**March 09, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD IN THE COUNCIL CHAMBERS,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cook, Pansegrau, Boll, Graham, and Cremeans. Others present were McAdoo, Chief Shepard, Speer, Jordan, Dvorak, Melton, Cole Savage and numerous guests.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Pansegrau and seconded by Boll. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from February 24, 2020 regular meeting. The current financial reports and February 2020 bank reconciliation. The bills paid from February 25, 2020 through March 09, 2020 in the amount of $67,518.94, and payroll in the amount of $21,355.31.

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| **CLAIMS REPORT: 02-25-2020 THRU 03-09-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER/SEWER CHLORINE  | $466.42 |
| AIRGAS  | SHOP MIG WIRE  | $173.31 |
| ALLIANT | CITY ELECTRIC  | $5,518.25 |
| BANKCORP  | CITY PREFUND SEC125  | $660.00 |
| BASE  | CITY MAR/APR 2020 STMT  | $176.00 |
| BOUND TREE MEDICAL, LLC  | EMS SUPPLIES  | $528.69 |
| BROWN JESSE  | EMS UNIFORM REIMBURSEMENT  | $116.99 |
| BUTCH KUPKA AUTO BODY  | STREET FREIGHTLINER REPAIR  | $27.36 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARQUEST OF TOLEDO  | CITY EQUIPMENT REPAIR/MAINT  | $821.64 |
| CHYMA'S MACHINE & WELDING  | SNOW PLOW REPAIRS  | $67.16 |
| CINTAS CORPORATION | CITY UNIFORMS/SUPPLIES  | $544.44 |
| CITY OF TRAER  | CITY MOSQUITO SPRAY SUPPLIES  | $1,604.06 |
| D'S AUTO & TRUCK  | EMS 2010 E450 BRAKE REPAIR  | $1,394.24 |
| DANKO EMERGENCY EQUIPMENT  | FIRE DEPT SUPPLIES  | $438.49 |
| DMACC | WATER/SEWER TRAINING | $4,940.00 |
| DEWITT REFRIGERATION  | REINIG REFRIDGERATOR REPAIR  | $798.03 |
| EFTPS  | FED/FICA TAX  | $6,676.48 |
| EMERGENCY APPARATUS  | FIRE DEPT SUPPLIES  | $1,237.40 |
| FAREWAY STORES  | SEWER SUPPLIES  | $14.94 |
| FOREST RECOVERY SERVICE  | EMS COLLECTIONS  | $2.00 |
| FORTERRA PIPE AND PRECAST  | SEWER LIFT STATION SUPPLIES  | $1,414.00 |
| HAWKEYE FIRE & SAFETY  | REINIG GRILL HOOD INSPECTION  | $128.00 |
| HOWE, KYLE  | POLICE DEDUCTIBLE REIMBURSEMNT  | $1,000.00 |
| IOWA PRISON INDUSTRIES  | CITY SUPPLIES  | $241.93 |
| IOWA PUMP WORKS  | SEWER PUMP REPAIRS/SERVICE AGREEMNT  | $22,518.34 |
| TAMA COUNTY EXTENSION  | REINIG RENTAL DEPOSIT REFUND  | $100.00 |
| JOHNSON, GREGORY  | REINIG RENTAL DEPOSIT REFUND  | $75.00 |
| K & M SANITATION  | CITY SANITATION FEES  | $145.00 |
| KEYSTONE LAB INC  | WATER TESTING  | $25.00 |
| LAW ENFORCEMENT SYSTEMS  | POLICE REPORT FORMS  | $80.00 |
| M GERVICH & SONS  | STREET TRUCK REPAIR SUPPLIES  | $340.20 |
| MEDICAP PHARMACY #8019  | EMS SUPPLIES  | $309.24 |
| MINUTEMAN, INC.  | EMS SUPPLIES  | $521.70 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $145.72 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| POSTMASTER  | WA FEB 20 POSTAGE  | $243.65 |
| SANITARY REFUSE  | PARK SANITATION FEES  | $78.54 |
| SCHARNWEBER WATER COND  | SEWER REPAIRS/SUPPLIES  | $8,672.30 |
| SCHENDEL PEST CONTROL  | CITY PEST CONTROL  | $57.00 |
| STANARD & ASSOCIATES, INC  | POLICE POST EXAM & CERTIFICATE  | $37.00 |
| STRYKER SALES CORPORATIO  | EMS LUCAS BATTERY & SRVC PLAN  | $2,211.60 |
| TAMA CO. SOLIDWASTE  | FIRE FUEL SPILL DUMP FEES  | $168.60 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $354.61 |
| TELEFLEX  | EMS SUPPLIES  | $677.50 |
| TOLEDO EMS  | EMS CLAIMS PROCESSING FEES  | $55.00 |
| UNITED COMMUNICATONS CORP  | FIRE PAGER REPAIRS  | $324.11 |
| WILKERSON HARDWARE  | CITY OPERATING SUPPLIES  | $99.23 |
| WINDSTREAM  | WATER/SHOP PHONE&INTERNET  | $327.08 |
| WOLFCOM ENTERPRISES  | POLICE CAMERA REPAIR  | $95.00 |
| Z LINE TRUCK & TRAILER  | STREET REPAIR-BACKHOE TIRE  | $42.69 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$67,518.94** |
| **PAYROLL** |  | **$21,355.31** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$88,874.25** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $30,638.60 |  |
| ROAD USE TAX  | $6,496.68 |  |
| EMPLOYEE BENEFITS  | $1,640.52 |  |
| HOTEL/MOTEL TAX  | $80.00 |  |
| WATER  | $5,358.21 |  |
| SEWER  | $43,387.25 |  |
| REINIG ESTATE  | $1,272.99 |  |
| **TOTAL FUNDS**  | **$88,874.25** |  |

