**August 09, 2021**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting was called to order at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, Boll, and Graham. Cook was absent. Others present in person were McAdoo, Marquess, Jordan, Dvorak, Chief Shepard, Sergeant Quigley, Mike & John Judge, C. Price and J. Purk.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Cremeans and seconded by Pansegrau. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the July 26, 2021 regular council meeting. The current financial reports and June 2021 bank reconciliation. The bills paid from July 27, 2021 through August 09, 2021 in the amount of $77,995.79 and payroll in the amount of $25,738.18. Council approved two building permits for 701 S. County Rd and 209 W. Harrison and one liquor license for A9 Chinese.

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| **CLAIMS REPORT: 07-27-2021 THRU 08-09-2021** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| 3E  | CITY GENERATOR MAINTANCE  | $950.00 |
| ACCO  | WATER/SEWER CHLORINE  | $1,237.30 |
| ALLIANT ENERGY | CITY ELECTRIC/GAS  | $3,891.42 |
| BALDARAS, LOWELLA  | REINIG RENTAL DEPOSIT REFUND  | $50.00 |
| BANKCORP  | CITY JULY 2021 FLEX ACH DRAW  | $156.78 |
| BANKCORP  | CITY AUG 2021 FLEX ACH  | $304.89 |
| BASE  | CITY SEPT 2021 ADMIN FEE  | $112.00 |
| BOLL, JOE  | FIRE BIA INVESTIGATION  | $222.00 |
| BOUND TREE MEDICAL, LLC  | EMS SUPPLIES  | $815.18 |
| BUTCH KUPKA AUTO BODY  | POLICE #29 SIGNAL ASSEMBLY REPAIR  | $967.17 |
| CAMPBELL, PAT  | REINIG MGR/LIBRARY CUSTODIAN  | $860.00 |
| CARQUEST OF TOLEDO  | CITY EQUIP REPAIR/MAINTENANCE  | $386.81 |
| CERVANTES, IRMA  | PARK RENTAL DEPOSIT REFUND  | $50.00 |
| CINTAS CORPORATION #762  | CITY PW UNIFORMS/SUPPLIES  | $376.33 |
| CSS CONSULTING  | POLICE ANTIVIRUS/BACKUP  | $147.00 |
| DANKO EMERGENCY EQUIPMENT  | FIRE MISC EQUIPMENT  | $398.92 |
| DEWITT REFRIGERATION  | REINIG OUTSIDE COOLER REPAIR  | $167.56 |
| EFTPS  | FED/FICA TAX  | $8,165.25 |
| ELECTRIC SUPPLY OF MTOWN  | POLICE LIGHT BULBS  | $760.79 |
| FAREWAY STORES  | CITY SUPPLIES  | $49.95 |
| GRAINGER  | FIRE ROCKER SWITCH  | $8.62 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $154.41 |
| INDEPENDENT INSURANCE SER  | CITY THEFT INSURANCE  | $150.00 |
| IOWA BEVERAGE  | REINIG ALCOHOL  | $231.00 |
| IOWA DNR  | WASTEWATER NPDES ANNUAL FEE  | $1,275.00 |
| IOWA DEPT OF PUBLIC SAFETY  | POLICE IA ON-LINE WARRANT SYSTEM  | $1,200.00 |
| J & V AUTO PARTS  | EMS WHEEL CHARGER  | $179.00 |
| JORDAN, KENDALL  | FIRE BIA INVESTIGATION  | $464.40 |
| K & M SANITATION  | CITY GARBAGE SERVICE  | $145.00 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $350.00 |
| KEYSTONE LAB, INC  | WATER TESTING  | $25.00 |
| LYNN PEAVEY COMPANY  | POLICE COLLECTION KITS  | $210.00 |
| MED COMPASS  | FIRE DEPARTMENT PHYSICALS  | $2,620.00 |
| MUNICIPAL SUPPLY CO  | WATER/SEWER MARKING PAINT  | $99.60 |
| NEW CENTURY FARM SERVICE  | CITY FUEL  | $3,749.42 |
| NUNEZ, CARMEN  | REINIG RENTAL DEPOSIT REFUND  | $75.00 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $29.54 |
| POSTMASTER  | UTILITY BILL POSTAGE  | $251.39 |
| QUILL CORPORATION  | CITY SUPPLIES  | $112.96 |
| RASMUSSON SERVICE CENTER  | FIRE TRUCK REPAIR  | $1,882.20 |
| SANITARY REFUSE  | PARK GARBAGE SERVICE  | $78.54 |
| SCHARNWEBER WATER COND  | CITY SUPPLIES/REPAIRS  | $228.20 |
| SCHENDEL PEST CONTROL  | FIRE PEST CONTROL  | $152.00 |
| SCOTT, RUTH  | PARK RENTAL DEPOSIT REFUND  | $10.00 |
| SIMMERING-CORY CODIFICATION  | CITY CODIFICATION SUPPLEMENT  | $64.00 |
| SNYDER & ASSOCIATES, INC.  | CITY ENGINEERING FEES  | $2,933.80 |
| STC FOOD PANTRY  | HOTEL/MOTEL FY22 APPROPRIATION  | $600.00 |
| TAMA COUNTY COUNCIL ON AGING  | HOTEL/MOTEL FY22 APPROPRIATION  | $400.00 |
| TAMA COUNTY HUMANE SOCIETY  | CITY ANIMAL CONTROL  | $380.00 |
| TAMA TOLEDO AQUATIC BOARD  | AQUATIC APPROP..- FY22 1ST HALF  | $30,000.00 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $437.22 |
| TOLEDO FIRE DEPT.  | FIRE BIA FEES  | $766.00 |
| WIETING THEATER BOARD  | GEN HOT/MOT FY22 APPROPRIATION  | $8,000.00 |
| WINDSTREAM  | CITY PHONE/INTERNET  | $499.51 |
| Z LINE TRUCK & TRAILER  | CEMETERY 2020 MOWER REPAIR  | $164.63 |
| **Accounts Payable Total**  |  | **$77,995.79** |
| **Payroll Checks**  |  | **$25,738.18** |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  | **$103,733.97** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $81,731.44 |  |
| ROAD USE TAX  | $5,377.33 |  |
| EMPLOYEE BENEFITS  | $91.08 |  |
| WATER  | $4,006.21 |  |
| SEWER  | $11,195.85 |  |
| REINIG ESTATE  | $1,332.06 |  |
| **TOTAL FUNDS**  | **$103,733.97** |  |

