**December 7, 2020**

**MINUTES OF THE TOLEDO COUNCIL WORK SESSION HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting began at 5:15 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, and Pansegrau. Graham and Cook were present via Zoom. Cremeans attended the meeting via Zoom at 5:18 p.m. Others present were Jordan, Apfel, and Marquess.

Mayor Sokol had directed the council to begin reviewing The City of Toledo Urban Revitalization Plan. The plan was discussed and suggestions made to amend the plan to add multi- residential including all areas of the city, with a 10-year 100% abatement.

Boll motioned to adjourn, seconded by Pansegrau. All present voiced ayes, motion carried and meeting adjourned at 5:34 p.m.

**December 14, 2020**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, and Boll in person, Graham and Cook joined electronically by zoom. Others present were Apfel, Chief Shepard, Jordan, Marquess, Dvorak, Nelson, Thede and Daily.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present & electronically voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from November 23, 2020 joint and regular council meeting, December 2, 2020 board of adjustment meeting, December 7, 2020 work session meeting and December 9, 2020 planning and zoning meeting. The current financial reports and bank reconciliation for November 2020. Bills paid from November 24, 2020 through December 14, 2020 in the amount of $139,836.75, and payroll in the amount of $49,440.07.

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| **CLAIMS REPORT 11-24-20 THRU 12-14-20** | | |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | WATER TESTING | $95.20 |
| AFLAC | AFLAC INSURANCE | $1,000.80 |
| AIRGAS NORTH CENTRAL | EMS O2 | $548.44 |
| ALEX AIR APPARATUS, INC | FIRE SUPPLIES | $92.85 |
| ALLIANT ENERGY | CITY ELECTRIC | $15,304.38 |
| BANKCORP | NOV 20 FLEX SPEND | $107.76 |
| BOLL, JOE | BIA FIRE INVESTIGATION | $55.50 |
| BOUND TREE MEDICAL, LLC | EMS SUPPLIES | $373.20 |
| CAMPBELL, PAT | REINIG MGR/LIBRARY JANITORIAL | $860.00 |
| CARQUEST OF TOLEDO | CITY EQUIPTMENT REPAIR | $562.07 |
| CHYMA'S MACHINE & WELDING | SNOWBLOWER PART | $8.29 |
| CINTAS CORPORATION | UNIFORMS | $404.50 |
| EFTPS | FED/FICA TAX | $15,945.60 |
| EMERGENCY MEDICAL PRODUCT | EMS SUPPLIES | $181.25 |
| EQUITABLE | DEFFERED COMP | $350.00 |
| FAREWAY STORES | CITY SUPPLIES | $333.55 |
| FOREST RECOVERY SERVICE | EMS COLLECTIONS SERVICE | $21.50 |
| GLOBAL CHEMICAL INC | EMS VEH CLEANING SUPPLIES | $608.68 |
| HRABAK LUMBER CO. | CITY SUPPLIES | $294.97 |
| IOWA DEPARTMENT OF REVENU | STATE TAX | $2,612.00 |
| IOWA PUMP WORKS | SEWER LIFT STATION SERVICE | $815.00 |
| IPERS | IPERS | $10,836.88 |
| IRWA | VISION INSURANCE | $120.40 |
| JETCO INC | SEWER REPAIR | $555.40 |
| JORDAN, KENDALL | BIA FIRE INVESTIGATION | $33.68 |
| K & M SANITATION | CITY GARBAGE SERVICE | $145.00 |
| KALSEM IMPLEMENT SALVAGE | PARK SICKLE MOWER | $110.00 |
| KENT AUTOMOTIVE | SHOP PARTS | $142.24 |
| KEYSTONE LAB INC | WATER TESTING | $165.00 |
| KAYLEE KLOSTERMANN | EMS REIMB EMS TESTING | $80.00 |
| M GERVICH & SONS | STREET PARTS | $73.40 |
| MARTIN EQUIPMENT | BACKHOE PARTS | $154.85 |
| MEDIACOM | FIRE PHONE AN INTERNET | $208.28 |
| MEDICAP PHARMACY | EMS MEDICAL SUPPPLIES | $34.85 |
| NEW CENTURY FARM SERVICE | CITY FUEL | $1,793.95 |
| OVERHEAD DOOR COMPANY | PD SHOP DOORS | $455.00 |
| PAUL'S ACE HARDWARE | CITY SUPPLIES | $209.55 |
| POSTMASTER | WATER POSTAGE | $241.96 |
| QUILL CORPORATION | CLERK SUPPLIES | $113.24 |
| REGION 6 RESOURCE PARTNERS | REGION 6 MEMBERSHIP DUES | $1,053.45 |
| SANITARY REFUSE | PARK GARBAGE SERVICE | $78.54 |
| SCHARNWEBER WATER COND | CITY PARTS | $3,781.45 |
| SCHENDEL PEST CONTROL | CITY PEST CONTROL | $57.00 |
| SIGNS BY TOMORROW | DERECHO LETTERS WOODLAWN | $626.75 |
| STANLEY STEEMER | REINIG CARPET CLEANING | $850.40 |
| STETSON BUILDING PRODUCTS | STREET ADA CAST | $1,273.90 |
| STRYKER SALES CORP | EMS COT REPAIR | $1,695.75 |
| TAMA CHAINSAW & LAWN MOWER | STREET PARTS | $60.00 |
| TAMA CO. SOLIDWASTE | DUMP FEES | $88.55 |
| TAMA/GRUNDY PUBLISHING | CITY PUBLICATION | $533.33 |
| TELEFLEX | EMS MEDICAL SUPPLIES | $612.50 |
| TOLEDO EMS | FIRE SCHOOL | $595.18 |
| TOLEDO FIRE DEPT. | BIA FIRE | $86.00 |
| TOLEDO/TAMA CHAMBER OF CO | COW/CALF FY 21 DISTRIBUTION | $35,000.00 |
| TRAFFIC & TRANSPORTATION | HWY 63 SAFETY LIGHT | $689.00 |
| TWIN TOWN LIQUOR | REINIG LIQ PURCHASE | $320.13 |
| ULTIMATE IMAGE | EMS UNIFORMS | $173.34 |
| USABLUEBOOK | WATER TESTING SUPPLY | $284.96 |
| VESSCO, INC. | WATER REPAIR PARTS | $450.00 |
| WELLMARK | CITY INSURANCE | $26,116.76 |
| WENDLING QUARRIES INC. | STREET PATCHER AND STOCK | $1,552.47 |
| WINDSTREAM | CITY PHONE AND INTERNET | $480.22 |
| WOLFE EYE CLINIC P.C. | FIRE EYE GLASS LENSES | $150.00 |
| Z LINE TRUCK & TRAILER | STREET MAINTAINER TIRES | $7,177.85 |
| **TOTAL Accounts Payable** |  | **$139,836.75** |
| **Payroll Checks** |  | **$49,440.07** |
| **\*\*\*\*\* TOTAL PAID \*\*\*\*\*** |  | **$189,276.82** |
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| **EXPENSE FUND TOTAL** |  |  |
| GENERAL | $103,069.31 |  |
| ROAD USE TAX | $22,739.18 |  |
| HOTEL/MOTEL TAX | $5,000.00 |  |
| FEMA DISASTER | $20,626.75 |  |
| WATER | $16,772.02 |  |
| SEWER | $18,475.44 |  |
| SOLID WASTE COLLECTION | $61.60 |  |
| REINIG ESTATE | $2,532.52 |  |
| **TOTAL FUNDS** | **$189,276.82** |  |

