**June 08, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE REINIG CENTER VIA ELECTRONIC FORMAT,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public was unable to attend in person due to the City wide building lock down, but were able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/970912494969> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham and Cremeans electronically, and present were Cook, Pansegrau, and Boll. Others present were Jordan, McAdoo, and Chief Shepard. Attending electronically were Marquess and Speer.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Pansegrau. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from May 26, 2020 regular Council. The current financial reports and the bills paid from May 27, 2020 through June 8, 2020 in the amount of $295,659.45, and payroll in the amount of $23,363.60 given separately at the meeting.

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| **CLAIMS REPORT: 05-27-2020 THRU 06-08-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| 3E  | CITY GENERATOR MAINTENANCE  | $3,820.06 |
| ACCO  | WATER-SEWER CHLORINE  | $413.40 |
| AFLAC  | AFLAC DEDUCTIONS  | $911.90 |
| AIRGAS NORTH CENTRAL  | REINIG CO2 TANK RENTAL  | $91.84 |
| ALLIANT ENERGY  | CITY ELECTRIC  | $4,458.67 |
| BANKCORP  | CITY MAY 2020 ACH | $57.45 |
| BASE  | CITY JUNE 2020 BILLING  | $112.00 |
| BITUMINOUS MATERIALS  | STREET REPAIRS  | $702.54 |
| BOUND TREE MEDICAL, LLC  | EMS DEFIB PADS  | $184.74 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARGILL INC  | WATER BULK SALT  | $4,746.03 |
| CARQUEST OF TOLEDO  | CITY EQUIP REPAIR SUPPLIES  | $293.62 |
| CEDAR RAPIDS BANK AND TRU  | SEWER 2013B PRINCIPAL & INT  | $69,805.00 |
| CINTAS CORPORATION #762  | PUBLIC WORKS UNIFORMS/SUPPLIES  | $342.68 |
| EFTPS  | FED/FICA TAX  | $7,264.59 |
| EMERGENCY MEDICAL PRODUCT  | EMS SUPPLIES  | $446.61 |
| EQUITABLE  | DEFFERED COMP  | $525.00 |
| FAREWAY STORES  | SHOP CLEANING SUPPLIES  | $17.94 |
| GRAINGER  | CITY REPAIR PARTS  | $150.36 |
| HOGELAND AUTO PLAZA  | POLICE ADMIN TOW  | $261.00 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $337.69 |
| INTERSTATE ALL BATTERY  | FIRE MISC BATTERIES  | $187.80 |
| IOWA DEPARTMENT OF REVENUE  | STATE TAX  | $3,659.00 |
| IOWA FINANCE AUTHORITY  | WATER FY20 BOND PYMT  | $146,931.37 |
| IPERS  | CITY IPERS | $15,210.71 |
| IRWA  | VISION DEDUCTION  | $108.86 |
| JERICO SERVICES, INC.  | STREET DUST CONTROL  | $447.20 |
| K & M SANITATION  | CITY SANITATION FEES  | $145.00 |
| KELTEK INCORPORATED  | POLICE MOBILE PRINTER PAPER  | $64.74 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $390.00 |
| KEYSTONE LAB INC  | WATER TESTING  | $25.00 |
| MEDICAP PHARMACY | EMS MEDICAL SUPPLIES  | $15.95 |
| MPH INDUSTRIES  | POLICE HANDHELD RADAR  | $995.00 |
| MUNICIPAL SUPPLY CO  | WATER BLUE SPRAY PAINT  | $99.60 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $287.08 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| POSTMASTER  | WATER/SEWER UB POSTAGE-MAY 20  | $245.96 |
| QUILL CORPORATION  | CLERK OFFICE SUPPLY  | $122.55 |
| SANITARY REFUSE  | PARK GARBAGE SERVICE  | $78.54 |
| SCHARNWEBER WATER COND  | CITY PARTS & SUPPLIES  | $224.75 |
| SCHENDEL PEST CONTROL  | FIRE PEST CONTROL  | $57.00 |
| STANSBERRY ACCOUNTING  | CLERK TRAINING  | $155.88 |
| STC - PROM ACCOUNT  | REINIG EVENT REFUND | $400.00 |
| TAMA CHAINSAW & LAWN MOWER  | CITY SUPPLIES  | $482.92 |
| TAMA CO. SOLIDWASTE  | PARK GARBAGE  | $28.05 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $373.06 |
| TOLEDO EMS  | EMS CLAIMS PROCESSING  | $60.76 |
| USABLUEBOOK  | SEWER SUPPLIES  | $138.12 |
| USS POLARIS  | CEMETERY MOWER REPAIR  | $40.97 |
| VAN WALL EQUIPMENT  | CITY REPAIRS & SUPPLIES  | $1,163.38 |
| WELLMARK  | CITY INSURANCE PREMIUMS | $26,850.82 |
| WENDLING QUARRIES INC.  | STREETS ROAD STONE  | $728.84 |
| WILKERSON HARDWARE  | CITY OPERATING SUPPLIES  | $55.92 |
| WINDSTREAM  | SHOP PHONE-INTERNET  | $116.50 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$295,659.45** |
| **PAYROLL** |  | **$23,363.60** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$319,023.05** |
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| **EXPENSE FUND TOTALS FOR PERIOD** |   |  |
| GENERAL  | $59,109.22 |  |
| ROAD USE TAX  | $11,067.90 |  |
| EMPLOYEE BENEFITS  | $1,601.66 |  |
| WATER  | $14,046.90 |  |
| WATER SINKING  | $146,931.37 |  |
| SEWER  | $15,139.42 |  |
| SEWER SINKING  | $69,805.00 |  |
| REINIG ESTATE  | $1,321.58 |  |
| **TOTAL FUNDS**  | **$319,023.05** |  |

