**July 06, 2020**

**MINUTES OF THE TOLEDO COUNCIL WORK SESSION HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting began at 5:06 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Pansegrau, Boll and Cook. Cremeans and Graham were absent. Others present were Jordan, McAdoo, and Marquess.

Mayor Sokol had directed the council to begin with review of chapters sixty-nine and downtown parking and chapter seventy-five, regarding golf cart registration and UTV use after being tabled at the last work session. The council then moved on and reviewed chapters seventy-six through one hundred six. Council had received some suggestions from Iowa Codification and reviewed those as the chapters came up. The next work session is scheduled for July 20, 2020 at 5:00 p.m.

Boll motioned to adjourn, seconded by Pansegrau. All present voiced ayes, motion carried and meeting adjourned at 7:03 p.m.

**JULY 13, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE REINIG CENTER VIA ELECTRONIC FORMAT,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public may attend in person with social distancing, but is also able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/98041195703> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Graham electronically, and present were Cook, Cremeans, and Boll. Pansegrau was absent. Others present were Jordan, McAdoo, Marquess, Chief Shepard, and representatives from Aureon. Attending electronically were Anna Shearer, Amanda Accola, and others.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from June 15, 2020 work session, June 22, 2020 regular Council meeting, and July 06, 2020 work session. The current financial reports and the bills paid from June 23, 2020 through July 13, 2020 in the amount of $204,547.20, and payroll in the amount of $50,610.78. Building permits #2020-25 & #2020-26 and liquor license for Hy-Vee Dollar Fresh and Casey’s General Store #2653.

