**July 12, 2021**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting was called to order at 5:03 p.m. with Mayor Sokol absent and pro-tem Joe Boll present and presiding. Mayor Sokol arrived at 5:19 p.m. Answering roll call for the City of Toledo were Cook, Cremeans, Pansegrau, Boll, and Graham. Others present in person were Chief Shepard, McAdoo, Marquess, Marquetta Evans, S. Vesely and Shawncey Day.

Mayor pro-tem Boll requested a motion to approve the consent agenda, motioned by Cremeans and seconded by Cook. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the June 28, 2021 regular council meeting. The current financial reports and bills paid from June 29, 2021 through July 12, 2021 in the amount of $189,747.09 and payroll in the amount of $24,684.35. Council approved one building permit and one liquor license.

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| **CLAIMS REPORT: 06-29-2021 THRU 07-12-2021** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | WATER/SEWER CHLORINE | $588.50 |
| AIRGAS | REINIG CO2 RENTAL | $101.91 |
| ALLIANT ENERGY | CITY ELECTRIC/GAS | $3,880.93 |
| ANGEL-CASTELLANOS, GRACIELA | REINIG RENTAL DEPOSIT REFUND | $75.00 |
| BANKCORP | CITY JULY 2021 FLEX ACH | $124.33 |
| BANKCORP | CITY JUNE 2021 FLEX ACH | $35.34 |
| BASE | CITY AUG 2021 HRA PLAN MAINT | $112.00 |
| BDH TECHNOLOGY | CITY ANNUAL TECH SUPPORT | $4,392.00 |
| CAMPBELL, PAT | REINIG MGR/LIBRARY CUSTODIAN | $960.00 |
| CARQUEST OF TOLEDO | CITY EQUIPMENT REPAIR/MAINT | $211.15 |
| CINTAS CORPORATION #762 | CITY PW UNIFORMS/SUPPLIES | $792.73 |
| DANKO EMERGENCY EQUIPMENT | FIRE BOOTS | $345.02 |
| DAVIS, MICHELLE | PARK RENTAL DEPOSIT REFUND | $50.00 |
| DOLEZAL FARM SUPPLY | STREET TORDON | $19.00 |
| DOLL DISTRIBUTING | REINIG ALCOHOL | $256.60 |
| EFTPS | FED/FICA TAX | $7,835.11 |
| EQUIPMENT MANAGEMENT COMPANY | FIRE EQUIPMENT SERVICE | $551.00 |
| FREEDOM BUILDERS | DERECHO SALT SHED REBUILD | $39,926.58 |
| GALLS | POLICE UNIFORMS | $131.15 |
| HARDON'S | WATER SUPPLIES | $5.20 |
| HRABAK LUMBER CO. | CITY SUPPLIES | $580.20 |
| IMWCA | CITY FY22 WORK COMP PREMIUMS | $15,166.00 |
| IOWA DNR | WATER PWS ID8676027 ANNUAL FEE | $269.63 |
| IOWA LEAGUE OF CITIES | CLERK FY22 MEMBERSHIP DUES | $1,589.00 |
| K & M SANITATION | CITY GARGAGE SERVICE | $145.00 |
| KEMPER TOM | CITY CONTRACT MOWING | $350.00 |
| KENT AUTOMOTIVE | SHOP PARTS | $117.74 |
| KLUESNER CONSTRUCTION, INC. | STREET REPAIRS | $55,435.50 |
| LEXIPOL LLC | POLICE POLICY MANUAL ANNUAL FEE | $3,309.00 |
| MANATT'S, INC | STORM SEWER REPAIR | $266.63 |
| MANFULL, JESSICA | REINIG BARTENDER | $60.00 |
| MARTENS, MELINDA | REINIG BARTENDER | $64.00 |
| MINUTEMAN, INC. | POLICE NOTARY STAMPS | $56.00 |
| NEW CENTURY FARM SERVICE | CITY FUEL/SUPPLIES | $6,038.31 |
| NOVAK, BECKY | REINIG RENTAL DEPOSIT REFUND | $50.00 |
| OK TIRE STORES | POLICE 2018 FORD TIRES | $851.99 |
| PAUL'S ACE HARDWARE | CITY SUPPLIES | $193.34 |
| PIPER SANDLER & CO | CITY DISSEMINATION AGENT FY20 | $1,000.00 |
| POSTMASTER | UTILITY BILL POSTAGE | $251.39 |
| PREMIER OFFICE EQUIPMENT | CLERK/POLICE COPIER FEES | $1,081.76 |
| S & S CAR WASH | POLICE VEHICLE CLEANING | $75.00 |
| SANITARY REFUSE | PARK GARBAGE SERVICE | $78.54 |
| SCHENDEL PEST CONTROL | CITY PEST CONTROL | $32.00 |
| SNYDER & ASSOCIATES, INC | CITY ECON DEV ELM ST PROPERTY | $874.68 |
| STATE BANK OF TOLEDO | DAYCARE FY22 BOND/INT PYMTS | $30,857.53 |
| SUCHANEK TRUDY | REINIG BARTENDER | $124.00 |
| TAMA CO. SOLIDWASTE | SOLID WASTE DUMP FEE | $10.00 |
| TAMA/GRUNDY PUBLISHING | CITY PUBLICATION FEES | $468.48 |
| TEMPLE DISPLAY, LTD | CHRISTMAS LIGHT STRAPS | $442.42 |
| TOLEDO EMS | EMS 2ND QTR COMPENSATION 2021 | $4,835.00 |
| TOLEDO FIRE DEPT. | FIRE 2ND QTR COMPENSATION | $2,000.00 |
| TWIN TOWN LIQUOR | REINIG LIQUOR | $355.24 |
| ULERY, BLAIR | REINIG RENTAL DEPOSIT REFUND | $400.00 |
| USABLUEBOOK | SEWER TESTING SUPPLIES | $147.12 |
| WENDLING QUARRIES, INC. | STREET ROCK SUPPLY | $1,202.89 |
| WILKERSON HARDWARE | CITY SUPPLIES | $48.92 |
| WINDSTREAM | CITY PHONE/INTERNET | $500.83 |
| Z LINE TRUCK & TRAILER | CEMETERY MOWER SPRAY PAINT | $25.40 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$189,747.09** |
| **PAYROLL** |  | **$24,684.35** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$214,431.44** |
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| **EXPENSE FUND TOTALS** |  |  |
| GENERAL | $51,716.57 |  |
| ROAD USE TAX | $57,558.66 |  |
| EMPLOYEE BENEFITS | $14,052.08 |  |
| HOTEL/MOTEL TAX | $442.42 |  |
| DEBT SERVICE | $30,857.53 |  |
| FEMA DISASTER | $39,926.58 |  |
| WATER | $6,087.98 |  |
| SEWER | $11,371.89 |  |
| SOLID WASTE COLLECTION | $10.00 |  |
| REINIG ESTATE | $2,407.73 |  |
| **TOTAL FUNDS** | **$214,431.44** |  |