Under new business, council was presented the audit for the fiscal year ending June 30, 2020 by Chris Nelson with Gronwold, Bell, Kyhnn & Co.

The public hearing to sell the parcel located at 301 D St. was opened at 6:15 p.m. by Mayor Sokol. No comments written or oral were received in the clerk’s office. The public hearing was closed at 6:16 p.m. and resolution #2020-44 to sell the parcel was motioned for approval by Pansegrau, seconded by Cook. Roll call vote: All present in person and electronic voiced ayes, no nays. Motion carried.

Resolution #2020-45 to approve the form of deeds to sell the parcel located at 301 D St. motioned for approval by Cremeans, seconded by Boll. Roll call vote: All present in person and electronic voiced ayes, no nays. Motion carried.

Mike Thede approached the council to request the forgiveness of the special assessments by the city of Toledo on parcel # 142240200. The council directed the city attorney to write a resolution to grant the forgiveness if the property is sold.

Mayor Sokol requested a motion to certify liens of delinquent utility accounts to the Tama County Treasurer. Motioned by Boll Seconded by Cremeans. All present in person and electronically voiced ayes, no nays. Motion carried.

Resolution #2020-46 to amend Chyma Addition Final Plat was before the council. The amendment was requested to change the ownership of a part of the land, but no other changes were being made. Motioned by Pansegrau to approve resolution #2020-46 Amending Chyma Addition Final Plat, seconded by Cremeans. Roll call vote. All present voiced ayes, no nays. Motion carried.

Mayor Sokol requested a motion to set a public hearing to amend the Urban Revitalization plan for December 28, 2020. Motioned by Pansegrau, seconded by Cremeans.  All present in person and electronically voiced ayes, no nays. Motion carried.

