

January 10, 2022

MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING AND BUDGET WORK SESSION HELD AT THE REINIG CENTER, 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cook, Pansegrau, Boll, Goodhart. Cremeans was absent. Others present were McAdoo, Jordan, Chief Shepard, M. Dvorak, and city department heads.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Pansegrau and seconded by Cook. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the December 27, 2021 regular council meeting. The current financial reports. Utility deposit refunds and bills paid from December 28, 2021 through January 10, 2022 in the amount of \$53,402.09 and payroll in the amount of \$27,228.31. No building permits and a liquor license for Wilkerson Hardware.

CLAIMS REPORT: 12-28-2021 THRU 1-10-2022

VENDOR	REFERENCE	AMOUNT
3E	CITY GENERATOR MAINTENANCE	\$560.88
ACCUJET LLC	SEWER REPAIRS	\$1,236.52
ALLIANT ENERGY	CITY ELECTRIC/GAS	\$4,937.38
BANKCORP	CITY FLEX ACH	\$107.27
BASE	CITY FEB 2022 BILLING	\$112.00
BDH TECHNOLOGY	CLERK LAPTOP SET-UP	\$715.99
BOUND TREE MEDICAL, LLC	EMS SUPPLIES	\$1,312.93
CAMPBELL KATIE	REINIG MGR/LIBRARY CUSTODIAN	\$860.00
CARGILL INC	WATER BULK SALT	\$4,833.89
CARQUEST OF TOLEDO	CITY EQUIP REPAIR/MAINT SUPPLY	\$855.29
CHYMA'S MACHINE & WELDING	FIRE TRUCK REPAIR #141	\$17.60
D'S AUTO & TRUCK	WATER/SEWER BATTERY BACKUP	\$443.88
EFTPS	FED/FICA TAX	\$9,022.64
FOREST RECOVERY SERVICE	EMS COLLECTION FEES	\$14.24
GRONWOLD, BELL, KYHNN & CO.P.C.	CITY FY21 AUDIT FEES	\$3,912.99
HARDON'S	LIBRARY LIGHT FIXTURE	\$39.20
HRABAK LUMBER CO.	CITY SUPPLIES	\$226.87
INTERSTATE ALL BATTERY	FIRE PAGER BATTERIES	\$68.20
IOWA FIREFIGHTERS' ASSOCIATION	FIRE DEPT MEMBERSHIP DUES	\$493.00
J & V AUTO PARTS	SNOW REPAIR SUPPLIES	\$23.39
K & M SANITATION	CITY GARBAGE SERVICE	\$145.00
MEDICAP PHARMACY #8019	EMS MEDICAL SUPPLIES	\$1,020.68
NUTRI-JECT SYSTEMS INC	SEWER SLUDGE REMOVAL	\$6,000.00
PAUL'S ACE HARDWARE	CITY SUPPLIES	\$115.06
PITNEY BOWES INC	CITY POSTAGE MACHINE LEASE	\$145.92
POSTMASTER	UTILITY BILLING POSTAGE DEC 21	\$283.07
PREMIER OFFICE EQUIPMENT	EMS DRUM REPLACEMENT	\$348.17
SANITARY REFUSE	PARK GARBAGE SERVICE	\$78.54
SCABBYROBE, AMBER	REINIG RENTAL DEPOSIT REFUND	\$125.00
SCHARNWEBER WATER COND	CITY REPAIRS/SUPPLIES	\$17.20
SCHENDEL PEST CONTROL	FIRE PEST CONTROL	\$30.00
SNYDER & ASSOCIATES, INC	CITY ZONING MAP UPDATE	\$2,697.00
STANLEY STEEMER	REINIG CARPET/TILE CLEANING	\$1,700.00
TAMA/GRUNDY PUBLISHING	CITY PUBLICATION FEES	\$311.09
	EMS 2021 4TH QTR	
TOLEDO EMS	COMP/REIMBURSEMENT	\$3,981.97
TOLEDO FIRE DEPT.	FIRE 2021 4TH QTR COMPENSATION	\$2,400.00

TOYNE INC	FIRE MIV DISC KIT W/SEALS	\$503.78
ULTIMATE SAFETY CONCEPTS, INC	FIRE HAZMAT SUITS	\$3,142.16
WILKERSON HARDWARE	CITY SUPPLIES	\$8.48
WINDSTREAM	CITY PHONE/INTERNET	\$498.74
Z LINE TRUCK & TRAILER	STREET TIRE REPAIR	\$56.07
Accounts Payable Total		\$53,402.09
Payroll Checks		\$27,228.31
***** REPORT TOTAL *****		\$80,630.40