Mayor Sokol opened the public hearing at 5:01 p.m. regarding the vacation of 150 feet of a public alley located on the East side of 204 W. Carleton St. John Purk was present and is requesting to purchase the alley. Purk stated he spoke to Windstream regarding easement, and the clerk has since heard approval from owner of adjacent property that he is ok with the sale. Hearing no further comments, the public hearing was closed at 5:02 p.m.

Mayor Sokol requested a motion to approve Ordinance 2021-12 vacating the alley on the East side of 204 W. Carleton. Boll motioned to approve, seconded by Cremeans. Roll call vote: all present voiced ayes, no nays, motioned carried.

Mayor Sokol requested a motion to approve Resolution 2021-22 waiving the second and third readings of ordinance 2021-12. Cremeans motioned to approve, seconded by Boll. Roll call vote: all present voiced ayes, no nays, motioned carried.

Pansegrau motioned to set the public hearing for the sale of the alley for September 13, 2021, seconded by Cremeans. All present voiced ayes, motion carried.

Mike and John Judge spoke to the council regarding development of his property west of the old Deer Creek clinic on 1st Ave. He is proposing to possibly break ground this fall to start 16-24 single family homes on property. Marquess states that current zoning limits one building per parcel unless subdivided, so would have to seek a variance. Jordan will speak with city engineer regarding runoff.

