

December 13, 2021

MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.

The meeting was called to order at 5:04 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Cremeans and Cook. Pansegrau and Graham were absent. Others present were McAdoo, Marquess, Jordan, Dvorak, Terry Goodhart and Chris Nelson.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the November 22, 2021 regular council meeting. The current financial reports and bills paid from November 23, 2021 through December 13, 2021 in the amount of \$136,877.20 and payroll in the amount of \$51,757.67. One building permit at 106 Grandview Drive - #2021-35, and one liquor license approval for Twin Town Liquor, Class E liquor license.

CLAIMS REPORT: 11-23-2021 THRU 12-13-2021

| <u>VENDOR</u> | <u>REFERENCE</u> | <u>AMOUNT</u> |
|-----------------------------|--------------------------------|---------------|
| AFLAC | AFLAC EMPLOYEE DEDUCTIONS | \$1,139.58 |
| ALLIANT ENERGY | CITY ELECTRIC/GAS | \$17,018.79 |
| BANKCORP | CITY FLEX ACH | \$1,015.20 |
| BASE | CITY JAN 2022/ANNUAL 2022 FEES | \$362.00 |
| BILL COLWELL FORD | POLICE 2018 EXPLORER MIRROR | \$641.19 |
| BOUND TREE MEDICAL, LLC | EMS SUPPLIES | \$26.00 |
| BUTCH KUPKA AUTO BODY | POLICE 2016 FORD REPAIR | \$1,512.50 |
| CAMPBELL, PAT | REINIG MGR/LIBRARY CUSTODIAN | \$860.00 |
| CARGILL INC | WATER BULK SALT | \$4,905.96 |
| CARQUEST OF TOLEDO | CITY REPAIR/MAINT SUPPLIES | \$701.66 |
| CEDAR RAPIDS BANK AND TRUST | SEWER 2013B BOND INTEREST | \$8,148.75 |
| CURT GRAFF | CELL PHONE REIMBURSEMENT | \$20.00 |
| DAMMANN, BRENT | CELL PHONE REIMBURSEMENT | \$60.00 |
| DVORAK, MARK | CELL PHONE REIMBURSEMENT | \$40.00 |
| EFTPS | FED/FICA TAX | \$16,805.91 |
| EQUITABLE | DEFERRED COMP | \$350.00 |
| FAREWAY STORES | SHOP SUPPLIES | \$13.88 |
| FOREST RECOVERY SERVICE | EMS COLLECTION FEE | \$54.82 |
| HACH COMPANY | SEWER AS950 FRIG | \$11,863.20 |
| HENDERSON PRODUCTS INC | SNOW/ICE VALVE | \$142.38 |
| HRABAK LUMBER CO. | CITY SUPPLIES/BILL OUT | \$32.96 |
| IOWA DEPARTMENT OF REVENUE | STATE TAX | \$2,826.00 |
| IOWA LAW ENFORCEMENT ACAD | POLICE TRAINING | \$380.00 |
| IOWA ONE CALL | WA/SW ONE CALLS | \$40.50 |
| IPERS | EMPLOYEE/CITY CONTRIBUTIONS | \$11,580.50 |
| IRWA | VISION | \$133.64 |
| J & V AUTO PARTS | STR ENDLOADER SEAT | \$21.11 |
| JORDAN, KENDALL | CELL PHONE REIMBURSEMENT | \$300.00 |
| K & M SANITATION | CITY GARBAGE SERVICE | \$145.00 |
| KELTEK INCORPORATED | EMS EQUIPMENT LIGHTS | \$66.92 |
| KENT AUTOMOTIVE | SHOP SUPPLIES | \$190.97 |
| KEYSTONE LAB, INC | WATER TESTING | \$190.00 |
| LACINA, COLTON | REINIG RENTAL DEPOSIT REFUND | \$125.00 |
| MANATT'S, INC | DAYCARE MAINT/BILLED OUT | \$3,755.25 |
| MARTENS, MELINDA | REINIG BARTENDER | \$56.00 |
| MCFATE SEAN | CELL PHONE REIMBURSEMENT | \$60.00 |
| MEDIACOM | CITY PHONE/INTERNET | \$288.38 |
| MEDICAP PHARMACY #8019 | EMS SUPPLIES | \$225.75 |

