**November 09, 2020**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, and Boll in person, Graham and Cook joined electronically by zoom. Others present were McAdoo, Chief Shepard, Jordan, Marquess, Dvorak, and Lyon.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present & electronically voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from October 26, 2020 regular council meeting. The current financial reports and bank reconciliation for October 2020. Bills paid from October 27, 2020 through November 09, 2020 in the amount of $312,792.21, and payroll in the amount of $24,499.70. A liquor license for Bumblebee’s Pizza.

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| **CLAIMS REPORT: 10-27-2020 THRU 11-09-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER CHLORINE  | $113.14 |
| AFLAC  | EMPLOYEE DEDUCTIONS  | $1,056.54 |
| AIRGAS NORTH CENTRAL  | REINIG CO2 RENTAL/LEASE  | $216.72 |
| ALEX AIR APPARATUS, INC  | FIRE MISC SUPPLIES  | $1,661.40 |
| ALLIANT ENERGY | CITY ELECTRIC | $3,673.20 |
| VAN DEE - APFEL, JILLENE  | CLERK MEDICAL DEDUCTIBLE REIMBURSEMENT  | $1,000.00 |
| BASE  | CITY NOV 2020 HRA/125 MGMT FEE  | $112.00 |
| BOUND TREE MEDICAL, LLC  | EMS SUPPLIES  | $167.90 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARGILL INC  | WATER BULK SALT  | $4,893.61 |
| CARQUEST OF TOLEDO  | CITY MAINT/REPAIR SUPPLIES  | $305.02 |
| CINTAS CORPORATION | CITY UNIFORMS/SUPPLIES  | $320.54 |
| COMPASS  | CITY CHECKS/UTILITY BILL PRINTING  | $1,308.98 |
| CUSTOM TREE CARE INC  | DERECHO TREE DEBRIS REMOVAL  | $66,567.15 |
| D'S AUTO & TRUCK  | FIRE #152 TRANSMISSION FLUSH  | $306.33 |
| DANKO EMERGENCY EQUIPMENT  | FIRE TURN-OUT GEAR  | $30,992.28 |
| EFTPS  | FED/FICA TAX  | $7,860.28 |
| EMERGENCY MEDICAL PRODUCT  | EMS SUPPLIES  | $129.48 |
| EQUITABLE  | DEFFERED COMP  | $525.00 |
| FAIR MANUFACTURING INC  | SNOW BLOWER REPAIR PART  | $808.53 |
| G WORKS  | CITY SOFTWARE ANNUAL RENEWAL  | $4,623.06 |
| GALLS  | POLICE UNIFORMS  | $99.99 |
| GRAY, JULIE  | REINIG RENTAL DEPOSIT REFUND  | $100.00 |
| GREENFIELD CONTRACTORS  | DERECHO HOOP BUILDING REPAIRS  | $7,850.12 |
| GRONEWOLD, BELL, KYHNN & CO.P. | CITY AUDIT  | $2,400.00 |
| HATCH GRADING & CONTRACTING  | DERECHO CLEAN-UP  | $90,000.00 |
| HAWKEYE FIRE & SAFETY  | REINIG HOOD INSPECTION  | $146.30 |
| HOWE KYLE  | TARGET CONSTRUCTION REIMBURSEMENT  | $29.94 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $2,545.56 |
