**May 11, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE REINIG CENTER VIA ELECTRONIC FORMAT, 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public was unable to attend in person due to the City wide building lock down, but were able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/970912494969> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham electronically, and present were Cremeans, Cook, Pansegrau, and Boll. Others present were Jordan, McAdoo, Marquess, and P. Chyma. Attending electronically were Chief Shepard, Speer, S. Kenkel with M. Graff, and C. Graff.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Pansegrau. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from April 27, 2020 regular Council, April 30, 2020 Planning & Zoning meeting, and May 6, 2020 Board of Adjustments meeting. The current financial reports, and the April 2020 bank reconciliation. The bills paid from April 28, 2020 through May 11, 2020 in the amount of $25,538.02, and payroll in the amount of $21,917.31.

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| **CLAIMS REPORT: 04-28-2020 THRU 05-11-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| AIRGAS NORTH CENTRAL  | REINIG CO2 CYL RENTAL  | $87.03 |
| ALEX AIR APPARATUS, INC  | FIRE SCBA STORAGE BAGS  | $764.08 |
| ALLIANT ENERGY | CITY ELECTRIC | $4,831.16 |
| BASE  | CITY JUNE 2020 HRA/FSA ADMIN  | $112.00 |
| BITUMINOUS MATERIALS  | STREET REPAIR SUPPLIES  | $338.72 |
| BOUND TREE MEDICAL, LLC  | EMS SUPPLIES  | $597.09 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARQUEST OF TOLEDO  | CITY EQUIP REPAIR & MAINT  | $1,290.51 |
| CINTAS CORPORATION  | PUBLIC WORKS UNIFORMS/SUPPLIES  | $281.60 |
| DOLEZAL FARM SUPPLY  | STR/SNOW SUPPLIES  | $65.50 |
| EFTPS  | FED/FICA TAX  | $6,864.01 |
| ELECTRICAL SUPPLY | REINIG LIGHTING  | $253.39 |
| HICKMAN, JENNIFER  | REINIG DEPOSIT REFUND  | $100.00 |
| HILES, ALISHA  | PARK RENTAL REFUND-CANCELATION  | $75.00 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $353.99 |
| K & M SANITATION  | CITY SANITATION FEES  | $145.00 |
| KELTEK INCORPORATED  | POLICE CAR COMPUTER STYLUS  | $106.80 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $340.00 |
| KEYSTONE LAB, INC  | WATER TESTING FEES  | $211.50 |
| MANATT'S, INC  | STREETS REPAIRS - ROSS  | $1,582.62 |
| MEDIACOM  | FIRE PHONE/INTERNET  | $206.29 |
| MEDICAP PHARMACY | EMS SUPPLIES  | $57.82 |
| NEW CENTURY FARM SERVICE  | CITY FUEL/SUPPLIES  | $1,959.99 |
| PATTERSON, KATIE  | PARK RENTAL DEPOSIT REFUND  | $75.00 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $46.57 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| PIPER SANDLER & CO  | CITY BOND DISSEMINATION FEE  | $1,000.00 |
| POSTMASTER  | UTILITY POSTAGE APRIL 20  | $243.67 |
| QUILL CORPORATION  | CITY SUPPLIES  | $112.95 |
| SANDHILL AUTO SALVAGE  | STREET 2011 CHEVY 1500 REPAIR  | $200.00 |
| SANDRY FIRE SUPPLY LLC  | FIRE REPLACEMENT KIT  | $316.89 |
| SANITARY REFUSE  | PARK GARBAGE SERVICE  | $78.54 |
| SCHARNWEBER WATER COND  | FIRE STRUT MATERIAL  | $47.15 |
| SCHENDEL PEST CONTROL  | CITY PEST CONTROL  | $57.00 |
| SNYDER & ASSOCIATES, INC  | CITY ECON DEV ENGINEER SERV  | $244.50 |
| TAMA CHAINSAW & LAWN MOWER  | STR/CEM SUPPLIES  | $86.13 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $854.42 |
| TOLEDO EMS  | EMS CLAIMS PROCESSING REIMB  | $55.96 |
| WILKERSON HARDWARE  | CITY SUPPLIES  | $221.55 |
| WILKS REPAIR  | POLICE 2018 FORD SERVICE  | $268.52 |
| WINDSTREAM  | WATER PLANT PHONE/INTERNET  | $180.07 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$25,538.02** |
| **PAYROLL** |  | **$21,917.31** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$47,455.33** |
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| **EXPENSE FUND TOTALS FOR PERIOD** |  |  |
| GENERAL  | $27,220.69 |  |
| ROAD USE TAX  | $7,682.44 |  |
| EMPLOYEE BENEFITS  | $91.08 |  |
| WATER  | $3,762.35 |  |
| SEWER  | $8,178.04 |  |
| REINIG ESTATE  | $520.73 |  |
| **TOTAL FUNDS**  | **$47,455.33** |  |