A CDBG Housing program mortgage lien release for 400 N Center, Toledo IA was before the council. The required five years of habitation has been met to release the lien. Boll motioned to approve, seconded by Cremeans, all present voiced ayes, no nays, motioned carried.

The codification of City of Toledo Ordinances is complete and Iowa Codification can host the codes on the City of Toledo website for a fee. An initial cost of $1,100.00 to set it up and first year hosting, with an annual fee to host of $450.00. This would allow, electronic searching capabilities, immediate updating of city code once the council passes and ordinance, as well as being less time consuming to update the entire code book as Iowa Code requires every five years. Boll motioned to approve agreement to allow Iowa Codification to set up and host Toledo ordinances on City website, seconded by Cremeans, all present voiced ayes, no nays, motioned carried.

An amendment to the FY22 budget was reviewed. McAdoo informed the council regarding the necessity due to American Rescue Fund expenditures, Daycare payment, and Derecho incurred additional expenses. Boll motioned to approve the amendment and set for public hearing on August 23, 2021, seconded by Pansegrau, all present voiced ayes, no nays, motion carried.

Chief Shepard informed the council of his search for a replacement for Officer Day. A candidate has passed initial testing and Chief Shepard would like to request approval of a conditional offer to hire the candidate, Collin Price. Chief Shepard anticipates Price to begin August 23, 2021 with oath of office and would begin at the ILEA Academy on August 30, 2021. Pansegrau motioned to approve, seconded by Cremeans, all present voiced ayes, no nays, motioned carried.

The Council received updates from the departments. Hearing no other comments, Pansegrau motioned to adjourn the regular meeting and move to work session, seconded by Cremeans. All present in person voiced ayes, motion carried and the regular meeting adjourned at 6:12 p.m.

The council moved into the work session regarding downtown main floor residential housing in B1 zoned area. Concerns were discussed regarding parking, loitering in front of buildings and continued upkeep of buildings even if allowed to use as residential. Council was in agreement that at this time they would like to hold off on allowing main floor residential currently. Pansegrau motioned to adjourn, seconded by Cremeans. All present voiced ayes, no nays, motion carried and the work session adjourned at 6:26 p.m.

**August 23, 2021**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting was called to order at 5:01 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cremeans, Pansegrau, Boll, and Graham. Cook was absent. Others present in person were McAdoo, Marquess, Jordan, Dvorak, Chief Shepard, Sergeant Quigley, C. Price and Officer Savage.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Cremeans and seconded by Pansegrau. All present voiced ayes, no nays, motion carried. The approved consent agenda consisted of the following items: minutes from the August 09, 2021 regular council meeting and August 09, 2021 Pool board meeting. The current financial reports. The bills paid from August 10, 2021 through August 23, 2021 in the amount of $272,071.61 and payroll in the amount of $23,949.15. No building permits or liquor license for approval.