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| **CLAIMS REPORT: 06-23-2020 THRU 07-13-2020** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | WATER/SEWER CHLORINE | $985.90 |
| AEROCLAVE-INC | EMS SUPPLIES | $710.00 |
| AFLAC | AFLAC DEDUCTIONS | $911.86 |
| AIRGAS NORTH CENTRAL | REINIG CO2 CYL RENTAL | $87.03 |
| ALLIANT ENERGY | CITY ELECTRIC | $17,641.64 |
| BACKEN, TRACEY | REINIG RENTAL DEPOSIT REFUND | $150.00 |
| BANKCORP | CITY JULY 2020-ACH DRAW | $23.63 |
| BASE | CITY AUG 2020 BILLING | $112.00 |
| BDH TECHNOLOGY | POLICE COMPUTER-TCCF GRANT | $4,945.92 |
| CAMPBELL, PAT | REINIG MANAGER | $750.00 |
| CARGILL INC | WATER BULK SALT | $4,544.52 |
| CARQUEST OF TOLEDO | CITY EQUIP MAINTENANCE/REPAIR | $378.09 |
| CINTAS CORPORATION | PUBLIC WORKS UNIFORMS/SUPPLIES | $394.00 |
| CSS CONSULTING | POLICE 1ST QTR MANAGED DATA | $101.75 |
| DAVENPORT, MELANIE | REINIG DEPOSIT REFUND 7-5-20 | $175.00 |
| DOLL DISTRIBUTING | REINIG ALCOHOL | $123.90 |
| DON'S TRUCK SALES INC | FIRE ENGINE REPAIR (96 FORD) | $825.01 |
| EFTPS | FED/FICA TAX | $16,016.87 |
| EMERGENCY MEDICAL PRODUCT | EMS SUPPLIES | $692.80 |
| EQUITABLE | DEFFERED COMP | $350.00 |
| GLOBAL CHEMICAL INC | EMS SANITIZER | $478.81 |
| HOSKEY, ALYSSA | REINIG CANCELLED RENTAL-COVID | $200.00 |
| HRABAK LUMBER CO. | CITY SUPPLIES | $48.17 |
| IOWA DNR | WATER ANNUAL SUPPLY FEE | $270.21 |
| IOWA DEPARTMENT OF PUBLIC SAFETY | POLICE FY21 TERMINAL BILLING | $1,200.00 |
| IOWA DEPARTMENT OF REVENUE | STATE TAXES | $2,605.00 |
| IOWA LAW ENFORCEMENT ACADEMY | POLICE TRAINING ACADEMY-SAVAGE | $6,650.00 |
| IOWA LEAGUE OF CITIES | CLERK FY21 ANNUAL DUES | $1,543.00 |
| IPERS | IPERS | $10,798.17 |
| IRWA | VISION DEDUCTION | $108.86 |
| JOHNSTON HY-VEE | POLICE ACADEMY MEALS - SAVAGE | $1,463.00 |
| K & M SANITATION | CITY SANITATION FEES | $145.00 |
| KEMPER TOM | CITY CONTRACT MOWING | $510.00 |
| LEXIPOL LLC | POLICE POLICY MANUAL | $3,213.00 |
| MEDIACOM | FIRE PHONE/INTERNET | $207.59 |
| MEDICAP PHARMACY | EMS SUPPLIES | $188.66 |
| MIDWEST RADAR & EQUIPMENT | POLICE ANNUAL RADAR CERTIFICATION | $120.00 |
| MUNICIPAL SUPPLY | WATER/SEWER SOFTWARE SUPPORT | $2,265.00 |
| NEW CENTURY FARM SERVICE | CITY FUEL/LAWN CHEMICALS | $6,163.05 |
| NUNEZ, CARMEN | REINIG RENTAL DEPOSIT REFUND | $50.00 |
| PAUL'S ACE HARDWARE | CITY SUPPLIES | $40.98 |
| PITNEY BOWES INC | CITY POSTAGE METER LEASE | $145.92 |
| POSTMASTER | WATER/SEWER BILLING POSTAGE | $243.96 |
| PREMIER OFFICE EQUIPMENT | CITY ANNUAL COPIER FEES | $1,266.32 |
| QUANDT, JOE | POLICE 2014 CHARGER UNINSTALL | $200.00 |
| QUIGLEY, DAN | POLICE GAS REIMBURSEMENT | $25.01 |
| RACOM | POLICE PAGER REPAIR | $132.15 |
| SANDRY FIRE SUPPLY LLC | FIRE VEHICLE REPAIR BUSHING | $40.50 |
| SANITARY REFUSE | PARK GARBAGE SERVICE | $78.54 |
| SCHARNWEBER WATER COND | CITY SERVICE & SUPPLIES | $646.53 |
| SCHENDEL PEST CONTROL | SCHENDEL PEST CONTROL | $57.00 |
| SHEPARD NATHAN | POLICE GAS REIMBURSEMENT | $24.10 |
| STATE BANK OF TOLEDO | CITY FY21 DAYCARE 2016A&B BOND | $30,857.53 |
| STC - PROM ACCOUNT | REINIG REFUND-COVID19 | $100.00 |
| TAMA CHAINSAW & LAWN MOWER | CITY SUPPLIES | $120.32 |
| TAMA CO. SOLIDWASTE | SOLID WASTE PER CAP FEE-HALF | $18,728.00 |
| TAMA COUNTY HIGHWAY DEPT. | SEWER REPAIR 36" BAND | $67.83 |
| TAMA/GRUNDY PUBLISHING | CITY PUBLICATION FEES | $359.12 |
| TOLEDO EMS | EMS 2ND QTR COMPENSATION | $4,561.60 |
| TOLEDO FIRE DEPT. | FIRE 2ND QTR COMPENSATION | $2,000.00 |
| TOWN & COUNTRY WHOLESALE | REINIG SUPPLIES | $150.05 |
| TOYNE INC | FIRE REPAIR SUPPLIES | $207.47 |
| TWIN CITIES CONSTRUCTION | STREET/SEWER REPAIRS | $21,751.00 |
| UMB | SERIES 2013A GO BOND SERVICE FEE | $250.00 |
| WELCH, JUDY | CLERK ASSISTANCE | $438.75 |
| WELLMARK | CITY INSURANCE PREMIUMS | $25,340.24 |
| WELLMARK | COBRA INSURANCE-JUNE 2020 | $1,510.58 |
| WENDLING QUARRIES INC. | CITY GRAVEL/TRAIL MIX | $805.76 |
| WILKERSON HARDWARE | CITY SUPPLIES | $125.09 |
| WINDSTREAM | CITY PHONE/INTERNET | $749.91 |
| Z LINE TRUCK & TRAILER | CEMETERY 2ND HALF MOWER | $5,375.50 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$204,547.20** |
| **PAYROLL** |  | **$50,610.78** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$255,157.98** |
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| **EXPENSE FUND TOTALS** |  |  |
| GENERAL | $116,857.14 |  |
| ROAD USE TAX | $24,241.08 |  |
| EMPLOYEE BENEFITS | $1,601.66 |  |
| GRANT DONATIONS | $4,945.92 |  |
| DEBT SERVICE | $19,886.61 |  |
| RECREATION TRAIL | $221.71 |  |
| WATER | $22,425.24 |  |
| SEWER | $32,441.67 |  |
| SOLID WASTE COLLECTION | $18,728.00 |  |
| DAY CARE ENTERPRISES | $11,220.92 |  |
| REINIG ESTATE | $2,588.03 |  |
| **TOTAL FUNDS** | **$255,157.98** |  |