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| MEEK, BRAD | CELL PHONE REIMBURSEMENT | \$60.00 |
| NEW CENTURY FARM SERVICE | CITY FUEL | \$3,816.17 |
| NOVACARE REHABILITATION | STREET ROM TESTING | \$130.00 |
| NOVAK, BEN | REINIG RENTAL DEPOSIT REFUND | \$400.00 |
| NUNEZ, ARLEY | REINIG RENTAL DEPOSIT REFUND | \$75.00 |
| OK TIRE STORES | PW TRUCK TIRES | \$731.95 |
| PAPAKEE, AUTUMN | REINIG RENTAL DEPOSIT REFUND | \$75.00 |
| POSTMASTER | UTILITY BILLING POSTAGE | \$283.41 |
| PUBLIC AGENCY TRNING COUNCIL | POLICE TRAINING | \$325.00 |
| QUILL CORPORATION | CLERK OFFICE SUPPLY | \$127.25 |
| SANITARY REFUSE | PARK GARBAGE SERVICE | \$78.54 |
| SCHARNWEBER WATER COND | ELECTRIC TO POLES-XMAS DECOR | \$5,224.40 |
| SCHENDEL PEST CONTROL | CITY PEST CONTROL | \$92.00 |
| SEBESTA, TODD | CELL PHONE REIMBURSEMENT | \$60.00 |
| SECRETARY OF STATE | CLERK NOTARY RENEWAL | \$30.00 |
| SKID PRO ATTACHMENTS | STREET STUMP GRINDER PARTS | \$102.60 |
| STATE HYGIENIC LABORATORY | SEWER ANNUAL TESTING | \$500.00 |
| TRUDY SUCHANEK | REINIG BARTENDER | \$56.00 |
| CAROL SVOBODA | REINIG RENTAL DEPOSIT REFUND | \$50.00 |
| TAMA CO. SOIL AND WATER | REINIG RENTAL DEPOSIT REFUND | \$75.00 |
| TAMA COUNTY AUDITOR | CITY 2021 ELECTION FEES | \$970.16 |
| TAMA COUNTY HUMANE SOCIETY | POLICE DOG POUND FEES | \$100.00 |
| TAMA/GRUNDY PUBLISHING | CITY PUBLICATION FEES | \$405.37 |
| TOLEDO EMS | EMS REIMBURSEMENT VISA | \$1,257.50 |
| TOLEDO/TAMA CHAMBER OF CO | CHAMBER ANNUAL ALLOCATION | \$5,000.00 |
| TOWN & COUNTRY WHOLESALE | REINIG SUPPLIES | \$139.11 |
| TREASURY STATE OF IOWA | UTILITY UNCLAIMED REFUNDS | \$2,432.39 |
| TWIN TOWN LIQUOR | REINIG CENTER LIQUOR | \$464.39 |
| WELLMARK | CITY INSURANCE PREMIUMS | \$25,071.69 |
| WINDSTREAM | CITY PHONE/INTERNET | \$498.74 |
| Z LINE TRUCK & TRAILER | CITY SUPPLIES/REPAIRS | \$2,145.73 |
| Accounts Payable Total | | \$136,877.20 |
| Payroll Checks | | \$51,757.67 |
| ***** REPORT TOTAL ***** | | \$188,634.87 |

EXPENSE FUND TOTALS

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|--------------------|---------------------|
| GENERAL | \$93,700.04 |
| ROAD USE TAX | \$20,558.61 |
| EMPLOYEE BENEFITS | \$281.54 |
| HOTEL/MOTEL TAX | \$9,621.20 |
| WATER | \$20,708.83 |
| WATER DEPOSITS | \$2,412.39 |
| SEWER | \$30,187.06 |
| SEWER SINKING | \$8,148.75 |
| REINIG ESTATE | \$3,016.45 |
| TOTAL FUNDS | \$188,634.87 |

Under new business, Mayor opened the floor to Chris Nelson from auditing firm Gronewold, Bell, Kyhnn & Co. P.C. who updated the council on the FY21 audit. Overall, the city's funds are in good standing, and no negative comments. Cook motioned to accept the FY21 audit, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

Mayor Sokol moved the oath of offices to the end of the meeting and moved on to resolution 2021-46 authorizing non-monetary support to the Toledo community visioning committee. Cremeans motioned to approve, seconded by Cook. Roll call vote: all present voiced ayes, no nays, motion carried.

Council was requested to authorize certifying the lien for a delinquent utility account at 701 S. Broadway for \$205.92. Boll motioned to approve, seconded by Cook. All present voiced ayes, no nays, motion carried.