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| **CLAIMS REPORT: 08-10-2021 THRU 08-23-2021** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| 3E  | SEWER GENERATOR MAINTENANCE  | $658.49 |
| ACCO  | WATER/SEWER CHEMCIALS | $1,157.70 |
| AERO-MOD  | SEWER REPAIR PARTS  | $475.14 |
| AFLAC  | EMPLOYEE DEDUCTIONS | $1,139.58 |
| ALLIANT ENERGY ACCOUNTS P  | CITY ELECTRIC/GAS  | $13,514.21 |
| APPLIED SPECIALTIES INC  | SEWER CHEMICALS  | $1,280.40 |
| BANKCORP  | CITY AUG 2021 FLEX ACH  | $904.31 |
| BUTCH KUPKA AUTO BODY  | POLICE DECAL/MUDFLAP INSTALL  | $604.90 |
| CAMPBELL, PAT  | REINIG MGR/LIBRARY CUSTODIAN  | $860.00 |
| CARGILL INC  | WATER BULK SALT  | $4,966.23 |
| CHAMRA, AMY  | REINIG RENTAL DEPOSIT REFUND  | $400.00 |
| CHYMA'S MACHINE & WELDING  | STREET DUMP TRUCK REPAIR  | $90.00 |
| CJ COOPER & ASSOCIATES INC  | STREETS ANNUAL DOT QUERY  | $60.00 |
| COLE, MELODY  | PARK RENTAL DEPOSIT REFUND  | $50.00 |
| DES MOINES REGISTER  | LIBRARY SUBSCRIPTION RENEWAL  | $322.03 |
| EFTPS  | FED/FICA TAX  | $7,515.63 |
| EQUITABLE  | DEFFERED COMP  | $350.00 |
| GALLS  | POLICE UNIFORMS  | $291.88 |
| GRAINGER  | SEWER FILTERS  | $962.58 |
| HENDERSON PRODUCTS INC  | STREET TRUCK #1602 TARP  | $404.97 |
| INDEPENDENT INSURANCE  | CITY AIRPORT INSURANCE  | $2,520.00 |
| INGRAM  | LIBRARY BOOKS  | $685.04 |
| IOWA DEPARTMENT OF REVENUE  | STATE TAXES  | $2,667.00 |
| IPERS  | EMPLOYEE IPERS | $10,710.20 |
| IRWA  | VISION  | $133.64 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $350.00 |
| KEYSTONE LAB, INC  | WATER/SEWER TESTING  | $2,700.50 |
| KUETER, DALE  | LIBRARY BOOKS  | $40.00 |
| MANATT'S, INC  | STORM SEWER CONCRETE REPAIR  | $426.56 |
| MARQUESS LAW FIRM, PLC  | CITY LEGAL FEES  | $1,020.00 |
| MARTENS, MELINDA  | REINIG BARTENDER  | $52.00 |
| MARTIN MARIETTA AGGREGATE  | STREET BILL OUT ROCK  | $583.77 |
| MEDIACOM  | CITY PHONE/INTERNET  | $688.94 |
| MUNICIPAL SUPPLY CO  | BILLED OUT SUPPLIES  | $1,634.49 |
| OK TIRE STORES  | POLICE - #29 2016 FORD REPAIRS  | $1,324.94 |
| QUILL CORPORATION  | CITY SUPPLIES  | $132.96 |
| RELIANCE STANDARD LIFE INSURAN | CITY LIFE INSURANCE PREMIUMS  | $149.85 |
| SCHENDEL PEST CONTROL  | REINIG/CITY HALL PEST CONTROL  | $32.00 |
| SNYDER & ASSOCIATES, INC  | CITY ENGINEER EVALUATIONS  | $400.68 |
| STATE BANK OF TOLEDO  | DAYCARE 2016B BOND PAYOFF  | $179,757.40 |
| SUCHANEK TRUDY  | REINIG BARTENDER  | $92.00 |
| SUNSHINE FILTERS OF PINELLAS  | SEWER FILTERS  | $336.43 |
| SYNCB/AMAZON  | LIBRARY SUPPLIES  | $73.34 |
| TAMA CHAINSAW & LAWN MOWER  | CITY SUPPLIES  | $258.09 |
| TAMA COUNTY LIBRARY ASSOC.  | LIBRARY ANNUAL DUES  | $100.00 |
| TAMA COUNTY TREASURER  | CITY PROPERTY TAX  | $2,570.00 |
| TAMA-TOLEDO PAPERS  | LIBRARY ANNUAL SUBSCRIPTION  | $65.00 |
| TOWN & COUNTRY WHOLESALE  | REINIG SUPPLIES  | $369.05 |
| USABLUEBOOK  | SEWER TESTING SUPPLIES  | $142.73 |
| VERIZON WIRELESS  | CITY WIRELESS SERVICE  | $573.64 |
| VISA  | CITY SUPPLIES  | $435.89 |
| WELLMARK BLUE CROSS & BLU  | CITY INSURANCE PREMIUMS | $24,319.45 |
| WOLFE CLINIC PC  | POLICE EXAM FEE  | $30.00 |
| XEROX FINANCIAL SERVICES  | LIBRARY COPIER LEASE FEE  | $135.00 |
| Z LINE TRUCK & TRAILER  | PARK 2019 HUSTLER REPAIR PARTS  | $452.97 |
| ZMOLEK, DARRELL  | REINIG RENTAL DEPOSIT REFUND  | $100.00 |
| **Accounts Payable Total**  |  | **$272,071.61** |
| **Payroll Checks**  |  | **$23,949.15** |
| **\*\*\*\*\* REPORT TOTAL \*\*\*\*\***  |  | **$296,020.76** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $68,106.87 |  |
| ROAD USE TAX  | $9,333.48 |  |
| EMPLOYEE BENEFITS  | $119.85 |  |
| DEBT SERVICE  | $179,757.40 |  |
| WATER  | $17,317.48 |  |
| SEWER  | $17,373.09 |  |
| REINIG ESTATE  | $4,012.59 |  |
| **TOTAL FUNDS**  | **$296,020.76** |  |
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| **REVENUE FUND TOTALS** |   |  |
| GENERAL  | $51,904.21  |  |
| ROAD USE TAX | $21,749.03  |  |
| FEMA DISASTER | $15,287.55  |  |
| WATER | $176,974.06  |  |
| SEWER | $48,480.86  |  |
| SOLID WASTE COLLECTION  | $4,996.47  |  |
| AMBULANCE | $4,863.89  |  |
| REINIG ESTATE  | $1,689.00  |  |
| **TOTAL FUNDS** | **$325,945.07**  |  |