Under new business, Ray Warner with Aureon was present to request approval from the council to run their fiber network through Toledo on a proposed route. After discussion, Cremeans motioned to table the decision until a agreed upon route was determined and would be included with a resolution at the next council meeting, seconded by Cook. All present voiced ayes, no nays. Motion carried.

Amanda Accola was present for Alliant to discuss replacement options with the city for approximately 8-11 poles uptown. After discussion of different options, Mayor Sokol requested Accola provide proposals for the next meeting for underground wiring, all new metal poles, using city provided poles, and new wood poles.

Jordan discussed an agreement drafted by Tama Attorney, Dan Rathjen regarding the shared “Total Patcher” equipment to use for outside jobs. A discussion of employee time, cost of use, and taxable income from this agreement was brought up. Jordan then requested approval from the council of the “agreement” usage to complete repair work for other tax-exempt entities. Boll motioned to approve, seconded by Cremeans. All present voiced ayes, no nays. Motion carried.

The public hearing was opened at 7:16 p.m. to vacate the alley East of properties located at 503 & 505 S. Broadway. No public comments presented and only a letter from a neighbor expressing a wish to purchase West of their property as well. Hearing no other comments for or against, the hearing was closed at 7:17 p.m. The proposed ordinance 2020-06 vacating the alley East of 503 & 505 S. Broadway was before the council. Boll motioned to approve, seconded by Cremeans. Roll call vote: Graham-yes, Cook-abstain, Boll-yes, and Cremeans-yes. Motion carried.

A resolution waiving the second and third readings of Ordinance 2020-06 was before the council. Graham motioned to approve, seconded by Cremeans. Roll call vote: Graham-yes, Cook-abstain, Boll-yes, and Cremeans-yes. Motion carried.

Mayor Sokol requested to set the public hearing date for the sale of the alley for July 27, 2020 and approval to publish the hearing date. Boll motioned to approve, seconded by Cremeans. All present voiced ayes motion carried.

The Marshalltown soccer league who utilizes the Toledo Heights soccer field has requested use of the concession stand at Toledo Heights. Council was in consensus that since the water has not been turned on for any facilities at this time due to COVID-19, that it would not be advisable to open the concessions for use this year.

No old business or public comments. The Council received updates from the various departments. Cook motioned to adjourn, seconded by Cremeans. All present voiced ayes, motion carried and meeting adjourned at 7:50 p.m.

**July 20, 2020**

**MINUTES OF THE TOLEDO COUNCIL WORK SESSION HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting began at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Cremeans, and Cook. Graham and Pansegrau were absent. Others present were Jordan, McAdoo, and Marquess.

Mayor Sokol had directed the council to begin with review of chapter one hundred ten. The council then moved on and reviewed following chapters up to one hundred fifty-six. Council had received some suggestions from Iowa Codification and reviewed those as the chapters came up, and tabled for further discussion and research chapters 138, 151, and 158. The next work session is scheduled for August 03, 2020 at 5:00 p.m.

Cremeans motioned to adjourn, seconded by Cook. All present voiced ayes, motion carried and meeting adjourned at 7:10 p.m.

**JULY 27, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE REINIG CENTER VIA ELECTRONIC FORMAT,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public may attend in person with social distancing, but is also able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/98041195703> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:12 p.m. due to electronic difficulties with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Cook, Cremeans, and Pansegrau. Graham tried electronically, but arrived at 6:22 p.m. in person. Others present were Jordan, McAdoo, Marquess, Chief Shepard, D. Filloon, K. Jeanette and representatives from Aureon. Attending electronically later were Ann Stark.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Pansegrau. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from July 13, 2020 regular meeting and July 20, 2020 work session. The current financial reports, June 2020 bank reconciliation, and the bills paid from July 14, 2020 through July 27, 2020 in the amount of $85,662.59, and payroll in the amount of $24,235.38. Building permits #2020-27 through #2020-30 and liquor license for A9 Chinese Restaurant, Inc. and Reinig-Toledo Civic Center.

