

February 07, 2022

**MINUTES OF THE SPECIAL BUDGET WORK SESSION OF THE CITY COUNCIL
FOR TOLEDO, IOWA, HELD IN THE COUNCIL CHAMBERS,
1007 S. Prospect Drive at 5:00 P.M.**

Mayor Pro-tem Boll called the meeting to order at 5:01 p.m. as Mayor Sokol would be late. Answering roll call were Boll, Goodhart, Cook and Pansegrau. Cremeans was absent. Others present were McAdoo and Jordan.

The clerk informed the council of discussions with the city's financial planner. Mayor Sokol arrived at 5:16 p.m. and discussed the budget options. The clerk provided further information regarding the possible bond impact on city budget. The council was in consensus to consolidate the housing project, police vehicle, and refinance of the Daycare building.

The council also discussed the impact of the visioning committee and additional EMS personnel on the current budget. The clerk stated that if nothing else was changing for the budget, at the next council meeting the max tax levy hearing would be presented and council would set the public hearing for the budget at the March 28th meeting.

Pansegrau motioned to adjourn, seconded by Goodhart. Meeting was adjourned at 5:57 p.m.

February 14, 2022

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER, 1007 S.
PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Goodhart, Cook and Cremeans. Pansegrau was absent. Others present were McAdoo, Marquess, Jordan, Chief Shepard, D. Leek, D. Graham, and Dvorak.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the January 24, 2022 regular council meeting & work session, January 31, 2022 & February 7, 2022 Toledo budget work session, and February 07, 2022 Pool board meeting. The current financial reports. Bills paid from January 25, 2022 through February 14, 2022 in the amount of \$87,001.90 and payroll in the amount of \$24,643.34. A building permit for 203 E. Ohio and liquor license for Dollar General #15311 and Kwik Star #710.

CLAIMS REPORT: 01-25-2022 THRU 2-14-2022

VENDOR	REFERENCE	AMOUNT
ABILITY	EMS INSURANCE VERIFICATION FEE	\$175.00
ACCUJET LLC	SEWER JETTING FEES	\$1,948.49
AERO-MOD	SEWER REPAIR PART	\$855.14
ALLIANT ENERGY	CITY ELECTRIC/GAS	\$20,486.28
BANKCORP	CITY FLEX ACH/MED REIMBURSEMT	\$2,423.45
BASE	CITY MARCH 2022 BILLING	\$362.00
BOLAND RECREATION	DERECHO PARK SLIDE	\$9,476.00
CAMPBELL KATIE	REINIG MGR/LIBRARY CUSTODIAN	\$860.00
CARGILL INC	WATER BULK SALT	\$5,178.67
CARQUEST OF TOLEDO	CITY EQUIP REPAIR/MAINTENANCE	\$2,314.36
CASTELLANOS, GRACIELA	REINIG RENTAL DEPOSIT REFUND	\$75.00
CEDAR RAPIDS TIRE	SNOW TIRE CHAINS	\$1,945.62

CONTRACTOR SOLUTIONS	WATER PUMP/PARTS	\$195.50
EFTPS	FED/FICA TAX	\$7,761.44
ELECTRIC SUPPLY	CITY SUPPLIES	\$31.09
FAREWAY STORES	WATER SUPPLIES	\$2.50
GRAFF, CURT	REIMBURSEMENT	\$334.99
HRABAK LUMBER CO.	CITY SUPPLIES	\$72.70
IA ASSOC OF MUNICIPAL UTILITY	WATER ANNUAL DUES	\$804.00
IOWA DNR	SEWER NPDES PERMIT FEE	\$85.00
J & V AUTO PARTS	CITY SUPPLIES	\$25.59
JETCO INC	WASTEWATER SOFTWARE SERVICE	\$957.15
JORDAN, BARB	REINIG RENTAL DEPOSIT REFUND	\$100.00
K & M SANITATION	CITY GARBAGE SERVICE	\$145.00
KEYSTONE LAB INC	SEWER TESTING	\$2,054.00
MEDIACOM	FIRE PHONE/INTERNET	\$215.13
MUNICIPAL SUPPLY	WATER/SEWER SUPPLIES	\$4,261.71
NEW CENTURY FARM SERVICE	CITY FUEL/SUPPLIES	\$6,641.62
OVERHEAD DOOR COMPANY	FIRE/SHOP DOOR SEALS	\$2,600.00
PAUL'S ACE HARDWARE	CITY SUPPLIES	\$371.98
POSTMASTER	UTILITY BILL POSTAGE	\$281.40
SANITARY REFUSE	PARK GARBAGE SERVICE	\$78.54
SCHARNWEBER WATER COND	CITY SUPPLIES/REPAIRS	\$162.65
SCHENDEL PEST CONTROL	CITY PEST CONTROL	\$66.88
SECRETARY OF STATE	CLERK NOTARY RENEWAL	\$30.00
SNYDER & ASSOCIATES INC	CITY ENGINEERING	\$2,835.00
TAMA COUNTY HIGHWAY DEPT.	CITY SUPPLIES	\$208.64
TAMA/GRUNDY PUBLISHING	CITY PUBLICATION FEES	\$372.01
TELEFLEX	EMS SUPPLIES	\$677.50
TOLEDO EMS	EMS REIMBURSEMENT VISA-STAMPS	\$116.00
TOLEDO/TAMA CHAMBER	CITY CHAMBER DUES	\$100.00
TOWN & COUNTRY WHOLESALE	REINIG SUPPLIES	\$103.49
USABLUEBOOK	WATER TESTING SUPPLIES	\$318.94
VISA	CITY SUPPLIES/TRAINING	\$2,482.54
WENDLING QUARRIES INC.	WATER MAIN REPAIRS	\$2,869.60
WESTRUM LEAK DETECTION	WATER LEAK DETECTION	\$1,215.00
WINDSTREAM	CITY PHONE/INTERNET	\$492.92
Z LINE TRUCK & TRAILER	CITY PARTS/REPAIRS	\$1,831.38
Accounts Payable Total		\$87,001.90
Payroll Checks		\$24,643.34
***** REPORT TOTAL *****		\$111,645.24