| IMWCA  | CITY ADDTL AUDIT W/C PREMIUMS  | $238.00 |
| INDEPENDENT INSURANCE | POLICE 2020 DURANGO ADDITION  | $980.00 |
| INTERSTATE ALL BATTERY  | FIRE PAGER BATTERIES  | $54.00 |
| IOWA DEPARTMENT OF REVENUE  | STATE TAX  | $3,941.00 |
| IOWA PUMP WORKS  | SEWER LIFT STATION PUMP REPAIR  | $7,221.42 |
| IPERS  | IPERS DEDUCTIONS | $16,136.61 |
| IRWA  | EMPLOYEE VISION DEDUCTION  | $120.40 |
| K & M SANITATION  | CITY SANITATION FEES  | $145.00 |
| KELTEK INCORPORATED  | POLICE CAR #31 EQUIPMENT | $14,451.37 |
| MANATT'S, INC  | WATER MAIN BREAK REPAIRS  | $1,360.00 |
| MARTIN EQUIPMENT OF IA IL  | DERECHO END LOADER PARTS  | $84.70 |
| MEDICAP PHARMACY #8019  | EMS SUPPLIES  | $494.50 |
| MUNICIPAL EMERGENCY SERVICES  | FIRE MISC SUPPLIES  | $200.00 |
| MUNICIPAL SUPPLY CO  | WATER/SEWER METERS  | $1,518.78 |
| NORTHLAND/NORSOLV  | STREET CLEANER CHEMICALS  | $178.95 |
| OK TIRE STORES  | POLICE FORD 2016 ALIGNMENT  | $74.90 |
| PAPAKEE, FRANCESCA  | REINIG RENTAL DEPOSIT REFUND  | $75.00 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $126.98 |
| POSTMASTER  | UTILITY BILLING POSTAGE  | $243.67 |
| RACOM  | EMS RADIO UPGRADES  | $706.50 |
| SANITARY REFUSE  | PARK GARBAGE SERVICE  | $78.54 |
| SCHARNWEBER WATER COND  | DERECHO BRUSH PILE/SEWER PARTS  | $2,745.15 |
| SCHENDEL PEST CONTROL  | FIRE PEST CONTROL  | $27.50 |
| TAMA CO. SOLIDWASTE  | DERECHO DEBRIS CLEAN-UP  | $62.15 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $221.72 |
| TOLEDO EMS  | EMS DEA FEE REIMBURSMENT  | $1,678.00 |
| VAN WALL EQUIPMENT  | DERECHO REPAIR/PARTS  | $158.62 |
| WELLMARK | CITY OCT 2020 INSURANCE PREM  | $26,155.36 |
| WENDLING QUARRIES, INC.  | WATER MAIN BREAK  | $206.31 |
| WILKERSON HARDWARE  | CITY OPERATING SUPPLIES  | $10.43 |
| WINDSTREAM  | CITY PHONE/INTERNET  | $479.19 |
| WUNN, NATHAN  | POLICE CAR FUSE REIMBURSEMENT  | $4.49 |
| Z LINE TRUCK & TRAILER  | CITY REPAIR/SUPPLIES  | $2,049.90 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$312,792.21** |
| **PAYROLL** |  | **$24,499.70** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$337,291.91** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $113,333.22 |  |
| ROAD USE TAX  | $11,113.89 |  |
| EMPLOYEE BENEFITS  | $2,194.68 |  |
| FEMA DISASTER  | $168,371.85 |  |
| WATER  | $17,042.97 |  |
| SEWER  | $23,859.14 |  |
| REINIG ESTATE  | $1,376.16 |  |
| **TOTAL FUNDS**  | **$337,291.91** |  |