Under new business, Mayor Sokol requested to move the police hire to the end of the agenda. Motion by Cook, seconded by Pansegrau. All voiced ayes, no nays, motion carried.

A request to purchase alleys to the east of the following properties. 503 S. Broadway and 505 S. Broadway. Boll motioned to set the public hearing to vacate the alley for June 22, 2020, seconded by Pansegrau. All voiced ayes, no nays, motion carried.

Resolution 2020-20 approving transfers for bond payments and upcoming fiscal year end obligations was motioned to approve by Pansegrau, seconded by Cook. Roll call vote: All present voiced ayes, no nays. Motion carried.

Council reviewed the proposed Ordinance 2020-02 amending landfill fees. Boll motioned to set for public hearing on June 22, 2020, seconded by Cook. All present voiced ayes, no nays. Motion carried.

Council reviewed the proposed Ordinance 2020-03 amending the fireworks ordinance. Boll motioned to set for public hearing on June 22, 2020 including the addition that vendors selling must post the ordinance, seconded by Cook. All present voiced ayes, no nays. Motion carried.

Resolution 2020-22 approving FY21 wages for city employees was motioned to approve by Pansegrau, seconded by Cook. Roll call vote: All present voiced ayes, no nays. Motion carried.

Council reviewed the proposed Ordinance 2020-04 amending water rates and proposed Ordinance 2020-05 amending sewer rates. Boll motioned to set for public hearing on June 22, 2020, seconded by Cremeans. All present voiced ayes, no nays. Motion carried.

Jordan presented the council with information with regards purchasing a new mower for the cemetery. It is in the budget for next year, but was looking to purchase with split fiscal year funds. Pansegrau motioned to approve the purchase from Z-line with trading in the cemetery John Deere mower, seconded by Boll. All present voiced ayes, no nays. Motion carried.

Chief Shepard requested to add another full-time officer. Pansegrau motioned to approve, seconded by Cook. All present voiced ayes, no nays. Motion carried.