Jordan requested to purchase a mini excavator, two buckets, and a trailer for the city not to exceed \$70,000. Boll motioned to approve, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

Mayor Sokol gave the oath of office to Terry Goodhart and Cathy Cook. Duane Pansegrau was absent. McAdoo gave the oath of office to Mayor Sokol.

Under old business, Jordan requested to increase building permit fees to minimum of \$20 fee up to \$10,000, and increasing \$20 with each \$10,000 increase in building cost. Cook motioned to approve, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

The Reinig Center rental fees were discussed. It was added to allow refunds prior to 6 months of event, after six months, will only be refunded 50% of deposit. Alcohol rates will currently stay the same. Clerk will bring final contract, and fee increase to next council meeting. Cook motioned to table until next meeting, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

Council received updates from the departments and council members. Hearing no other comments, Cremeans motioned to adjourn, seconded by Cook. All present voiced ayes, no nays, motion carried and meeting adjourned at 6:12 p.m.

December 14, 2021

MINUTES OF THE TOLEDO COUNCIL WORK SESSION HELD AT THE REINIG CENTER 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Cremeans, Pansegrau and Graham. Cook was absent. Others present were McAdoo, Marquess, Jordan, Ollendieck, M. Lakin, E. Dolezal, Sergeant Quigley, and S. Vesley.

Mayor Sokol opened the floor to Katherine Ollendieck. She summarized the STC School Board meeting conversation from night before and the request for the current meeting regarding the former Iowa Juvenile Home property. Mayor Sokol stated that the city of Toledo is committed to moving forward in cooperation with the school and the State regarding the Iowa Juvenile Home. The school board and the city will each need to gather additional information and meet again.

Hearing no other comments, Boll motioned to adjourn, seconded by Cremeans. All present voiced ayes, no nays, motion carried and meeting adjourned at 6:18 p.m.

December 27, 2021

MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER 1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Graham, Cremeans and Pansegrau. Cook was absent. Others present were McAdoo, Jordan, Chief Shepard, Sergeant Quigley, Officer Price, and Strellner.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Pansegrau and seconded by Cremeans. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the December 13, 2021 regular council meeting and December 14, 2021 work session. The current financial reports and the November 2021 bank reconciliation. Bills paid from December 14, 2021 through December 27, 2021 in the amount of \$103,111.44 and payroll in the amount of \$25,665.85. No building permits or liquor license.