EXPENSE FUND TOTALS	
GENERAL	\$46,211.33
ROAD USE TAX	\$7,755.65
EMPLOYEE BENEFITS	\$91.08
HOTEL/MOTEL TAX	\$8.68
WATER	\$8,888.83
SEWER	\$15,893.35
REINIG ESTATE	\$1,781.48
TOTAL FUNDS	\$80,630.40

Under new business, Mayor Sokol asked the council if there were any objections to the appointments listed. Pansegrau motioned to approve, seconded by Boll. All present voiced ayes, no nays to approve the following appointments:

MAYOR APPOINTMENTS	2022
Mayor Pro- Tem	JOE BOLL
Police Chief	NATHAN SHEPARD
Official Bank Depository	STATE BANK OF TOLEDO
Authorized check signers	SOKOL/BOLL/MCADOO/APFEL
Official Newspaper	TAMA-TOLEDO NEWS CHRONICLE
COMMITTEE APPOINTMENTS:	
Policy and Administration	TERRY GOODHART / CATHY COOK
Community Protection	JOE BOLL / JEREMY CREMEANS
Street/ Cemetery	JEREMY CREMEANS / DUANE PANSEGRAU
Water/Sewer/ Airport	JOE BOLL / DUANE PANSEGRAU
Housing Rehabilitation	DUANE PANSEGRAU / CATHY COOK
Culture & Development	TERRY GOODHART / CATHY COOK
BOARD & COMMISSION APPOINTMENTS:	
Toledo Economic Development	BRIAN SOKOL / DUANE PANSEGRAU
Tama Co Economic Development	TERRY GOODHART / BRIAN SOKOL
Tama Co Emergency Management	BRIAN SOKOL / JOE BOLL
911 Board	JOE BOLL / KENDALL JORDAN
Solid Waste Commission	LES RICHTER

Resolution 2022-01 was before the council to approve alternate parking on W. College from S. Main to S. Church, and N. Wilson from E. Carleton to E. Madison. Roll call vote: all present voiced ayes, no nays, motion carried.

Current auditors Gronewold, Bell, Kyhnn & Co. P.C. submitted a proposal for audit services for FY22 to FY24. Clerk recommended council approve. Boll motioned to approve, seconded by Cook. All present voiced ayes, no nays, motion carried.

A wage increase of .50/hour per the current city policy manual for Sean McFate passing his Grade 1 water certification on December 19, 2021 was requested for approval. Boll motioned to approve raise with an effective date of 12-19-2021, seconded by Pansegrau. All present voiced ayes, no nays, motion carried.

The Reinig managerial/janitorial contract was recommended to move to Katie Campbell due to the death of Pat Campbell. Boll motioned to approve, pending legal approval from city attorney, seconded by Cook. All present voiced ayes, no nays, motion carried. It was also requested to raise the event bartender wages from \$8.00/hour to \$15.00/hour due to responsibilities. Cook motioned to approve increase, seconded by Goodhart. All present voiced ayes, no nays, motion carried.

The clerk requested to set the public hearing date of February 14, 2022 for the max tax levy of the FY23 budget. Boll motioned to approve, seconded by Cook. All present voiced ayes, no nays, motion carried.

There being no old business to discuss, council received updates from the departments and council members. Hearing no other comments, Pansegrau motioned to adjourn, seconded by Cook. All present voiced ayes, no nays, motion carried and the regular meeting adjourned at 5:20 p.m.

Mayor Sokol opened the FY23 budget work session at 5:22 p.m. and answering roll call for the City of Toledo were Cook, Pansegrau, Boll, Goodhart. Cremeans was absent.

Jordan began discussion Fire department who will be splitting some costs with EMS which will reduce their budget. Jordan continued on with public works departments and increases attributed to rising costs and wages. Greg Johnson presented EMS budget requesting to add another full-time paramedic and to purchase a new ambulance to replace the 2010. Chief Shepard reviewed his budget stating wages and new patrol car as factors to budget increase. McAdoo presented the clerk budget requesting increases in audits due to possible single audit, technology upgrade and equipment. Kathy Holtz and Sheri McFate presented the library budget and the increase was also due to wages.

Council then discussed proposed wages citing local competition, county increase, and the GDP as factors into proposed numbers.

Mayor Sokol requested to set the next budget meeting on Monday, January 17, 2022 at 5:00 p.m. Hearing no further comments, Pansegrau motioned to adjourn at 7:11 p.m., seconded by Cook. All present voiced ayes, no nays, motion carried.

January 17, 2022

**MINUTES OF THE SPECIAL BUDGET WORK SESSION OF THE CITY COUNCIL
FOR TOLEDO, IOWA, HELD IN THE COUNCIL CHAMBERS,
1007 S. Prospect Drive at 5:00 P.M.**

Mayor Sokol was present and presiding. Answering roll call were Pansegrau, Boll, Goodhart and Cook. Cremeans was absent. Others present were McAdoo, Chief Shepard, Jordan, Officer Price and Sergeant Quigley.