Under new business, council reviewed the lease agreement with LTD Broadband for space on the water tower at $150.00 per month and for a term of five years. Attorney Marquess had no issues. Resolution #2020-42 approving the lease agreement was before the council. Pansegrau motioned to approve, seconded by Cremeans. Roll call vote: all present in person and electronically voiced ayes, no nays. Motion carried.

City clerk reviewed the AFR (Annual Financial Report) for fiscal year ending June 30, 2020 with the council and requested permission to publish. Cremeans motioned to approve, seconded by Pansegrau. All present in person and electronically voiced ayes, no nays. Motion carried.

Mayor Sokol, with Eric Lyon brought before the council the information on damage to the Butter Cow sculpture from the derecho. It is currently made from fiberglass. The city owns and has insured but unknown to what extent it is covered at this time. A group has been formed to begin fundraising to recast a bronze statue for Toledo and Mayor Sokol would like the City of Toledo to pledge funds of $20,000 over two years from hotel/motel. The Lyon family stated they would also be contributing. Boll motioned to approve committing hotel/motel funds towards the sculpture, seconded by Pansegrau. All present in person and electronically voiced ayes, no nays. Motion carried.

No old business, or public comments. The Council received updates from the departments.

Hearing no other comments, Cremeans motioned to adjourn, seconded by Pansegrau. All present in person and electronically voiced ayes, motion carried and the meeting adjourned at 6:44 p.m.

**November 23, 2020**

**MINUTES OF THE SPECIAL JOINT TAMA-TOLEDO COUNCIL MEETING**

**AND THE REGULAR CITY COUNCIL MEETING FOR TOLEDO, IOWA**

**HELD IN THE COUNCIL CHAMBERS, TOLEDO-REINIG CIVIC CENTER AT 5:30 P.M.**

The joint meeting began at 5:30 p.m. with Toledo Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham and Cook via Zoom. Cremeans, Pansegrau, and Boll were present. Answering roll call for Tama by Devig were Beatty and Babinat via Zoom. Michaels and Thomas were present and Haughey was absent. Mayor Ray joined by Zoom shortly after. Others present were Jordan, Marquess, Rathjen, McAdoo, K. Jordan, S. Zmolek, K. Howe and numerous guests. Those present electronically were Chief Shepard, Bryan Anderson, and Jamie Busch.

Mayor Sokol welcomed all guests and opened the floor to the Rec board. Jerimi Kopsa, along with Brooke Yuska were present by Zoom for the STC Rec Board. Kopsa stated that he is stepping down and Brooke Yuska would be transitioning into the treasurer position in the future. Due to Covid, the Rec programs were not held during the summer of 2020, but hope to be able to hold those programs in the coming year. The Rec Board Thanked both Toledo and Tama for their support, and requested it continue.

Jake Jacobson was unable to attend for the Rec Trail Board, but Devig updated on account balance for Rec trail at $8,562.28. The trail committee worked to clean up the trail after the derecho, but also wanted to express thanks to Toledo and Tama for their clean-up efforts and continued support of the trail. Jacobson again requested Cities to look at budgeting money to the trail upkeep in the coming years.

Shayna Zmolek expressed Thanks to Toledo and Tama for their support. This year the pool had an unusual season due to Covid and did not open, but were able to complete some “big ticket” repair items for the pool. The pool ended the year with a balance of $50,311.82. Zmolek requested the councils review the 28E agreement updates proposed. As far as she knew it has never been updated since the inception of the pool. Major points were that the financials would stay in Tama, as Toledo does all prep, maintenance and closure of the pool and equipment each year to balance shared employee costs and not have to change all billing and familiarizing of software every three years.

Discussion of the 28E agreement indicated a need to clarify a section under 5.c., and then will be brought back to the councils for approval on their next agendas.

Zmolek then requested to have clarified on who should pay for the repairing the pool parking lot at an estimated cost of approximately $24,400.00? After discussion, both councils determined that the pool board should pay out of the pool budget, but the cities would look at increasing their yearly allocations at budget time. The current amount is $54,000 annually from each city.

Cremeans motioned to adjourn the joint council meeting, seconded by Pansegrau. All ayes, motion carried and the joint meeting adjourned at 6:16 p.m.

The Toledo City Council meeting was called to order at 6:18 p.m. Mayor Sokol was present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, and Boll in person, Graham and Cook joined electronically by zoom. Others present were McAdoo, Chief Shepard via Zoom, Jordan, Marquess, and Howe.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Pansegrau and seconded by Cremeans. All present & electronically voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from November 9, 2020 regular council meeting. The current financial reports. A list of bills paid from November 10, 2020 through November 23, 2020 in the amount of $98,110.00, and payroll in the amount of $23,684.72, and a building permit to install a deck/breezeway between house and garage at 108 N Church.