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| **CLAIMS REPORT: 07-14-2020 THRU 07-27-2020** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | SEWER CHLORINE | $1,021.10 |
| AFLAC | AFLAC DEDUCTIONS | $804.48 |
| ALLIANT ENERGY | CITY ELECTRIC | $7.48 |
| BANKCORP | CITY JULY 2020 ACH FLEX | $156.90 |
| CAMPBELL, PAT | REINIG MANAGER | $750.00 |
| DOLL DISTRIBUTING | REINIG ALCOHOL - KEG DEPOSIT | $30.00 |
| EFTPS | FED/FICA TAX | $7,468.50 |
| EQUITABLE | DEFFERED COMP | $350.00 |
| IMWCA | CITY FY21 WORK COMP PREMIUMS | $17,187.00 |
| INDEPENDENT INSURANCE | CITY AIRPORT POLICY RENEWAL | $2,000.00 |
| INGRAM | LIBRARY BOOKS | $425.56 |
| IOWA DEPARTMENT OF COMMER | REINIG ANNUAL LIQUOR LICENSE | $1,482.00 |
| IOWA DEPARTMENT OF REVENUE | STATE TAXES | $2,744.00 |
| IOWA ONE CALL | WA/SW ONE CALLS | $30.60 |
| IPERS | EMPLOYEE IPERS | $10,925.76 |
| IRWA | VISION DEDUCTIONS | $108.86 |
| JETCO INC | SEWER WELL REPAIR | $1,533.75 |
| KEMPER TOM | CITY CONTRACT MOWING | $220.00 |
| KENT AUTOMOTIVE | SHOP REPAIR PARTS | $65.69 |
| KEYSTONE LAB, INC | SEWER TESTING | $1,784.80 |
| MANATT'S, INC | BILLED ROCK BUMBLEBEES | $100.56 |
| MARQUESS LAW FIRM, PLC | CITY LEGAL FEES | $1,379.00 |
| MARTENS, MELINDA | REINIG EVENT BARTENDER | $56.00 |
| MEDIACOM | CITY PHONE & INTERNET | $702.48 |
| MUNICIPAL SUPPLY CO | WATER/SEWER METERS | $227.00 |
| NORTHLAND/NORSOLV | STREET SHOP CHEMICALS | $178.95 |
| PURCHASE POWER | CITY POSTAGE | $1,008.50 |
| PURK, MIKE | STREETS TREE REMOVAL | $750.00 |
| QUILL CORPORATION | CITY OFFICE SUPPLIES | $89.41 |
| S & S CAR WASH | SEWER VEHICLE WASH | $10.00 |
| SCHENDEL PEST CONTROL | LIBRARY QTRLY PEST CONTROL | $47.50 |
| STARITS, BECKY | REINIG RENTAL DEPOSIT REFUND | $400.00 |
| SUCHANEK TRUDY | REINIG EVENT BARTENDER | $56.00 |
| TAMA COUNTY SHERIFF'S OFFICE | POLICE FY21 ANNUAL SERVER FEE | $2,389.00 |
| TAMA-TOLEDO PAPERS | LIBRARY NEWSPAPER RENEWAL | $65.00 |
| TWIN TOWN LIQUOR | REINIG EVENT LIQUOR PURCHASE | $186.42 |
| UNITY POINT HEALTH | POLICE NEW HIRE PHYSICAL | $244.00 |
| US BANK EQUIPMENT FINANCE | LIBRARY COPIER LEASE FEE | $128.12 |
| VAN WALL EQUIPMENT | STREETS REPAIR & SUPPLIES | $7.44 |
| VERIZON WIRELESS | POLICE/EMS WIRELESS | $432.22 |
| VISA | CITY SUPPLIES | $272.92 |
| WELCH, JUDY | CLERK ASSISTANCE | $60.00 |
| WELLMARK | CITY HEALTH/DENTAL INSURANCE | $25,340.24 |
| WELLMARK | LIBRARY COBRA PREMIUMS | $1,510.58 |
| WINDSTREAM | JULY 20 PHONE AND INTERNET | $118.27 |
| WOLFE CLINIC PC | POLICE NEW HIRE EYE EXAM | $35.00 |
| Z LINE TRUCK & TRAILER | POLICE CAR 40 TIRES | $771.50 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$85,662.59** |
| **PAYROLL** |  | **$24,235.38** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$109,897.97** |
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| **EXPENSE FUND TOTALS** |  |  |
| GENERAL | $60,068.96 |  |
| ROAD USE TAX | $7,052.41 |  |
| EMPLOYEE BENEFITS | $16,662.58 |  |
| WATER | $9,240.30 |  |
| SEWER | $13,649.35 |  |
| REINIG ESTATE | $3,224.37 |  |
| **TOTAL FUNDS** | **$109,897.97** |  |
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| **REVENUE FUND TOTALS** |  |  |
| GENERAL | $11,016.30 |  |
| ROAD USE TAX | $39,358.89 |  |
| EMPLOYEE BENEFITS | $1,767.69 |  |
| EMERGENCY | $99.77 |  |
| DEBT SERVICE | $1,097.35 |  |
| WATER | $59,738.42 |  |
| SEWER | $49,699.58 |  |
| SOLID WASTE COLLECTION | $2,585.78 |  |
| AMBULANCE | $8,186.57 |  |
| REINIG ESTATE | $1,870.00 |  |
| **TOTAL FUNDS** | **$175,420.35** |  |