Under new business, Mayor Sokol requested to move agenda items to accommodate guests. Boll motioned to amend the agenda, seconded by Pansegrau. All present voiced ayes, no nays, motion carried.

Sokol requested any public comment, hearing none moved to the planning and zoning requests for approval, reviewing each one separately.

Request to change 1501 S. Broadway (Alliant) from R2 to Light Industrial. Kenkel spoke as representative of Graff Excavating who would be purchasing the property and assured the council of less activity than Alliant and truck traffic would be limited to Broadway/McClellan. It was also stated that Graff Excavating would be using the property solely for their business and equipment storage while not stockpiling materials. Cremeans motioned to approve the zoning change from R2 to LI, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

107 S. Main, currently zoned B2 and requested to change to R2. Council questioned the R2, instead of R1. Pansegrau motioned to table until receive clarification, seconded by Cook. All present voiced ayes, no nays, motion carried.

The Chyma addition final plat was approved by Planning & Zoning and now before the Council. Paul Chyma was present and stated that it is just reapportioning some land before sale. Boll motioned to approve the final plat as recommended, seconded by Pansegrau. All present voiced ayes, no nays, motion carried. Resolution 2020-18 approving the final plat was motioned for approval by Pansegrau, seconded by Boll. Roll call vote; all present voiced ayes, no nays, motion carried.

Jordan presented a new sign for the Toledo brush pile at a cost of approximately $540.00. The new sign was prompted due to numerous occurrences of unacceptable items being dumped at the site. Cook motioned to purchase the sign as presented, seconded by Pansegrau. All present voiced ayes, no nays, motion carried.

Fire Chief Jordan presented a by-law change for the Fire Department regarding fire fighter 1 testing. Pansegrau motioned to approve the change, seconded by Graham. All present voiced ayes, no nays, motion carried.

Mayor Sokol opened the public hearing for the FY20 Budget Amendment at 6:42 p.m. Hearing no comments from the public, and none received by the clerk, Mayor Sokol closed the public hearing at 6:43 p.m. Resolution 2020-17 was before the council to approve the FY20 budget amendment. Boll motioned to approve resolution 2020-17, seconded by Cremeans. Roll call vote; all present voiced ayes, no nays, motion carried.

No old business or public comments. The Council received updates from the various departments. Cook motioned to adjourn, seconded by Cremeans. All present voiced ayes, motion carried and meeting adjourned at 7:00 p.m.

**May 13, 2020**

**MINUTES OF THE SPECIAL COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE REINIG CENTER VIA ELECTRONIC FORMAT, 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:30 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public was unable to attend in person due to the City wide building lock down, but were able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/970912494969> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 5:40 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham electronically, and present were Cook, Pansegrau, and Boll. Cremeans was absent. Others present were Jordan, McAdoo, S. McFate and Jon Surman from Iowa Premium/National Beef, Tama, IA. Attending electronically were Chief Shepard, Speer, G. Johnson and others.