Under new business, Mayor Sokol swore the oath of office for new police officer hire, Cole Savage.

Mayor Sokol opened the public hearing for the FY21 City of Toledo budget at 6:03 p.m., McAdoo stated that no comments written or oral were received in the clerk’s office. Mayor Sokol requested any public comments, hearing none, Mayor Sokol closed the hearing at 6:04 p.m.

Resolution 2020-12 adopting the FY21 City of Toledo budget was before the council. Pansegrau motioned to approve, seconded by Graham. Roll call vote: all present voiced ayes, no nays. Motion carried.

The soccer agreement between the City of Toledo and the Latinos Unidos for the 2020 season was reviewed. Council discussed with them the issues of garbage being left, as well as alcohol present. Latinos Unidos stated they want to work with the community, but that they could only control the teams and referees, but would do more to keep the area clean. They will provide additional trash cans, as well as possibly rope off areas and meet with local police to work with them. Graham motioned to approve the contract as was the 2019 for the 2020 season, seconded by Pansegrau. All present voiced ayes, motion carried.

Urban revitalization and tax abatement were discussed. McAdoo will contact bonding attorney, Bob Josten to set up a phone conference with the council to discuss questions they have regarding setting up a tiered system for tax abatement for multi-residential improvements for the entire city of Toledo.

Jordan informed the council further on the extent of the Emerald Ash Boer infestation within the City of Toledo. There are approximately sixty trees in the berm areas of the City that will need to be addressed. Jordan requested permission to send letters out to residents with affected trees to inform them that the City will be starting to take down a few each year, starting with the most critical first.

No old business. The Council received updates from the various departments. Pansegrau motioned to adjourn, seconded by Cremeans. All present voiced ayes, motion carried and meeting adjourned at 6:43 p.m.

**March 23, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE TOLEDO FIRE STATION VIA ELECTRONIC FORMAT, 100 S. COUNTY ROAD, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public was unable to attend in person due to the City wide building lock down, but were able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/472455347>.

The meeting began at 6:05 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cook, Pansegrau, Boll, Cremeans in person and Graham electronically. Others present were Chief Shepard and Marquess. McAdoo, Jordan and Speer attended electronically.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Pansegrau. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from March 09, 2020 regular meeting. The current financial reports. The bills paid from March 10, 2020 through March 23, 2020 in the amount of $93,471.98, and payroll in the amount of $22,114.39.