Mayor pro-tem Boll opened the public hearing on ordinance 2021-02, the first reading to adopt the Code of Ordinances for the City of Toledo, Iowa at 5:04 p.m., hearing no comments oral or written, the hearing was closed at 5:05 p.m. Pansegrau motioned to approve Ordinance 2021-02, seconded by Cremeans. Roll call vote, all present voiced ayes, no nays. Motion carried.

Proposed resolution 2021-18 to waive 2nd and 3rd readings of ordinance 2021-02, motioned to approve by Cook, seconded by Pansegrau. Roll call vote, all present voiced ayes, no nays. Motion carried.

Mayor pro-tem Boll opened the public hearing on ordinance 2021-03 first reading to amend chapter 92.02 water rates of the code of Ordinances for the City of Toledo, Iowa at 5:07 p.m., hearing no comments oral or written, the hearing was closed at 5:08 p.m. Pansegrau motioned to approve Ordinance 2021-03, seconded by Cook. Roll call vote, all present voiced ayes, no nays. Motion carried.

Proposed resolution 2021-19 to waive 2nd and 3rd readings of ordinance 2021-03, motioned to approve by Cook, seconded by Cremeans. Roll call vote, all present voiced ayes, no nays. Motion carried.

Mayor pro-tem Boll opened the public hearing on ordinance 2021-04 first reading to amend chapter 99.02 sewer rates of the Code of Ordinances for the City of Toledo, Iowa at 5:09 p.m., hearing no comments oral or written, the hearing was closed at 5:10 p.m. Cook motioned to approve Ordinance 2021-04, seconded by Cremeans. Roll call vote, all present voiced ayes, no nays. Motion carried.

Proposed resolution 2021-20 to waive 2nd and 3rd readings of ordinance 2021-04, motioned to approve by Cremeans, seconded by Cook. Roll call vote, all present voiced ayes, no nays. Motion carried.

Clerk’s office requested to certify lien for mowing assessments to the Tama County Treasurer. Pansegrau motioned to approve, seconded by Cremeans all present voiced ayes, no nays. Motion carried.