Jon Surman informed the council of the impact that the COVID-19 virus has had on Iowa Premium and all that they are doing for their employees and community during this time. The purpose of the meeting was to inform city officials that Iowa Premium / National Beef would like to donate or spend funds that would have a direct impact on the community to help jump start the economy or would be directly beneficial should there be a resurgence.

Mayor Sokol requested the department heads to compile a list and send to city hall by end of this week.

No public comments received. Pansegrau motioned to adjourn, seconded by Cook. All present voiced ayes, motion carried and meeting adjourned at 6:21 p.m.

**May 26, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE REINIG CENTER VIA ELECTRONIC FORMAT,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public was unable to attend in person due to the City wide building lock down, but were able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/970912494969> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham electronically, and present were Cremeans, Cook, Pansegrau, and Boll. Others present were Jordan, McAdoo, and attending electronically were Marquess, Chief Shepard, and Speer.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Pansegrau. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from May 11, 2020 regular Council and May 13, 2020 special council meeting. The current financial reports and the bills paid from May 12, 2020 through May 26, 2020 in the amount of $316,225.28, and payroll in the amount of $23,556.92.

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| **CLAIMS REPORT: 05-12-2020 THRU 05-26-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER CHLORINE  | $75.20 |
| ALLIANT ENERGY | CITY ELECTRIC  | $12,050.35 |
| BANKCORP  | CITY MAY 2020 FLEX ACH  | $38.90 |
| BITUMINOUS MATERIALS  | STREET REPAIRS  | $941.10 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| EFTPS  | FED/FICA TAX  | $7,252.21 |
| ELECTRIC SUPPLY  | REINIG LIGHTING  | $97.15 |
| GRAINGER  | SEWER SOLENOID VALVE  | $502.40 |
| HAWKEYE FIRE & SAFETY  | FIRE DEPT SERVICE | $64.00 |
| INGRAM  | LIBRARY BOOKS  | $426.36 |
| IOWA ONE CALL  | WA/SW ONE CALLS  | $27.90 |
| IOWA PRISON INDUSTRIES  | POLICE UNIFORMS-SAVAGE  | $225.00 |
| KEMPER TOM  | CITY CONTRACT MOWING | $340.00 |
| KEYSTONE LAB INC  | SEWER TESTING  | $1,928.90 |
| MARQUESS LAW FIRM, PLC  | CITY LEGAL FEES  | $756.00 |
| MARTIN MARIETTA AGGREGATE  | BILLED ROCK;307 E MASON | $798.34 |
| MEDIACOM  | CITY PHONE & INTERNET  | $618.57 |
| MINUTEMAN, INC.  | LIBRARY NOTARY STAMP  | $35.80 |
| MUNICIPAL SUPPLY CO  | WATER BLUE PAINT  | $99.60 |
| MUSSIG, MADELINE  | REINIG DEPOSIT REFUND  | $200.00 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| RELIANCE STANDARD LIFE INSURANCE | CITY LIFE INSURANCE PREMIUMS  | $153.00 |
| SCHOOL LIFE  | LIBRARY SUMMER SUPPLIES  | $55.30 |
| STATE BANK OF TOLEDO  | CITY FY20 GO BOND INT & PRIN  | $102,406.58 |
| SWANK MOVIE LIC  | LIBRARY MOVIE LICENSE RENEWAL  | $427.00 |
| SYNCB/AMAZON  | LIBRARY SUPPLIES  | $179.97 |
| TAMA CHAINSAW & LAWN MOWER  | CITY SUPPLIES  | $270.44 |
| UMB  | SERIES 2013A GO BOND  | $177,831.25 |
| US BANK EQUIPMENT FINANCE  | LIBRARY COPIER LEASE FEE  | $119.77 |
| VAN WALL EQUIPMENT  | STREET FREIGHTLINER REPAIR  | $960.21 |
| VERIZON WIRELESS  | POLICE/EMS WIRELESS  | $427.81 |
| VESSCO, INC.  | WATER REPAIR PARTS  | $905.82 |
| VISA  | CITY SUPPLIES  | $1,984.75 |
| WENDLING QUARRIES, INC.  | STREET REPAIR SUPPLIES  | $935.56 |
| WESTRUM LEAK DETECTION  | WATER 2020 LEAK DETECTION  | $2,200.00 |
| Z LINE TRUCK & TRAILER  | PARK MOWER BLADE  | $65.04 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$316,225.28** |
| **PAYROLL** |  | **$23,556.92** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$339,782.20** |
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| **EXPENSE FUND TOTALS FOR PERIOD** |   |  |
| GENERAL  | $33,402.17 |  |
| ROAD USE TAX  | $6,484.12 |  |
| EMPLOYEE BENEFITS  | $123.00 |  |
| GIFT TRUST FUND  | $427.00 |  |
| DEBT SERVICE  | $280,237.83 |  |
| WATER  | $10,627.76 |  |
| SEWER  | $7,083.66 |  |
| REINIG ESTATE  | $1,396.66 |  |
| **TOTAL FUNDS**  | **$339,782.20** |  |
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| **REVENUE FUND TOTALS** |  |  |
| GENERAL | $55,470.19  |  |
| EMPLOYEE BENEFITS | $19,380.75  |  |
| EMERGENCY | $1,093.95  |  |
| LOCAL OPTION SALES TAX | $11,640.09  |  |
| GIFT & TRUST | $120.00  |  |
| DEBT SERVICE | $12,031.15  |  |
| FIRE CAPITAL EQUIP | $201.15  |  |
| 2019 FEMA DISASTER | $1,449.65  |  |
| WATER | $36,665.41  |  |
| WATER DEPOSITS | $1,200.00  |  |
| WATER SINKING | $14,352.81  |  |
| SEWER | $35,521.32  |  |
| SEWER SINKING | $4,071.72  |  |
| SOLID WASTE | $2,469.71  |  |
| REINIG ESTATE | $500.00  |  |
| **TOTAL FUNDS** | **$196,167.90**  |  |