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| **CLAIMS REPORT: 03-10-2020 THRU 03-23-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER CHLORINE  | $95.20 |
| AFLAC  | PAYROLL DEDUCTIONS | $626.64 |
| ALLIANT ENERGY | CITY ELECTRIC | $13,402.36 |
| APPLIED SPECIALTIES INC  | SEWER CHEMICALS  | $1,280.40 |
| B3 TECHNOLOGY  | LIBRARY ANNUAL RENEWAL  | $1,344.00 |
| BAKER & TAYLOR  | LIBRARY BOOKS  | $49.92 |
| BANKCORP  | CITY FLEX FUNDING  | $83.91 |
| BASE  | FLEX ADMIN FEES  | $321.46 |
| BLANCH, FREDERICK  | LIBRARY BOOK  | $28.95 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARGILL INC  | WATER BULK SALT  | $4,619.56 |
| DEARBORN GROUP  | CITY LIFE INSURANCE | $135.00 |
| EFTPS  | FED/FICA TAX  | $6,662.86 |
| EQUITABLE  | DEFFERED COMP  | $350.00 |
| GALLS  | POLICE UNIFORMS  | $1,050.18 |
| GRAINGER  | WATER 3 PHASE MOTOR  | $629.37 |
| HAUGHEY, SUE  | REINIG RENTAL REFUND  | $50.00 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $111.77 |
| INDEPENDENT INSURANCE | CITY INSURANCE  | $1,000.00 |
| INGRAM  | LIBRARY BOOKS  | $273.54 |
| IOWA DEPT OF REVENUE  | STATE TAXES  | $2,247.00 |
| IOWA PRISON INDUSTRIES  | STREET NO PARKING SIGNS  | $110.00 |
| IPERS  | CITY IPERS  | $9,679.59 |
| IRWA  | VISION DEDUCTIONS  | $108.86 |
| J & M DISPLAY INC  | FIREWORKS DISPLAY  | $8,000.00 |
| KEYSTONE LAB INC  | SEWER TESTING  | $1,624.80 |
| MARQUESS LAW FIRM, PLC  | CITY LEGAL FEES  | $308.00 |
| MCFATE, SHERI  | REINIG RENTAL DEPOSIT REFUND  | $150.00 |
| MEDIACOM  | CITY PHONE/INTERNET  | $786.32 |
| NEW CENTURY FARM SERVICE  | CITY FUEL | $2,240.95 |
| OUR IOWA  | LIBRARY ANNUAL RENEWAL  | $19.98 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| S & S CAR WASH  | SEWER/STREET VEHICLE WASH  | $26.50 |
| SAVAGE, COLE  | POLICE REIMBURSEMENT EQUIP  | $41.29 |
| SECRETARY OF STATE  | LIBRARY NOTARY APPLICATION  | $30.00 |
| SYNCB/AMAZON  | LIBRARY SUPPLIES/BOOKS/DVD  | $1,125.42 |
| TAMA CO. SOLIDWASTE  | CITY OLD SHOP FEES  | $40.15 |
| TAMA COUNTY EMA/911  | POLICE INTERPRETER  | $20.30 |
| TAMA COUNTY EXTENSION | REINIG RENTAL DEPOSIT REFUND  | $100.00 |
| TAMA-TOLEDO PAPERS  | CITY ANNUAL RENEWAL  | $65.00 |
| THOMAS CO INC  | WATER THERMISTOR SET  | $287.65 |
| US BANK EQUIPMENT FINANCE  | LIBRARY COPIER LEASE  | $119.77 |
| VAN WALL EQUIPMENT  | SHOP HITCH PIN  | $13.40 |
| VERIZON WIRELESS  | POLICE/EMS WIRELESS  | $486.52 |
| VISA  | CITY SUPPLIES/TRAINING  | $853.39 |
| WELLMARK | CITY MEDICAL/DENTAL  | $26,850.74 |
| WENDLING QUARRIES INC.  | STR SHOULDER GRAVEL-BUS 30  | $5,196.23 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$93,471.98** |
| **PAYROLL** |  | **$22,114.39** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$115,586.37** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $69,045.23 |  |
| ROAD USE TAX  | $12,385.04 |  |
| EMPLOYEE BENEFITS  | $1,729.40 |  |
| GIFT TRUST FUND  | $499.99 |  |
| WATER  | $17,542.16 |  |
| SEWER  | $13,112.30 |  |
| REINIG ESTATE  | $1,272.25 |  |
| **TOTAL FUNDS**  | **$115,586.37** |  |
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| **REVENUE FUND TOTALS** |  |  |
| GENERAL | $40,961.95  |  |
| ROAD USE | $11,866.57  |  |
| EMPLOYEE BENEFITS | $10,854.83  |  |
| EMERGENCY | $612.70  |  |
| DEBT SERVICE | $6,738.44  |  |
| WATER | $38,284.96  |  |
| WATER DEPOSITS | $450.00  |  |
| WATER SINKING | $14,183.39  |  |
| SEWER | $36,622.56  |  |
| SEWER SINKING | $4,040.90  |  |
| SOLID WASTE | $2,576.42  |  |
| REINIG ESTATE | $525.00  |  |
| **TOTAL FUNDS** | **$167,717.72**  |  |

Under new business, Mayor Sokol presented resolution 2020-13 to transfer COBRA premiums paid and deposited into the general fund over to the Employee Benefits fund where the payments to vendors were made from. Motion to approve by Pansegrau, seconded by Cremeans. Roll call vote, all present voted ayes, no nays, motion carried.

Mayor Sokol informed the council regarding the proposed security contract for the former Iowa Juvenile Home property. Chief Shepard stated that the department already provides most of the services on the contract 75% of the time now for free, and felt the proposed contract would be in the departments best interest. Cook motioned to proceed with sending the letter to the state offering the available services, seconded by Pansegrau. All present voiced ayes, motion carried.

No old business or public comments. The Council received updates from the various departments. Pansegrau motioned to adjourn, seconded by Cook. All present voiced ayes, motion carried and meeting adjourned at 6:36 p.m.