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| **CLAIMS REPORT: 11-10-2020 THRU 11-23-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER CHLORINE  | $102.10 |
| ALLIANT ENERGY | CITY ELECTRIC  | $11,650.92 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CEDAR RAPIDS BANK AND TRUST  | SEWER REV 2013B FY21 INTEREST PAYMENT  | $9,010.00 |
| COUNTRY ESTATE FENCE OF WTLOO  | WOODLAWN FENCE-DERECHO  | $375.01 |
| EFTPS  | FED/FICA TAX  | $7,476.72 |
| GALLS  | POLICE UNIFORMS  | $6.00 |
| GARAGE FORCE  | POLICE FLOORING INSTALL  | $3,250.00 |
| INGRAM  | LIBRARY BOOKS  | $712.87 |
| IOWA FINANCE AUTHORITY  | WATER BOND FY21 INTEREST PAYMENT  | $21,350.00 |
| IOWA ONE CALL  | WA/SW ONE CALLS  | $38.70 |
| IOWAN MAGAZINE  | LIBRARY SUBSCRIPTION RENEWAL  | $24.00 |
| IRWA  | CITY 2021 ANNUAL DUES  | $275.00 |
| KELTEK INCORPORATED  | POLICE 2020 DURANGO EQUIPMENT  | $4,143.99 |
| KEYSTONE LAB, INC.  | SEWER TESTING  | $25.00 |
| KIESLER'S POLICE SUPPLY  | POLICE AMMUNITION  | $328.00 |
| LYNN PEAVEY COMPANY  | POLICE BLOOD/URINE KITS  | $260.50 |
| MARQUESS LAW FIRM, PLC  | CITY LEGAL FEES  | $2,034.00 |
| MARTENS, MELINDA  | REINIG BARTENDER  | $52.00 |
| MARTIN EQUIPMENT OF IA  | STREET REPAIR PARTS | $336.75 |
| MEDIACOM  | CITY PHONE/INTERNET  | $651.01 |
| MUNICIPAL SUPPLY CO  | WATER/SEWER METERS  | $2,376.00 |
| NEW CENTURY FARM SERVICE  | CITY FUEL  | $2,597.13 |
| PAPAKEE, FRANCESCA  | REINIG RENTAL REFUND - COVID  | $150.00 |
| QUILL CORPORATION  | CITY SUPPLIES  | $494.72 |
| RELIANCE STANDARD LIFE INSURANCE | CITY LIFE INSURANCE PREMIUMS  | $162.00 |
| ROSTAN SOLUTIONS LLC  | DERECHO DEBRIS MONITORING  | $7,992.50 |
| SHIELD TECHNOLOGY | POLICE SOFTWARE UPDATE  | $500.00 |
| SKID PRO ATTACHMENTS  | CITY GRINDER TEETH-DERECHO  | $448.00 |
| STATE BANK OF TOLEDO  | FY21 GEN PURPOSE GO BOND INTEREST PYMT  | $1,203.29 |
| STATE HYGIENIC LABORATORY  | SEWER ANNUAL TESTING  | $459.50 |
| SUCHANEK TRUDY  | REINIG BARTENDER  | $76.00 |
| SYNCB/AMAZON  | LIBRARY BOOKS, DVD'S & AUDIO  | $126.68 |
| TAMA COUNTY LIBRARY ASSOC.  | LIBRARY ANNUAL AUDIO BK DUES  | $100.00 |
| TUMBLEWEED PRESS, INC.  | LIBRARY TUMBLEBOOK RENEWAL FEE  | $350.00 |
| UMB  | SERIES 2013A GO BOND FY21 INTEREST PYMT  | $11,181.25 |
| UNITY POINT HEALTH | STREET RANDOM DRUG SCREEN  | $35.00 |
| US BANK EQUIPMENT FINANCE  | LIBRARY COPIER LEASE FEE  | $128.12 |
| VALLES, GUADALUPE  | REINIG RENTAL DEPOSIT REFUND  | $75.00 |
| VAN WALL EQUIPMENT  | CITY REPAIR & SUPPLIES  | $1,347.63 |
| VERIZON WIRELESS  | POLICE/EMS WIRELESS  | $411.71 |
| VISA  | CITY SUPPLIES  | $4,462.90 |
| WEX BANK  | EMS FUEL  | $68.00 |
| WOLFCOM ENTERPRISES  | POLICE BODY CAMERA CLIPS  | $112.00 |
| ZEMAN, STACEY  | REINIG RENTAL DEPOSIT REFUND  | $400.00 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$98,110.00** |
| **PAYROLL** |  | **$23,684.72** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$121,794.72** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $41,816.35 |  |
| ROAD USE TAX  | $5,968.39 |  |
| EMPLOYEE BENEFITS  | $132.00 |  |
| GIFT TRUST FUND  | $350.00 |  |
| DEBT SERVICE  | $12,384.54 |  |
| FEMA DISASTER  | $8,929.14 |  |
| WATER  | $7,903.17 |  |
| WATER SINKING  | $21,350.00 |  |
| SEWER  | $11,915.66 |  |
| SEWER SINKING  | $9,010.00 |  |
| REINIG ESTATE  | $2,035.47 |  |
| **TOTAL FUNDS**  | **$121,794.72** |  |
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| **REVENUE FUND TOTALS** |  |  |
| GENERAL  | $84,106.05  |  |
| ROAD USE TAX | $29,152.31  |  |
| EMPLOYEE BENEFITS | $26,431.92  |  |
| EMERGENCY | $1,774.79  |  |
| LOCAL OPTION SALES TAX | $25,766.32  |  |
| DEBT SERVICE | $24,318.62  |  |
| WATER | $52,800.93  |  |
| SEWER | $40,259.18  |  |
| SOLID WASTE COLLECTION  | $5,152.37  |  |
| REINIG ESTATE  | $350.00  |  |
| **TOTAL FUNDS** | **$290,112.49**  |  |