EXPENSE FUND TOTALS

GENERAL	\$38,836.80
ROAD USE TAX	\$18,092.98
EMPLOYEE BENEFITS	\$1,281.54
FEMA DISASTER	\$9,476.00
WATER	\$21,904.72
SEWER	\$20,332.30
REINIG ESTATE	\$1,720.90
TOTAL FUNDS	\$111,645.24

Under new business, Mayor Sokol turned the meeting to Duane Leek who was requesting the city waive approximately \$1,000.00 of mowing special assessments for parcel #1415401012, address 101 E. Madison. It is an empty lot that borders his property and he wants to purchase the lot from an investment company. Boll motioned to approve waiving assessments contingent on the purchase of the parcel by Duane Leek, seconded by Cook. Clerk directed to send a copy of minutes to County treasurer and auditor.

Mayor Sokol opened the public hearing on the FY23 max tax levy at 5:07 p.m., and hearing no comments oral or written, Mayor Sokol closed the public hearing at 5:08 p.m. No before the council is resolution 2022-03 to approve the FY23 maximum property tax dollars for the city of Toledo. Goodhart motioned to approve, seconded by Cremeans. Roll call vote: Cook-yes, Cremeans-yes, Boll-yes, and Goodhart-yes, motion carried.

Resolution 2022-04 setting the date for the public hearing for March 14, 2022 at 5:00 p.m. on a proposal to enter into general obligation corporate purpose loan agreement and to borrow money. Boll motioned to approve, seconded by Cook. Roll call vote: Cook-yes, Cremeans-yes, Boll-yes, and Goodhart-yes, motion carried.

A request to approve a lender for the proposed general obligation bond. Council cited using local in the community, and the ability to draw on the funds as deciding factors. Goodhart motioned to approve the State Bank of Toledo, seconded by Cook. All present voiced ayes, Boll abstained as a member of the bank board.

Mayor Sokol requested to set the public hearing for the FY23 budget on Monday, March 28, 2022 at 5:00 p.m. and authorized the clerk to publish. Cremeans motioned to approve, seconded by Cook. All present voiced ayes, no nays motion carried.

Resolution 2022-05 approving an agreement with Tama county for utilization of the Reinig Center as an combined election precinct for city and township voters. Cook motioned to approve, seconded by Boll. Roll call vote: Cook-yes, Cremeans-yes, Boll-yes, and Goodhart-yes, motion carried.

Mayor Sokol requested comments for any old business, hearing none, the Council received updates from the departments and council. Hearing no other comments, Cook motioned to adjourn, seconded by Cremeans at 5:34 p.m.

February 28, 2022

MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER, 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Goodhart, Cook, Cremeans. Pansegrau, and Boll. Others present were McAdoo, Marquess, Jordan, Chief Shepard, D. Graham, and Dvorak.

Mayor Sokol requested a motion to approve the consent agenda with corrected dates for billing, motioned by Pansegrau and seconded by Cremeans. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the February 14, 2022 regular council meeting and February 15, 2022 Board of Adjustment meeting. The current financial reports. Bills paid from February 15, 2022 through February 28, 2022 in the amount of \$59,482.45 and payroll in the amount of \$24,457.68. A building permit #2021-42 for 209 W. Ohio and liquor license ownership update for Hy-Vee Dollar Fresh.