CLAIMS REPORT: 12-14-2021 THRU 12-27-2021

| VENDOR | REFERENCE | AMOUNT |
|----------------------------------|-------------------------------|---------------------|
| ACCO | WATER CHLORINE | \$490.10 |
| AFLAC | EMPLOYEE PAYROLL DEDUCTION | \$1,139.58 |
| BANKCORP | CITY FLEX ACH | \$307.39 |
| BOVENMYER, TAYLER | REINIG RENTAL DEPOSIT REFUND | \$100.00 |
| BUTCH KUPKA AUTO BODY | CITY PW 2011 CHEVY REPAIR | \$195.00 |
| CAMPBELL, PAT | REINIG MGR/LIBRARY CUSTODIAN | \$860.00 |
| CINTAS CORPORATION #762 | CITY PW UNIFORMS/SUPPLIES | \$509.64 |
| CITY OF TRAER | CITY MOSQUITO SPRAYING | \$2,564.72 |
| EFTPS | FED/FICA TAX | \$7,848.24 |
| ELECTRIC SUPPLY OF MTOWN | CITY REPAIR SUPPLIES | \$290.85 |
| EQUITABLE | EMPLOYEE PAYROLL DEDUCTION | \$400.00 |
| HOLIDAY OUTDOOR DECOR | H/M REPLACEMENT BULBS | \$110.37 |
| INGRAM | LIBRARY BOOKS/AUDIOS | \$427.40 |
| IOWA DEPARTMENT OF REVENUE | STATE TAXES | \$2,764.00 |
| IOWA ONE CALL | WA/SW ONE CALLS | \$62.10 |
| IPERS | IPERS CONTRIBUTIONS | \$11,440.48 |
| IRWA | EMPLOYEE PAYROLL DEDUCTION | \$133.64 |
| JAMIESON CHELSEA | REINIG RENTAL DEPOSIT REFUND | \$50.00 |
| KELTEK INCORPORATED | POLICE CAR PRINTER/PAPER | \$424.20 |
| KEYSTONE LAB INC | SEWER TESTING FEES | \$2,649.60 |
| KLUESNER CONSTRUCTION, IN | FEMA CEMETERY REPAIR STR | \$7,110.00 |
| MARQUESS LAW FIRM, PLC | CITY LEGAL FEES | \$1,537.00 |
| MARTIN MARIETTA AGGREGATE | STREET BILLED OUT ROCK | \$107.30 |
| MEDIACOM | CITY PHONE/INTERNET | \$721.26 |
| MORGAN, CHRISTIE | REINIG RENTAL DEPOSIT REFUND | \$50.00 |
| OFFICE OF AUDITOR OF STATE | CITY STATE AUDIT FILING FEE | \$250.00 |
| OMNISITE | WATER/SEWER ANNUAL WIRELESS | \$972.00 |
| QUILL CORPORATION | CITY OFFICE SUPPLIES | \$249.95 |
| RELIANCE STANDARD LIFE INSURANCE | CITY PAID LIFE INSURANCE FEES | \$162.00 |
| SCHARNWEBER WATER COND | LIBRARY SERVICE CALL | \$85.00 |
| SIGNS BY FISHER | POLICE 2020 DURANGO LETTERING | \$580.00 |
| SYNCB/AMAZON | LIBRARY SUPPLIES/DVDS | \$129.83 |
| TAMA CO. SOLIDWASTE | LANDFILL FY22 1ST HALF FEES | \$27,243.50 |
| TOWN & COUNTRY WHOLESALE | REINIG SUPPLIES | \$180.13 |
| UMB | SERIES 2013A GO BOND FEE | \$250.00 |
| UNITY POINT HEALTH HOSPITAL | STREET RANDOM DRUG FEES | \$123.00 |
| VAN WALL EQUIPMENT | STREET CHAINSAW REPAIR | \$514.66 |
| VERIZON WIRELESS | CITY WIRELESS | \$572.83 |
| VISA | CITY SUPPLIES/TRAINING | \$3,950.70 |
| WELLMARK | CITY INSURANCE PREMIUMS | \$24,576.76 |
| WENDLING QUARRIES INC. | STREET ROCK | \$843.21 |
| XEROX FINANCIAL SERVICES | LIBRARY COPIER LEASE FEE | \$135.00 |
| Accounts Payable Total | | \$103,111.44 |
| Payroll Checks | | \$25,665.85 |
| ***** REPORT TOTAL ***** | | \$128,777.29 |
| EXPENSE FUND TOTALS | | |
| GENERAL | | \$56,355.33 |

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|------------------------|---------------------|
| ROAD USE TAX | \$12,810.10 |
| EMPLOYEE BENEFITS | \$132.00 |
| HOTEL/MOTEL TAX | \$110.37 |
| DEBT SERVICE | \$250.00 |
| FEMA DISASTER | \$7,110.00 |
| WATER | \$9,316.20 |
| SEWER | \$14,161.01 |
| SOLID WASTE COLLECTION | \$27,243.50 |
| REINIG ESTATE | \$1,288.78 |
| TOTAL FUNDS | \$128,777.29 |

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|----------------------------|---------------------|
| REVENUE FUND TOTALS | |
| GENERAL | \$71,149.03 |
| ROAD USE TAX | \$23,589.93 |
| EMPLOYEE BENEFITS | \$19,495.88 |
| EMERGENCY | \$1,118.15 |
| HOTEL/MOTEL | \$11,553.34 |
| DEBT SERVICE | \$9,274.69 |
| WATER | \$53,663.02 |
| SEWER | \$41,249.91 |
| SOLID WASTE | \$5,063.02 |
| REINIG ESTATE | \$12,441.00 |
| TOTAL FUNDS | \$248,597.97 |

Under new business, Mayor Sokol had McAdoo update the council on the changes to the rental contracts and fees for the Reinig Center. Hearing no other comments, Mayor Sokol requested a motion to approve as presented. Pansegrau motioned to approve, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

Resolution 2021-47 was before the council which approved support of the collaboration with the STC School District in regards to the former Iowa Juvenile Home as the proposed site of the new middle school. Pansegrau motioned to approve, seconded by Boll. Roll call vote: Pansegrau-yes, Cremeans-yes, Boll-yes, Graham-no. Resolution approved.

Under old business, a nuisance abatement letter sent regarding property at 104 W Grace directed the owner to appear. Strellner informed the council that the nuisance was being remedied, but with weather would not be able to finish until spring. Council agreed.

Council received updates from the departments and council members. Hearing no other comments, Pansegrau motioned to adjourn, seconded by Cremeans. All present voiced ayes, no nays, motion carried and meeting adjourned at 5:24 p.m.