No old business or public comments. The Council received updates from the various departments. Mayor Sokol requested to start work session meetings on opposite council meeting Mondays starting on June 15th at 5:00 p.m. Cook motioned to adjourn, seconded by Pansegrau. All present voiced ayes, motion carried and meeting adjourned at 7:17 p.m.

**June 15, 2020**

**MINUTES OF THE TOLEDO COUNCIL WORK SESSION HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting began at 5:02 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham Cook, Cremeans, and Boll. Pansegrau was absent. Others present were Jordan, McAdoo, and Marquess.

Mayor Sokol directed council to review each ordinance and document changes that need to be made. The council received some suggestions from Iowa Codification and reviewed those as the chapters came up. The council was able to review chapters one through forty-eight. McAdoo will look at the cost of having the ordinances hosted electronically by Iowa Codification. The next work session is scheduled for June 29, 2020 at 5:00 p.m.

Cook motioned to adjourn, seconded by Graham. All present voiced ayes, motion carried and meeting adjourned at 6:55 p.m.

**June 22, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE REINIG CENTER VIA ELECTRONIC FORMAT,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public may attend in person with social distancing, but is also able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/98041195703> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham electronically, and present were Cook, Cremeans, and Boll. Others present were Jordan, McAdoo, and Chief Shepard, S. Carlson, S. McFate, R Hixson and other guests. Attending electronically were A. Timm and other guests.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cook. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from June 08, 2020 regular Council. The current financial reports and the bills paid from June 09, 2020 through June 22, 2020 in the amount of $78,802.91, and payroll in the amount of $24,076.24. Cigarette & Tobacco license for Casey’s General Store, Dollar General, Fareway Stores, Inc., Jiffy, Twin Town Liquor, Kwik Star, and Hy-Vee Dollar Fresh. Collector license for Sanitary Refuse and K&M Sanitation and numerous building permits #2020-19 thru #2020-24.