Under new business, council was requested by 911 Director and council person Cremeans to review the street name for the portion of old highway 30 that travels through Toledo know as Business 30. The new “Next Gen 911” system could not differentiate, so it is being brought before the council. The city utility records list it as “Highway 30” as well as the Tama County Assessor’s office. McAdoo was unsure if any naming designation was ever done after the new highway 30 by-pass was completed. To formally change there is a process by ordinance. Graham motioned to send the name change request to planning & zoning as ordinance states, seconded by Cremeans. All present in person and electronically voiced ayes, no nays. Motion carried.

A request by Howe to purchase land parcel #14.16.452.008 near his residence at 301 D. Street was before the council. Marquess states that it is not a street or alley so would not need to be vacated, and should be able to publish and hold public hearing for sale at next meeting. Marquess will check into deed of the parcel to make sure that the city owns and will proceed with notice for publishing if council agrees. A motion by Pansegrau motioned to proceed with publishing notice and setting public hearing for December 14th, 2020 meeting if parcel is found to be owned by the city. Boll seconded the motion. All present in person and electronically voiced ayes, no nays. Motion carried.

Resolution #2020-43 to transfer funds from the Local Option Sales Tax (LOST) fund - #121 to Debt Service - #200 fund to pay current and upcoming bonds for the aquatic center in the amount of $97,144.00. Pansegrau motioned to approve the transfer, seconded by Cremeans. Roll call vote: All present in person and electronically voiced ayes, no nays. Motion carried.

No old business, or public comments. The Council received updates from the departments. Nothing to report from the Council members.

Hearing no other comments, Pansegrau motioned to adjourn, seconded by Cremeans. All present in person and electronically voiced ayes, motion carried and the meeting adjourned at 6:46 p.m.