REFUSE  | PARK GARBAGE SERVICE  | $78.54 |
| SCHARNWEBER WATER COND  | DERECHO STR LIGHT REPAIR  | $5,494.20 |
| SCHENDEL PEST CONTROL  | CITY PEST CONTROL  | $59.00 |
| SKID PRO ATTACHMENTS  | STREET STUMP GRINDER  | $4,554.10 |
| SNYDER & ASSOCIATES, INC  | CITY ENGINEERING FEES  | $229.38 |
| SUCHANEK TRUDY  | REINIG BARTENDER  | $124.00 |
| TAMA CO. SOLIDWASTE  | DERECHO CITY DEBRIS REMOVAL  | $1,219.90 |
| TAMA COUNTY HUMANE SOCIETY  | CITY DOG IMPOUND FEES  | $100.00 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $334.82 |
| THYS MOTOR GROUP  | POLICE 2020 DODGE DURANGO  | $31,808.00 |
| TOLEDO EMS  | EMS 3RD QTR 2020 COMPENSATION  | $4,305.00 |
| TOLEDO FIRE DEPT.  | FIRE 2020 3RD QTR COMPENSATION  | $2,000.00 |
| TOWN & COUNTRY WHOLESALE  | REINIG SUPPLIES  | $47.06 |
| USABLUEBOOK  | WATER SUPPLIES  | $101.42 |
| VILEZ-KELLOGG, SYDNEY  | REINIG RENTAL DEPOSIT REFUND  | $400.00 |
| WELSH, AUDRA  | REINIG RENTAL DEPOSIT REFUND  | $400.00 |
| WILKERSON HARDWARE  | CITY SUPPLIES  | $38.85 |
| WINDSTREAM  | POLICE PHONE/INTERNET  | $372.33 |
| Z LINE TRUCK & TRAILER  | CITY TIRE REPAIR  | $155.57 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$279,785.20** |
| **PAYROLL** |  | **$23,993.44** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$303,778.64** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $69,923.73 |  |
| ROAD USE TAX  | $9,401.37 |  |
| EMPLOYEE BENEFITS  | $91.08 |  |
| FEMA DISASTER  | $204,036.46 |  |
| WATER  | $4,404.10 |  |
| SEWER  | $13,742.81 |  |
| REINIG ESTATE  | $2,179.09 |  |
| **TOTAL FUNDS**  | **$303,778.64** |  |

Under new business, proposed resolution 2020-39 to approve the FY20 Urban Renewal Report was before the council. McAdoo commented that this report is based on TIFF and Toledo currently does not utilize this. Cook motioned to approve, seconded by Boll. Roll call vote: all present voiced ayes, no nays, motion carried.

Katherine Ollendieck was present to update the council on the Trees Forever project and our process for the “Iowa’s Living Roadways Community Visioning program” application. A letter of support for the project was motioned by Boll to approve, seconded by Cook. Roll call vote: all present voiced ayes, no nays, motion carried.

Proposed Resolution #2020-40 giving approval to create a fund account to track the project, and fund as required the necessary $2,000.00 as part of the application process was motioned to approve by Cremeans, seconded by Cook. Roll call vote: all present voiced ayes, no nays, motion carried.

LTD Broadband has approached Toledo to request putting equipment on the City water tower. Mitch & Rebecca, with LTD, were present by Zoom to inform the city of their offer for use of the water tower. LTD would either pay yearly rental, or provide to each city building free services. This includes free install, router, and equipment. The broadband would mount equipment on tower unobtrusively, but would need a 110-power outlet that they would provide, but the city would pay the electric. Council requested that they send references of other cities they have worked with, and a contract to review.

Region 6 staff, Julie Winter & Sarah Runkel presented to the council information on IEDA program – Downtown Revitalization Grant of $500,000 but would require matching funds. The Council agreed to proceed with having Region 6 do one-on-one contact with business owners to start the process. This is at no cost to the city and does not commit to the process. Runkel also informed the city about possibly doing a five-year plan for the city.

The discussion on main level residential in the downtown was tabled until after the region 6 canvas of owners, as those buildings would not be eligible if converted.

No old business, or public comments. The Council received updates. Chief Shepard reported that they have received the 2020 Dodge Durango, just waiting for it to be outfitted. Public works informed council that sludge building is emptied to be repaired, but salt storage would not be done until next spring. Piles are being put on the berms, and the last day for that was September 14, 2020. Council directed public works not to pick them up, since it is past the deadline. Boll motioned to adjourn, seconded by Cook. All present in person and electronically voiced ayes, motion carried and the meeting adjourned at 7:15 p.m.

**October 26, 2020**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cook, Cremeans, Pansegrau, and Boll in person, Graham joined at 6:10 p.m. electronically by zoom. Others present were McAdoo, Sergeant Quigley, Jordan, Marquess, Dvorak, S. Vesely and others via zoom.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Pansegrau and seconded by Boll. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from October 12, 2020 regular council meeting. The current financial reports and the bills paid from October 13, 2020 through October 26, 2020 in the amount of $83,507.08, and payroll in the amount of $24,555.71. A liquor license for Flaming Office LLC and building permit for 614 E. Grace and 402 S. Broadway.