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| **CLAIMS REPORT: 06-09-2020 THRU 06-22-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER/SEWER CHLORINE  | $591.40 |
| ALLIANT ENERGY | CITY ELECTRIC  | $12,363.23 |
| BAKER & TAYLOR  | LIBRARY BOOKS & AUDIO  | $520.43 |
| BANKCORP  | CITY JUNE 2020 ACH DRAW  | $124.62 |
| BITUMINOUS MATERIALS  | STREET REPAIR  | $236.99 |
| BRODART CO.  | LIBRARY SUPPLIES  | $126.99 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARLSON, NANCY  | CLERK ASSISTANCE  | $22.50 |
| CENTER POINT PUBLISHING  | LIBRARY LARGE PRINT BOOKS  | $203.00 |
| COMPUTER COMFORTS  | LIBRARY COMPUTER CARRELS  | $3,835.70 |
| CRUZ-CASTANON, CAROLINA  | REINIG DEPOSIT REFUND  | $75.00 |
| DAMMANN, BRENT  | STR CLN CELL PHONE REIMBURSEMENT  | $60.00 |
| DANKO EMERGENCY EQUIPMENT  | FIRE TURN OUT GEAR - NE IA GRANT  | $10,000.00 |
| DVORAK, MARK  | STR CELL PHONE REIMBURSEMT  | $60.00 |
| EFTPS  | FED/FICA TAX  | $7,667.05 |
| GALLS  | POLICE UNIFORMS  | $715.38 |
| GAZETTE  | LIBRARY NEWSPAPER RENEWAL  | $308.82 |
| INGRAM  | LIBRARY BOOKS & AUDIO  | $1,144.66 |
| IOWA ONE CALL  | WA/SW ONE CALLS  | $35.10 |
| IOWA PRISON INDUSTRIES  | SANITATION BRUSH PILE SIGN  | $539.20 |
| JORDAN, KENDALL  | CITY CELL REIMBURSEMENT  | $300.00 |
| KATIE CAMPBELL  | CLERK ASSISTANCE  | $67.50 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $340.00 |
| KEYSTONE LAB, INC  | SEWER TESTING  | $2,001.90 |
| KNOCK, PAM  | REINIG DEPOSIT REFUND  | $300.00 |
| MANATT'S, INC  | STREET REPAIRS  | $431.25 |
| MARQUESS LAW FIRM, PLC  | CITY LEGAL FEES  | $1,347.00 |
| MARTIN MARIETTA AGGREGATE  | STR MISC PROJECTS | $107.22 |
| MCFATE SEAN  | CELL PHONE REIMBURSEMENT | $60.00 |
| MCFATE, SHERI  | LIBRARY SUMMER READING SUPPLIES | $203.90 |
| MEDIACOM  | CITY PHONE/INTERNET  | $583.93 |
| MEEK, BRAD  | REINIG DEPOSIT REFUND  | $135.00 |
| OMNISITE  | WATER/SEWER ANNUAL FEE | $129.67 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| QUILL CORPORATION  | CITY SUPPLIES | $251.47 |
| RELIANCE STANDARD LIFE INSURANCE | CITY PAID LIFE INSURANCE  | $153.00 |
| SEBESTA, TODD  | CELL PHONE JAN-JUN WATER  | $60.00 |
| SYNCB/AMAZON  | LIBRARY SUPPLIES/DVD'S  | $224.07 |
| TAMA CO. SOLIDWASTE  | SANITATION-2ND HALF PER CAP FEE  | $18,728.00 |
| UMB  | SERIES 2013A GO BOND FEES  | $250.00 |
| US BANK EQUIPMENT FINANCE  | LIBRARY COPIER LEASE FEE | $128.12 |
| VERIZON WIRELESS  | POLICE/EMS WIRELESS  | $427.81 |
| VISA  | CITY SUPPLIES/TRAINING  | $725.77 |
| VITAL IMAGERY  | CLIP ART RENEWAL LIBRARY  | $50.00 |
| VULCAN INDUSTRIES, INC  | SEWER REPAIR PARTS  | $1,033.00 |
| WELCH, JUDY  | CLERK ASSISTANCE  | $270.00 |
| WENDLING QUARRIES, INC.  | STREETS ROAD STONE  | $499.20 |
| WIETING THEATER GUILD  | PHASE 2 PLEDGE  | $5,000.00 |
| Z LINE TRUCK & TRAILER  | 1/2 HUSTLER MOWER PURCHASE  | $5,540.03 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$78,802.91** |
| **PAYROLL** |  | **$24,076.24** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$102,879.15** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $44,899.36 |  |
| ROAD USE TAX  | $5,772.16 |  |
| EMPLOYEE BENEFITS  | $123.00 |  |
| HOTEL/MOTEL TAX  | $5,000.00 |  |
| GIFT TRUST FUND  | $736.55 |  |
| GRANT DONATIONS  | $10,000.00 |  |
| DEBT SERVICE  | $250.00 |  |
| WATER  | $7,393.65 |  |
| SEWER  | $8,248.52 |  |
| SOLID WASTE COLLECTION  | $18,728.00 |  |
| REINIG ESTATE  | $1,727.91 |  |
| **TOTAL FUNDS**  | **$102,879.15** |  |
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| **REVENUE FUND TOTALS** |   |  |
| GENERAL  | $94,624.44 |  |
| ROAD USE TAX  | $14,010.28 |  |
| EMPLOYEE BENEFITS  | $5,237.58 |  |
| EMERGENCY | $295.63 |  |
| HOTEL/MOTEL TAX  | $6,501.53 |  |
| DEBT SERVICE  | $22,888.37 |  |
| HOUSING PROJECTS | $45,521.00 |  |
| FIRE CAPITAL EQUIP/PROJECT | $7,363.27 |  |
| WATER | $39,588.05 |  |
| SEWER | $71,291.50 |  |
| SOLID WASTE COLLECTION  | $6,716.45 |  |
| REINIG ESTATE  | $1,970.00 |  |
| **TOTAL FUNDS** | **$316,008.10** |  |

Under new business, Library Director Sheri McFate requested to move funds unspent in the library budget to the money market account for future project costs. The council discussed setting a precedence with departments. A motion was made by Boll not to approve the request, seconded by Cook. All voiced ayes, no nays, motion carried.