Recommendation from the Toledo Planning and Zoning Commission was before the council for the property located at 401 1st Street to be rezoned from Agriculture to R3. Motion to approve the recommendation to rezone the property at 401 1st St from Agriculture to R3 by Cremeans seconded by Cook. All present in person and electronically voiced ayes, no nays. Motion carried.

Resolution #2020-47 Renaming US Highway 30 to Business Highway 30 East and West was before the council. The recommendation from the planning and zoning commission was to change the name of US Highway 30 to Business Highway 30 East and West with the East and West division being S Broadway St.

Motioned by Boll to approve Resolution #2020-47 renaming US Highway 30 to Business Highway 30 East and West, seconded by Pansegrau. Roll call vote. All present in person and electronic voiced ayes, no nays. Motion carried.

No old business. The Council received updates from the departments.

A public comment was voiced by Dale Daily concerning Amwood homes moving their location to another town. The council responded that all was done by the council to assist them to keep the plant here in Toledo.

Hearing no other comments, Cremeans motioned to adjourn, seconded by Boll. All present in person and electronically voiced ayes, motion carried and the meeting adjourned at 6:45 p.m.

**December 28, 2020**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, and Boll in person, Graham and Cook joined electronically by zoom. Others present Chief Shepard, Jordan, Dvorak, McAdoo and Marquess electronically.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present & electronically voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from December 14, 2020 regular council meeting. The current financial reports and bills paid from December 15, 2020 through December 28, 2020 in the amount of $156,428.38 and payroll in the amount of $25,350.70.

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| **CLAIMS REPORT: 12-15-2020 THRU 12-28-2020** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | WATER CHLORINE | $164.20 |
| AFLAC | EMPLOYEE DEDUCTIONS | $1,000.80 |
| AQUAFIX | SEWER CHEMICALS | $1,272.50 |
| BASE | CITY DEC 2020 FEES &RENEWAL | $362.00 |
| BROWN JESSE | POLICE MILEAGE REIMBURSEMENT | $139.04 |
| CAMPBELL, PAT | REINIG MANAGER/LIBRARY JANITOR | $860.00 |
| CARGILL INC | WATER BULK SALT | $4,809.38 |
| CHYMA'S MACHINE & WELDING | STREET BRUSH ANGLE | $20.00 |
| CITY OF TRAER | CITY MOSQUITO SPRAYING | $4,303.46 |
| CUSTOM TREE CARE INC | DERECHO TREE DEBRIS REMOVAL | $46,801.56 |
| EFTPS | FED/FICA TAX | $7,719.95 |
| EQUITABLE | DEFFERED COMP | $350.00 |
| GARAGE FORCE | POLICE FLOOR INSTALL BALANCE | $4,083.75 |
| HAWKEYE FIRE & SAFETY | POLICE EXTINGUISHER INSPECTION | $90.00 |
| INDEPENDENT INSURANCE SER | CITY INSURANCE AUDIT PREMIUMS | $456.00 |
| INGRAM | LIBRARY BOOKS | $285.08 |
| IOWA DEPARTMENT OF REVENUE | STATE TAXES | $2,690.00 |
| IOWA PRISON INDUSTRIES | DERECHO SIGN POST REPLACEMENTS | $2,799.95 |
| IOWA RURAL WATER ASSOC | WATER TRAINING CLASSES | $300.00 |
| IPERS | CITY/EMPLOYEE IPERS CONTRIBUTIONS | $11,183.28 |
| IRWA | VISION DEDUCTIONS | $120.40 |
| KENT AUTOMOTIVE | SHOP PARTS | $47.18 |
| KEYSTONE LAB, INC | WATER TESTING | $25.00 |
| KIESLER'S POLICE SUPPLY | POLICE AMMO | $515.02 |
| MARQUESS LAW FIRM, PLC | CITY LEGAL FEES | $1,498.00 |
| MARTIN EQUIPMENT | STREET ENDLOADER PARTS | $129.20 |
| MEDIACOM | CITY PHONE & INTERNET | $457.97 |
| MUNICIPAL SUPPLY CO | WATER/SEWER CARBIDE TIP | $146.50 |
| OMNISITE | WATER/SEWER ANNUAL WIRELESS FEE | $972.00 |
| OVERHEAD DOOR COMPANY | DERECHO PW BLDG OVERHEAD DOOR | $2,260.00 |
| PURCHASE POWER | CITY POSTAGE METER REFILL | $1,008.50 |
| QUILL CORPORATION | LIBRARY SUPPLIES | $253.07 |
| RELIANCE STANDARD LIFE INSURANCE | CITY LIFE INSURANCE PREMIUMS | $162.00 |
| SCHARNWEBER WATER COND. | REINIG OUTSIDE LIGHT REPAIR | $385.50 |
| SYNCB/AMAZON | LIBRARY SUPPLIES | $247.44 |
| TAMA CO. SOLIDWASTE | CITY LANDFILL PER CAPITA FEES | $26,921.50 |
| TAMA COUNTY RECORDER | CITY RECORDING STR NAME CHG | $27.00 |
| TOWN & COUNTRY WHOLESALE | REINIG SUPPLIES | $102.14 |
| UMB | SERIES 2013A GO BOND FEE | $250.00 |
| US BANK EQUIPMENT FINANCE | LIBRARY COPIER LEASE FEE | $128.12 |
| USABLUEBOOK | WATER SUPPLIES | $56.01 |
| VAN WALL EQUIPMENT | STREET JD BACKHOE REPAIR | $148.22 |
| VERIZON WIRELESS | CITY WIRELESS | $461.71 |
| VISA | CITY SUPPLIES | $1,022.79 |
| WELLMARK | CITY INSURANCE PREMIUMS | $28,498.26 |
| WENDLING QUARRIES, INC. | STR BRUSH PILE/BILL OUT SCHARNWEBER | $575.23 |
| WILKERSON HARDWARE | CITY OPERATING SUPPLIES | $200.83 |
| WINDSTREAM | PW SHOP PHONE & INTERNET | $117.84 |
| **TOTAL ACCOUNTS PAYABLE** |  | $156,428.38 |
| **PAYROLL** |  | $25,350.70 |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$181,779.08** |
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| **EXPENSE FUND TOTALS** |  |  |
| GENERAL | $65,450.23 |  |
| ROAD USE TAX | $7,588.92 |  |
| EMPLOYEE BENEFITS | $1,211.35 |  |
| DEBT SERVICE | $250.00 |  |
| FEMA DISASTER | $52,056.46 |  |
| WATER | $15,248.33 |  |
| SEWER | $11,591.52 |  |
| SOLID WASTE COLLECTION | $26,921.50 |  |
| DAY CARE DEPRECIATION | $30.40 |  |
| REINIG ESTATE | $1,430.37 |  |
| **TOTAL FUNDS** | **$181,779.08** |  |
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| **REVENUE FUND TOTALS** |  |  |
| GENERAL | $54,758.64 |  |
| ROAD USE TAX | $28,709.78 |  |
| EMPLOYEE BENEFITS | $14,909.97 |  |
| EMERGENCY | $1,001.15 |  |
| GIFT & TRUST FUND | $1,171.77 |  |
| DEBT SERVICE | $13,717.87 |  |
| HOUSING-URBAN DEV | $4,922.86 |  |
| FEMA DISASTER | $20,000.00 |  |
| WATER | $51,219.47 |  |
| SEWER | $39,416.42 |  |
| SOLID WASTE COLLECTION | $5,008.76 |  |
| REINIG ESTATE | $9,600.00 |  |
| **TOTAL FUNDS** | **$244,436.69** |  |