Mayor Sokol discussed the budget as presented by departments and the overall effect on the city. The Mayor and council then discussed wages and benefit options as well as other requests received. The clerk will enter information into the budget work sheet for the next work session to be held after the regular council meeting on January 24, 2022.

Boll motioned to adjourn, seconded by Pansegrau. Meeting was adjourned at 6:52 p.m.

January 24, 2022

MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING AND BUDGET WORK SESSION HELD AT THE REINIG CENTER, 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, Boll, and Goodhart. Cook was absent. Others present were McAdoo, Jordan, Chief Shepard, Officer Howe, Officer Price, Sergeant Quigley, Denise Fletcher and other guests.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Pansegrau and seconded by Cremeans. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the January 10, 2022 regular council meeting & work session, January 10, 2022 Pool board meeting, and January 17, 2022 Toledo budget work session. The current financial reports and December 2021 bank reconciliation. Bills paid from January 11, 2022 through January 24, 2022 in the amount of \$92,632.92 and payroll in the amount of \$25,577.31. No building permits and a liquor license for Wilkerson Hardware.

CLAIMS REPORT: 01-11-2022 THRU 1-24-2022

VENDOR	REFERENCE	AMOUNT
ACCUJET LLC	SEWER JETTING	\$1,948.49
AFLAC	AFLAC EMPLOYEE DEDUCTIONS	\$1,263.86
AIRGAS NORTH CENTRAL	SHOP TANK EXCHANGE FEE	\$158.53
ALLIANT ENERGY	CITY ELECTRIC/GAS	\$14,345.45
APPLIED SPECIALTIES, INC.	SEWER CHEMICALS	\$1,359.60
AXON ENTERPRISES	POLICE TASER BATTERY REPLCMT	\$170.86
BAKER & TAYLOR	LIBRARY BOOKS/AUDIO	\$292.25
BANKCORP	EMPLOYEE FLEX ACH	\$672.82
BRODART CO.	LIBRARY OPERATING SUPPLIES	\$202.95
BUTCH KUPKA AUTO BODY	WATER/SNOW REPAIR SUPPLIES	\$364.94
CAMPBELL, KATIE	REINIG MGR/LIBRARY CUSTODIAN	\$860.00
CHYMA'S MACHINE & WELDING	SNOW BLADE REPAIR	\$11.13
CINTAS CORPORATION	CITY PW UNIFORMS/SUPPLIES	\$309.36
	CITY MOSQUITO SPRAY	
CITY OF TRAER	CHEMICALS	\$3,826.54
CONTRACTOR SOLUTIONS	WATER PUMP/PARTS	\$2,809.02
	POLICE NETWORK SERVER	
CSS CONSULTING	SUPPORT	\$230.00
EFTPS	FED/FICA TAX	\$8,066.41
EQUITABLE	EMPLOYEE DEDUCTION	\$400.00
FAREWAY STORES	CITY SUPPLIES	\$95.22
HENDERSON PRODUCTS INC	SNOW TRUCK VALVE	\$782.63
INGRAM	LIBRARY BOOKS/AUDIO	\$194.42
IOWA DEPARTMENT OF REVENUE	STATE TAXES	\$2,881.00
IOWA LIBRARY ASSOCIATION	LIBRARY MEMBERSHIP RENEWAL	\$75.00
IPERS	CITY IPERS	\$11,839.75
IRWA	EMPLOYEE VISION DEDUCTION	\$187.52

KASAL BROTHERS REPAIR	STREET REPAIR-SKID RADIATOR	\$100.00
KENT AUTOMOTIVE	SHOP GRINDER PARTS	\$387.06
KEYSTONE LAB, INC	SEWER TESTING	\$1,864.40
MARQUESS LAW FIRM, PLC	CITY LEGAL FEES	\$75.00
MCFATE, SEAN	WATER FEE REIMBURSEMENT	\$190.00
MEDIACOM	CITY PHONE/INTERNET	\$718.85
NEW CENTURY FARM SERVICE	CITY FUEL	\$4,664.27
NORTHLAND/NORSOLV	SEWER OIL	\$178.95
PITNEY BOWES, INC.	CITY POSTAGE INK	\$80.74
PREMIER OFFICE EQUIPMENT	LIBRARY COPY FEES	\$12.24
QUILL CORPORATION	LIBRARY OFFICE SUPPLIES	\$456.66
RASMUSSEN SERVICE CENTER	SNOW TRUCK REPAIR	\$657.02
RELIANCE STANDARD LIFE INSURANCE	CITY PAID LIFE INSURANCE	\$162.00
S & S CAR WASH	CITY CAR WASH	\$40.75
SANDHILL AUTO SALVAGE	STREET TRUCK PART	\$15.00
SCHARNWEBER WATER COND	LIBRARY FURNACE REPAIR	\$217.50
SYNCB/AMAZON	LIBRARY DVD'S/OFFICE SUPPLIES	\$71.68
THYS MOTOR GROUP	STREET REPAIR/PARTS	\$122.19
VAN WALL EQUIPMENT	SNOW/SEWER LOADER REPAIR	\$1,285.47
VERIZON WIRELESS	CITY WIRELESS	\$572.56
VISA	CITY SUPPLIES	\$1,598.17
WELLMARK	CITY INSURANCE	\$25,248.58
WENDLING QUARRIES, INC.	SNOW SAND SUPPLY	\$431.08
XEROX FINANCIAL SERVICES	LIBRARY MONTHLY COPIER LEASE	\$135.00
Accounts Payable Total		\$92,632.92
Payroll Checks		\$25,577.31
***** REPORT TOTAL *****		\$118,210.23