Jay Hansen, property owner of 101 W. High came to the council to request the council waive the sewer and penalty charges due to a water leak. The property had previously received a forgiveness, but council agreed to waive penalties of $403.73, but not the sewer fees. Cremeans motioned to waive penalties, seconded by Cook. All voiced ayes, no nays, motion carried.

Mayor Sokol opened the public hearing at 6:22 p.m. for Ordinance 2020-02 amending the landfill fees for residential to $4.40 and business to $7.90 per month. No comments verbal or written were heard in the city clerk’s office, and no public comments given, the public hearing was closed at 6:23 p.m. Cook motioned to approve, seconded by Cremeans. Roll call vote: all present voiced ayes, no nays. Motion carried.

Resolution 2020-21 to waive the 2nd and 3rd readings of Ordinance 2020-02 was before the council. Graham motioned to approve waiving the 2nd and third readings, seconded by Boll. Roll call vote: all present voiced ayes, no nays. Motion carried.

Mayor Sokol opened the public hearing at 6:26 p.m. for Ordinance 2020-03 to amend 42.12 section of the code regarding fireworks. A letter from Sue Carson was given to the council as well as she was present to speak. Other comments from the public both for and against were given to the council. The hearing was closed at 6:45 p.m. Cook motioned to approve ordinance 2020-03 as amended, seconded by Boll. Roll call vote: all present voiced ayes, no nays. Motion carried.

Resolution 2020-23 to waive the 2nd and 3rd readings of Ordinance 2020-03 was before the council. Boll motioned to approve waiving the 2nd and third readings, seconded by Cook. Roll call vote: all present voiced ayes, no nays. Motion carried.

Mayor Sokol opened the public hearing at 6:49 p.m. for Ordinance 2020-04 to amend water rates. No comments were received in the clerk’s office for or against and public comment questioned the need to keep increasing. The public hearing was closed at 6:50 p.m. Boll motioned to approve ordinance 2020-04 as amended, seconded by Cook. Roll call vote: all present voiced ayes, no nays. Motion carried.

Resolution 2020-25 to waive the 2nd and 3rd readings of Ordinance 2020-04 was before the council. Graham motioned to approve waiving the 2nd and third readings, seconded by Cremeans. Roll call vote: all present voiced ayes, no nays. Motion carried.

Mayor Sokol opened the public hearing at 6:52 p.m. for Ordinance 2020-05 to amend sewer rates. No comments were received in the clerk’s office for or against No comments from the public. The public hearing was closed at 6:54 p.m. Cook motioned to approve ordinance 2020-05 as amended, seconded by Cremeans. Roll call vote: all present voiced ayes, no nays. Motion carried.

Resolution 2020-26 to waive the 2nd and 3rd readings of Ordinance 2020-05 was before the council. Boll motioned to approve waiving the 2nd and third readings, seconded by Cremeans. Roll call vote: all present voiced ayes, no nays. Motion carried.

Resolution 2020-24 approving and authorizing a General Obligation loan agreement for $100,000 with the State Bank of Toledo was before the Council. Boll motioned to approve, seconded by Cook. Roll call vote: all present voiced ayes, no nays. Motion carried.

Resolution 2020-27 was before the council to transfer COBRA payments from general fund back to employee benefits where the premiums are paid to the vendor. Motion by Graham to approve transfer, seconded by Cremeans. Roll call vote: all present voiced ayes, no nays. Motion carried.

Resolution 2020-28 was before the council to make transfers for fiscal year end fund short-falls. Cook motioned to approve, seconded by Boll. Roll call vote: all present voiced ayes, no nays. Motion carried.

No old business or public comments. The Council received updates from the various departments. Cremeans motioned to adjourn, seconded by Cook. All present voiced ayes, motion carried and meeting adjourned at 7:18 p.m.