Under new business, Mayor Sokol 107 S. Main, currently zoned B2 and recommended to change to R2 per planning & zoning minutes was tabled for concerns that it actually be changed to R1. Council questioned the R2, instead of R1. Documentation from P&Z meeting state the request was to move to R1, minutes will need to be amended. Boll motioned to approve rezoning from B2 to R1, and amend the P&Z minutes to reflect change, seconded by Pansegrau. All present voiced ayes, motion carried.

Resolution 2020-19 was before the council to approve the newly formed publication of Tama-Toledo News Chronicle as the official publication of Toledo. Graham motioned to approve, seconded by Pansegrau. Roll call vote, all present voiced ayes, motion carried.

The council discussed amending the chapter 41 Fireworks ordinance of the City of Toledo. The council is leaning towards not allowing fireworks within city limits and will discuss this with the City of Tama before proceeding.

Fire Chief Jordan requested the council to make a decision on the City of Toledo’s fireworks display for the 4th of July. Council agreed they wanted to have the fireworks but undecided on how to handle the social distancing and crowd control at this time.

Council discussed the per capita landfill fee that is on the utility bills needing to be adjusted due to notice of increase received from Tama County. Currently the fee annually is $37,456.00 which is collected through the utility billing throughout the year. The new fee from Tama County will be approximately $53,843.00 annually. Council discussed different alternatives, but decided to increase both residential and commercial by $2.40 each, which includes a fee for an annual city clean up.

A need to review the water & sewer rates again was before the council and was suggested to increase 3% on usage to cover increased costs and allow the city to work towards saving for future infrastructure repairs or replacement. Rates have not been increased since 2018. Jordan will get numbers for the council for the next meeting.

No old business or public comments. The Council received updates from the various departments. Mayor Sokol stated that the city will mirror the county offices and open city buildings on June 8, 2020. Cook motioned to adjourn, seconded by Pansegrau. All present voiced ayes, motion carried and meeting adjourned at 7:16 p.m.