EXPENSE FUND TOTALS

GENERAL	\$65,448.78
ROAD USE TAX	\$17,562.44
EMPLOYEE BENEFITS	\$132.00
WATER	\$16,586.65
SEWER	\$17,003.06
REINIG ESTATE	\$1,477.30
TOTAL FUNDS	\$118,210.23

REVENUE FUND TOTALS

GENERAL	(\$23,492.48)
ROAD USE TAX	\$26,851.50
EMPLOYEE BENEFITS	\$3,430.41
EMERGENCY	\$196.75
GIFT & TRUST FUND	\$1,182.98
DEBT SERVICE	\$1,631.93
HOUSING PROJECTS	(\$300.95)
WATER	\$93,617.44
SEWER	\$45,119.19
SOLID WASTE	\$5,534.77
AMBULANCE	\$3,446.16
REINIG ESTATE	\$2,525.00
TOTAL FUNDS	\$159,742.70

Under new business, Mayor Sokol turned the meeting over to Chief Shepard. The department started annual awards and the recipients this year were Officer Howe – 2021 “Proud to Serve” Officer of the Year, and Sergeant Quigley – 2021 “Ready to Protect” award winner. Chief Shepard presented both awards along with Mayor Sokol.

Resolution 2022-02 was before the council to approve the IEDA downtown housing grant application for 134 High Street for Toledo Community Development. Roll call vote: Cremeans-aye, Boll-aye, Goodhart-aye, and Pansegrau abstained due to his presence as a board member of Toledo Community Development Inc., no nays, motion carried.

Jordan commented that Kwik Star had not sent any supporting documentation to request off-premise signage, but wanted the council to be aware that it would be coming.

Mayor Sokol opened the floor for public comments and Denise Fletcher informed the council that the Tama-Toledo Community Visioning group had designated two priorities to put forth and would be getting engineering quotes from Snyder & Associates, utilizing \$1,500.00 received from ITC to both Toledo and Tama. The groups next meeting will be at 5:00 p.m. on February 3, 2022 at the Wieting Theater.

There being no old business to discuss, council received updates from the departments and council members. Hearing no other comments, Pansegrau motioned to adjourn, seconded by Cremeans. All present voiced ayes, no nays, motion carried and the regular meeting adjourned at 5:23 p.m.

Mayor Sokol opened the FY23 budget work session at 5:23 p.m. and answering roll call for the City of Toledo were Cremeans, Pansegrau, Boll, and Goodhart. Cook was absent.

McAdoo informed the council regarding financing options for the Toledo housing development that has changed since last meeting. Until those figures come in, cannot proceed further as they will change the entire budget. Jordan also presented to the council a cost to do all of the housing in one phase instead of three at a total of 2.2 million.

Mayor Sokol requested to set the next budget meeting on Monday, January 31, 2022 at 5:00 p.m. Hearing no further comments, Pansegrau motioned to adjourn at 5:54 p.m., seconded by Cremeans. All present voiced ayes, no nays, motion carried.

January 31, 2022

**MINUTES OF THE SPECIAL BUDGET WORK SESSION OF THE CITY COUNCIL
FOR TOLEDO, IOWA, HELD IN THE COUNCIL CHAMBERS,
1007 S. Prospect Drive at 5:00 P.M.**

Mayor Sokol was present and presiding. Answering roll call were Pansegrau, Boll, Goodhart, Cook and Cremeans. Others present were McAdoo and Jordan.

Mayor Sokol discussed the budget, and McAdoo provided further information regarding the possible bond impact on city budget. The council identified targets they would like to work towards once more information is received.

Mayor Sokol requested to meet again on February 07, 2022 at 5 p.m. in Reinig center.

Goodhart motioned to adjourn, seconded by Cremeans. Meeting was adjourned at 5:48 p.m.