Under new business a public hearing to revise chapter 10, Urban Revitalization ordinance was opened at 6:01 p.m. by Mayor Sokol. No comments written or oral were received in the clerk’s office. The public hearing was closed at 6:02 p.m. and Ordinance #2020-07 was motioned for approval by Boll, seconded by Pansegrau. Roll call vote: All present in person and electronic voiced ayes, no nays. Motion carried.

Resolution #2020-48 to approve waiving the 2nd & 3rd reading of Ordinance 2020-48 was motioned for approval by Cremeans, seconded by Pansegrau. Roll call vote: All present in person and electronic voiced ayes, no nays. Motion carried.

The FY21 budget was presented to be amended and have the council set for public hearing on January 25, 2021. Amendment is for expenditures and revenues related to the 2020 derecho. Motioned by Cremeans, seconded by Pansegrau to set public hearing for January 25, 2021. All present in person and electronically voiced ayes, motion carried.

A request from K&K Autobody has prompted the rezoning of 304 N Broadway from residential to business 1 (B1) be sent to the planning and zoning committee. Boll motioned to send to P&Z, seconded by Pansegrau. All present in person and electronically voiced ayes, motion carried.

Discussion of the status of Codification process, Marquess states we have the flood plain ordinance to complete in January when he returns, then should be ready for draft from Codification. Sokol brought up that this would be the time to look at adding a City Administrator position to the Code of Ordinances, especially while in budget process. A sample ordinance and job description were provided to the council. After council discussion and hearing no objections, Sokol requested to move forward.

No old business. The Council received updates from the departments.

Hearing no other comments, Pansegrau motioned to adjourn, seconded by Cremeans. All present in person and electronically voiced ayes, motion carried and the meeting adjourned at 6:26 p.m.