The resignation of police officer Shawncey Day was before the council effect July 23, 2021. Boll motioned to accept the resignation, seconded by Cremeans. All present voice ayes, no nays. Motion carried. Council expressed their gratitude and appreciation for his service. The council discussed the remaining balance of a contract signed with Officer Day. Cremeans motioned to waive the remaining balance of the contract. Hearing no second, the motioned died for lack of. Graham motioned to honor the contract, but amend the balance due to the remaining one-third not fulfilled, or $1,383.72 to be paid. Cook seconded, Cook, Pansegrau, Boll and Graham voiced ayes, Cremeans voiced nay. Motion carried.

K. Scott was not present regarding the development agreement, will table until next meeting or when available.

No public comments heard. The Council received updates from the departments. Hearing no other comments, Cook motioned to adjourn, seconded by Cremeans. All present in person voiced ayes, motion carried and the meeting adjourned at 5:47 p.m.

**July 26, 2021**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, Boll, and Graham. Cook was absent. Others present in person were McAdoo, Marquess, M. Evans, Jordan, G. Johnson, K. Scott, G. Hansen, R. Goodenbour and J. Purk.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Cremeans and seconded by Boll. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the July 12, 2021 regular council meeting and July 12, 2021Pool board meeting. The current financial reports and bills paid from July 13, 2021 through July 26, 2021 in the amount of $151,602.23 and payroll in the amount of $26,968.65. Council approved three building permits and one liquor license.

**CLAIMS REPORT: 07-13-2021 THRU 07-26-2021**

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| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | **SEWER CHLORINE** | $425.40 |
| ACCUJET LLC | **SEWER TOLEDO HGTS REPAIRS** | $48,972.00 |
| AFLAC | AFLAC PRE-TAX | $1,139.58 |
| ALLIANT ENERGY | CITY ELECTRIC/GAS | $12,985.12 |
| **BANKCORP** | **CITY JULY 2021 FLEX ACH** | $77.89 |
| **BITUMINOUS MATERIALS** | **STREET REPAIR** | $1,167.68 |
| **CAMPBELL, PAT** | **REJNIG MGR/LIBRARY CUSTODIAN** | $960.00 |
| **CARGILL INC** | WATER BULK SALT | $19,064.80 |
| DAVENPORT,ANNEKA | **PARK RENTAL DEPOSIT REFUND** | *$SO.OD* |
| EFTPS | FED/FICA TAX | $8,754.54 |
| **EQUITABLE** | **DEFFERED COMP** | $350.00 |
| INGRAM | **LIBRARY BOOKS** | $230.66 |
| **IOWA DEPARTMENT OF REVENUE** | STATE TAX | $2,797.DO |
| IOWA ONE CALL | WATER/SEWER ONE CALLS | $54.00 |
| IPERS | IPERS | $11,421.65 |
| **IRWA** | VISION | $133.64 |
| **J & V AUTO PARTS** | **CEMETERY OIL FILTER** | $25.38 |
| JOHNSON, DEBRA | **PARK RENTAL DEPOSIT REFUND** | *$SO.OD* |
| **KEMPER TOM** | CITY CONTRACT MOWING | $350.DO |
| KEYSTONE LAB, INC | **SEWER TESTING FEES** | $2,861.70 |
| **MANATT'$, INC** | **STREETS- HIGH ST CISTERN FILL** | $4,120.00 |
| MARQUESS LAW FIRM, PLC | **CITY LEGAL FEES** | $788.00 |
| **MEDIACOM** | CITY PHONE/INTERNET | $689.23 |
| **MEDICAP PHARMACY #8019** | EMS SUPPLIES | $382.29 |
| **MINUTEMAN, INC.** | **CLERK ENVELOPES** | $244.90 |
| MOULTON, DONNA | **REINIG RENTAL DEPOSIT REFUND** | $75.DO |
| MUNICIPAL SUPPLY CO | **BILLED OUT-BIRKWOOD/3"METER** | $5,307.14 |
| **RELIANCE STANDARD LIFE INSURANCE** | **CITY AUG 2021LIFE INSUR PREM** | $162.00 |
| **RUTLEDGE, EARL** | **REINIG RENTAL DEPOSIT REFUND** | $175.0D |
| SCHARNWEBER WATER COND | CITY SUPPLIES/REPAIRS | $367.75 |
| **SCHENDEL PEST CONTROL** | LIBRARY QUARTERLY SERVICE | *$SO.OD* |
| SEBESTA, TODD | **WATER BOOT REIMBURSEMENT** | $159.99 |
| SYNCS/AMAZON | LIBRARY DVD'S/OFFICE SUPPLIES | $135.18 |
| **TOLEDO AMERICAN LEGION** | CITY HALL FLAGS | $70.00 |
| USABLUEBOOK | WATER TESTING SUPPLIES | $273.16 |
| VAN WALL EQUIPMENT | CITY REPAIRS/SUPPLIES | $194.00 |
| **VERIZON WIRELESS** | CITY WIRELESS | $596.13 |