Under new business, Resolution #2020-30 to permit Aureon Fiber to install fiber optic cable through Toledo on an approved route was before the council. Ray Warner with Aureon was present to discuss and approved of resolution. Jordan was concerned with the route crossing over city utilities and would work with Aureon during installation to move away from those areas. Pansegrau motioned to approve resolution and mapped route, seconded by Cook. Roll call vote: all present voiced ayes, no nays. Motion carried.

Dustin Filloon and Kristen Jeanette were present to dispute a large water bill at 903 S. Main and letter received on July 9th, 2020 with bill and payment due on July 15, 2020. K. Jordan explained that an update had been done on the water meter reading software and the radio read was subsequently picked up at that time, where it previously did not and resident was only sent a minimum bill for prior months. Jordan commented that usage did go through the meter with five residents in the house. Cremeans motioned to approve waiving the July 2020 penalties, and setting up a payment plan for the balance, seconded by Pansegrau. All present voiced ayes, no nays. Motion carried.

Ann Stark was present via zoom to dispute her water bill before the council for 108 W. State. Stark states no one has not been living there since February 2018, but return periodically to prep for selling. A water leak sometime in December 2019 was noted and she had water shut off in house until a plumber repaired sometime in April 2020. The city could not attest to any of that since the water was not shut off at the curb stop and remained on to be billed. Jordan informed Stark of possibility of a one-time leak forgiveness for this property. She could have the prior twelve months averaged throwing out the highest and lowest readings and giving her a bill for the average. Stark agreed and Jordan authorized the leak forgiveness be processed.

Resolution #2020-31 to approving the transfer and quit claim deed for two spaces in Woodlawn Cemetery to be returned to the City for the sum of $1.00. Boll motioned to approve, seconded by Pansegrau. Roll call vote: all present voiced ayes, no nays. Motion carried.

The public hearing to sell the alley East of 503 & 505 S. Broadway was opened at 6:58 p.m. by Mayor Sokol. No comments written or oral were received in the clerk’s office, but it was noted by Marquess that a shed is present on part of the alley being purchased by 503 S. Broadway. The public hearing was closed at 7:00 p.m. and resolution #2020-32 to sell the alley was motioned for approval by Cremeans, seconded by Graham. Roll call vote: Cook abstained, all others present voiced ayes, no nays. Motion carried.

Resolution #2020-33 to approve the form of deeds to sell the alley vacated East of 503 & 505 S. Broadway was motioned for approval by Boll, seconded by Cremeans. Roll call vote: Cook abstained, all others present voiced ayes, no nays. Motion carried.

Jordan requested the council approve the purchase of a sewer camera system at an estimated cost of $86,682.00. Pansegrau motioned to approve the purchase, seconded by Cook. Roll call vote: all present voiced ayes, no nays. Motion carried.

No old business or public comments. The Council received updates from the various departments. Pansegrau motioned to adjourn, seconded by Graham. All present voiced ayes, motion carried and meeting adjourned at 7:29 p.m.