CLAIMS REPORT: 02-15-2022 THRU 2-28-2022

VENDOR	REFERENCE	AMOUNT
ACCO	WATER CHLORINE	\$205.60
AERO-MOD	SEWER PARTS	\$2,129.43
AFLAC	AFLAC EMPLOYEE DEDUCTION	\$1,263.86

B3 TECHNOLOGY	LIBRARY SOFTWARE FEES	\$28.10
BANKCORP	EMPLOYEE FLEX ACH	\$202.00
CAMPBELL KATIE	REINIG MGR/LIBRARY CUSTODIAN	\$860.00
CEDAR RAPIDS PUBLIC LIBRARY	LIBRARY DVD REPLACEMENT	\$18.99
COLUMN SOFTWARE PBC	CITY PUBLICATION FEES	\$152.95
CSS CONSULTING	POLICE NETWORK SUPPORT	\$36.25
DAMMANN, BRENT	WATER REIMBURSEMT-PARKING	\$30.00
EFTPS	FED/FICA TAX	\$7,642.14
EQUITABLE	DEFERRED COMP	\$550.00
GARCIA, ROSA	REINIG RENTAL DEPOSIT REFUND	\$100.00
IMFOA	CLERK IMFOA MEMBERSHIP DUES	\$100.00
INGRAM	LIBRARY BOOKS	\$388.53
IOWA DEPARTMENT OF REVENUE	STATE TAXES	\$2,591.00
IOWA ONSITE WASTEWATER ASSOC.	REINIG RENTAL DEPOSIT REFUND	\$175.00
IPERS	IPERS	\$11,021.04
IRWA	EMPLOYEE VISION DEDUCTION	\$160.58
KEYSTONE LAB INC	WATER TESTING	\$181.50
MARQUESS LAW FIRM, PLC	CITY LEGAL FEES	\$465.00
MEDIACOM	CITY PHONE/INTERNET	\$517.02
OFFICE OF AUDITOR OF STATE	CLERK STATE AUDIT FILING FEE	\$175.00
OUR IOWA	LIBRARY MAGAZINE RENEWAL	\$34.98
POSTMASTER	FEB BILLING/PERMIT FEES	\$547.40
QUILL CORPORATION	CITY OFFICE SUPPLIES	\$153.38
RELIANCE STANDARD LIFE INSURANCE	CITY PAID LIFE INSURANCE	\$162.00
RICH'S TREE SERVICE LLC	PARK TREE REMOVAL	\$650.00
ROGGENTIEN ELECTRIC	SEWER MOTOR REPAIR	\$310.00
SCHENDEL PEST CONTROL	LIBRARY QTRLY PEST CONTROL	\$54.50
SYNCB/AMAZON	LIBRARY SUPPLIES	\$499.90
TAMA CHAINSAW & LAWN MOWER	STREET OIL	\$70.00
TAMA COUNTY EMA/911	POLICE TRANSLATION FEES	\$197.20
TAMA-TOLEDO PAPERS	CITY ANNUAL PAPER RENEWAL	\$65.00
TWIN TOWN LIQUOR	REINIG CENTER LIQUOR	\$122.02
VAN WALL EQUIPMENT	STREET/FIRE REPAIRS	\$944.28
VERIZON WIRELESS	CITY WIRELESS	\$572.56
WELLMARK	CITY INSURANCE	\$25,248.58
WINDSTREAM	CITY PHONE/INTERNET	\$321.66
WOLFCOM ENTERPRISES	POLICE EQUIP REPLACEMT	\$400.00
XEROX FINANCIAL SERVICES	LIBRARY COPIER LEASE FEE	\$135.00
Accounts Payable Total		\$59,482.45
Payroll Checks		\$24,457.68
***** REPORT TOTAL *****		\$83,940.13

EXPENSE FUND TOTALS	
GENERAL	\$51,643.85
ROAD USE TAX	\$11,763.16
EMPLOYEE BENEFITS	\$132.00
WATER	\$8,224.04
SEWER	\$10,872.19
REINIG ESTATE	\$1,304.89
TOTAL FUNDS	\$83,940.13

Under new business, Mayor Sokol and council discussed Ordinance 2022-01, an addition to the city ordinances regulating off-premise signs. The clerk has reached out to the Iowa Codification for clarification for placement as ordinance or zoning, as they are in the process of updating our zoning. Council would like to see the proposed signage and placement being requested, before deciding. Boll motioned to move the current ordinance to zoning, under chapter 165 and set for public hearing on

March 28, 2022, seconded by Pansegrau. Voting aye were Cook, Cremeans, Pansegrau, and Boll. Goodhart voiced nay. Motion carried. Ordinance 2022-01 and Resolution 2022-06 were tabled.

A solar ordinance under zoning was discussed. Pansegrau motioned to publish notice and set for public hearing on March 14, 2022, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

The clerk requested the council approve use of excess debt service funds to lower the tax levy for FY23. Current proposed levy is 18.30526. Pansegrau motioned to use half of the funds this year, approximately \$20,265, to lower the debt service tax levy, seconded by Cook. All present voiced ayes, no nays, motion carried.

Mayor Sokol requested comments for any old business, hearing none, the Council received updates from the departments and council. Hearing no other comments, Pansegrau motioned to adjourn, seconded by Cremeans at 6:00 p.m.