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| VISA  **WELLMARK**  **XEROX FINANCIAL SERVICES** | **CITY SUPPLIES/TRAINING**  **CJTY INSURANCE PREMIUMS**  **LIBRARY COPIER LEASE FEE** | $1,017.06  $24,6SS.36  $269.00 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$151,602.23** |
| **PAYROLL** |  | **$26,968.GS** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$178,S70.88** |
| **EXPENSE FUND TOTALS** |  |  |
| **GENERAL** | $66,089.40 |  |
| **ROAD USE TAX** | $13,670.92 |  |
| EMPLOYEE BENEFITS | $132.00 |  |
| **WATER** | $32,261.24 |  |
| **SEWER** | $64,S78.41 |  |
| REINIG ESTATE | $1,838.91 |  |
| **TOTAL FUNDS** | **$178,S70.88** |  |
| **REVENUE FUNDTOTAL5** |  |  |
| **GENERAL**  ROAD USE TAX | $20,4S1.4S  $36,619.83 |  |
| **EMPLOYEE BENEFITS** | $3,764.39 |  |
| **EMERGENCY** | $2S2.76 |  |
| DEBT SERVICE | $3,463.41 |  |
| **WATER** | $63,243.46 |  |
| SEWER | $47,708.31 |  |
| SOLID WASTE | $S,434.18 |  |
| **AMBULANCE** | $7,366.59 |  |
| **DAY CARE ENTERPRISES** | $93S.08 |  |
| REINIG ESTATE | $2,901.00 |  |
| **TOTAL FUNDS** | **$192,140.46** |  |

Mayor Sokol opened the floor to Greg Hansen who is requesting permission for use of ground floor space on main street at 103 W. High be allowed permanent use as residential for an apartment. Current city ordinance does not allow ground floor to be other than retail, Marquess stated that he would need a variance to allow. Cremeans motioned to approve setting a work session to discuss downtown apartments for August 9, 2021 after the regular council meeting, seconded by Pansegrau. All present voiced ayes, motion carried.

John Purk residing at 204 W. Carlson is requesting to vacate the alley running along his property to the East so that he may purchase. Hearing no comments from the public, and the clerk reported the neighboring property owner, Dreesman called the office and stated he did not object to the vacation and sale of the property.

Proposed resolution 2021-21 transferring the FY22 aquatic appropriation and transferring out completed capital project fund balances in Rec Trail and Housing Projects into the general fund, motioned to approve by Pansegrau, seconded by Cremeans. Roll call vote, all present voiced ayes, no nays. Motion carried.

Clerk's office requested to certify lien for mowing assessments to the Tama County Treasurer. Boll motioned to approve, seconded by Pansegrau. All present voiced ayes, no nays. Motion carried.

K. Scott was present regarding the development agreement for the Woodlawn addition. Scott reviewed the costs with the council. Marquess stated he read and approved the agreement. Boll motioned to approve the development agreement, seconded by Cremeans. All present voiced ayes, motion carried.

K. Scott and K. Jordan informed the council regarding the 28E Agreement for a Secondary Potable Water Main Connection between Toledo, Iowa and Tama, Iowa. The agreement is in place in the event of a need

for long-term sharing while Tama repairs their water plant in early 2022. Marquess has reviewed the agreement and finds it ok. Graham motioned to approve the 28E agreement, seconded by Pansegrau. All present voiced ayes, motion carried. The agreement will be signed and then sent to Tama for review at their next council meeting.

K. Jordan and G. Johnson discussed the need for new emergency sirens for the City of Toledo. It was discovered during the 2020 Derecho that the sirens did not work since there was no power backup running. It was discussed to purchase three new sirens that would have battery backups, remote and manual activation, and the system would be expandable. Alliant is willing to donate the poles and set them. Our current sirens are over twenty-five years old and were purchased used. A grant was received from The Mansfield Foundation for thirty-five thousand of the approximate seventy-five thousand dollar cost needed to purchase. Boll motioned to proceed with the purchase, seconded by Cremeans. All present voiced ayes, no nays. Motion carried.

The new Tama County EMA Director, Ryan Goodenbour introduced himself to the council. No other public comments heard. The Council received updates from the departments. Mayor Sokol directed the city clerk to post the City Administrator position now in place with the passage of the new ordinances. Hearing no other comments, Pansegrau motioned to adjourn, seconded by Cremeans. All present in person voiced ayes, motion carried and the meeting adjourned at 6:20 p.m.