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| **CLAIMS REPORT: 10-13-2020 THRU 10-26-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER/SEWER CHLORINE  | $459.20 |
| AERO-MOD  | SEWER REPAIR PARTS  | $771.49 |
| ALLIANT ENERGY | CITY ELECTRIC/GAS  | $11,044.64 |
| BANKCORP  | CITY FLEX OCT 2020-ACH DRAW  | $99.54 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CJ COOPER & ASSOCIATES INC  | STREETS RANDOM TEST FEES  | $70.00 |
| CODE 4  | POLICE BUSINESS CARDS  | $150.00 |
| CSS CONSULTING  | POLICE IT SUPPORT/ENGINEERING  | $267.95 |
| EFTPS  | FED/FICA TAX  | $7,706.48 |
| GALLS  | POLICE UNIFORMS  | $375.94 |
| GREENFIELD CONTRACTORS  | SEWER HOOP BLDG REPAIR-DERECHO  | $8,600.11 |
| HAWKEYE LOCK & SECURITY  | LIBRARY LOCK REPAIR  | $279.31 |
| HOLIDAY INN  | CLERK IMFOA TRAINING  | $403.20 |
| INGRAM  | LIBRARY BOOKS/AUDIO  | $831.83 |
| IOWA ONE CALL  | WA/SW ONE CALLS  | $44.10 |
| IOWA POETRY ASSOCIATION  | LIBRARY BOOK  | $9.00 |
| IOWA PUMP WORKS  | SEWER LIFT STATION REPAIR  | $815.00 |
| IOWA ROOF COATINGS  | FIRE/EMS ROOF REPAIR-DERECHO  | $22,425.00 |
| KEYSTONE LAB INC  | WATER/SEWER TESTING FEES  | $1,971.90 |
| MANATT'S, INC  | DERECHO CONCRETE-HIGH ST/SWALK  | $1,589.00 |
| MARQUESS LAW FIRM, PLC  | CITY LEGAL FEES  | $385.00 |
| MARTIN EQUIPMENT | STREET ENDLOADER/SKID PARTS  | $327.60 |
| MCADOO, KIM  | CLERK MILEAGE IMFOA CONFERENCE  | $114.94 |
| MCFATE SEAN  | STREET BOOT REIMBURSEMENT  | $139.99 |
| MCFATE, MARK  | REINIG RENTAL DEPOSIT REFUND  | $75.00 |
| MEDIACOM  | CITY PHONE/INTERNET  | $398.96 |
| NEW CENTURY FARM SERVICE  | CITY FUEL/LAWN CHEMICALS  | $5,312.55 |
| NUTRI-JECT SYSTEMS INC  | SEWER SLUDGE REMOVAL  | $10,518.00 |
| ON-TARGET SOLUTIONS GROUP INC  | POLICE TRAINING  | $350.00 |
| OVERHEAD DOOR COMPANY  | SEWER DOOR REPAIR  | $227.50 |
| QUILL CORPORATION  | LIBRARY OFFICE SUPPLIES  | $108.71 |
| RELIANCE STANDARD LIFE INSURANCE | CITY LIFE INSURANCE PREMIUMS  | $162.00 |
| SCHENDEL PEST CONTROL  | LIBRARY QTRLY PEST CONTROL  | $47.50 |
| SPIECKER, MELVIN  | REINIG RENTAL DEPOSIT REFUND  | $50.00 |
| SYNCB/AMAZON  | LIBRARY DVD'S/AUDIO  | $110.70 |
| TAMA COUNTY ECONOMIC DEV  | CITY ECON DEV FY20-21 DUES  | $4,682.00 |
| US BANK EQUIPMENT FINANCE  | LIBRARY COPIER LEASE FEE  | $128.12 |
| VERIZON WIRELESS  | POLICE/EMS WIRELESS  | $491.11 |
| VISA  | FEMA-DERECHO SUPPLIES  | $852.79 |
| WELCH JUDY  | CLERK OFFICE COVERAGE/TRAINING  | $217.50 |
| WILKS REPAIR  | POLICE CAR 40 REPAIR  | $143.42 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$83,507.08** |
| **PAYROLL** |  | **$24,555.71** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$108,062.79** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $39,777.86 |  |
| ROAD USE TAX  | $6,015.91 |  |
| EMPLOYEE BENEFITS  | $132.00 |  |
| FEMA DISASTER  | $33,405.20 |  |
| WATER  | $7,213.95 |  |
| SEWER  | $19,799.04 |  |
| REINIG ESTATE  | $1,718.83 |  |
| **TOTAL FUNDS**  | **$108,062.79** |  |
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| **REVENUE FUND TOTALS** |  |  |
| GENERAL  | $392,751.97  |  |
| ROAD USE TAX | $20,245.37  |  |
| EMPLOYEE BENEFITS | $96,944.42  |  |
| EMERGENCY | $6,509.44  |  |
| GIFT & TRUST - LIBRARY | $1,666.71  |  |
| DEBT SERVICE | $89,193.35  |  |
| WATER | $57,197.34  |  |
| SEWER | $45,793.33  |  |
| SOLID WASTE COLLECTION  | $5,412.29  |  |
| REINIG ESTATE  | $3,357.00  |  |
| **TOTAL FUNDS** | **$719,071.22**  |  |

Under new business, council discussed the possible lease agreement with LTD Broadband. The council will take action at the next council meeting.

The Tama County Solid Waste Disposal Commission has proposed updating the 28E agreement originally finalized in 1979. Council had reviewed proposed articles of agreement, and Resolution #2020-41 to approve the revised agreement was before the council. Pansegrau motioned to approve resolution 2020-41, seconded by Cremeans. Roll call vote: all present in person and electronically voiced ayes, no nays. Motion carried.

Fire Chief Jordan explained to the council that the Dixon family wishes to donate and place a plaque for the bell located at the fire station and they are requesting council approval. Pansegrau motioned to approve, seconded by Boll. All present in person and electronically voiced ayes, no nays. Motion carried.

No old business, or public comments. The Council received updates from the departments. Hearing no other comments, the council closed the regular meeting at 6:34 p.m. and moved into a work session to conclude codification.

Cook motioned to adjourn, seconded by Cremeans. All present in person and electronically voiced ayes, motion carried and the meeting adjourned at 7:04 p.m.