Mayor Sokol performed the “Oath of Office” for newly hired police officer Colin Price. He will start the police academy on August 30, 2021.

Mayor Sokol opened the public hearing at 5:04 p.m. regarding ordinance amendments for multiple legislative changes after codification. McAdoo stated no comments oral or written received in the clerk’s office, and hearing no further comments, the public hearing was closed at 5:05 p.m.

Ordinance 2021-05 amending 122.16 was motioned for approval by Boll, seconded by Pansegrau, all present voiced ayes, no nays, motion carried. Resolution 2021-23 waiving the 2nd & 3rd reading of ordinance 2021-05 was motioned to approve by Cremeans, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Ordinance 2021-06 amending 120.05 was motioned for approval by Pansegrau, seconded by Cremeans, all present voiced ayes, no nays, motion carried. Resolution 2021-24 waiving the 2nd & 3rd reading of ordinance 2021-06 was motioned to approve by Boll, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Ordinance 2021-07 amending 40.03 was motioned for approval by Cremeans, seconded by Pansegrau, all present voiced ayes, no nays, motion carried. Resolution 2021-25 waiving the 2nd & 3rd reading of ordinance 2021-07 was motioned to approve by Pansegrau, seconded by Boll. Roll call vote; all present voiced ayes, no nays, motion carried.

Ordinance 2021-08 amending 41.16 was motioned for approval by Pansegrau, seconded by Cremeans, all present voiced ayes, no nays, motion carried. Resolution 2021-26 waiving the 2nd & 3rd reading of ordinance 2021-08 was motioned to approve by Boll, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Ordinance 2021-09 amending 62.01 was motioned for approval by Pansegrau, seconded by Cremeans, all present voiced ayes, no nays, motion carried. Resolution 2021-27 waiving the 2nd & 3rd reading of ordinance 2021-09 was motioned to approve by Boll, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Ordinance 2021-10 amending 41.06 was motioned for approval by Cremeans, seconded by Pansegrau, all present voiced ayes, no nays, motion carried. Resolution 2021-28 waiving the 2nd & 3rd reading of ordinance 2021-08 was motioned to approve by Pansegrau, seconded by Boll. Roll call vote; all present voiced ayes, no nays, motion carried.

Ordinance 2021-11 amending 80.03 & 80.04 was motioned for approval by Boll, seconded by Cremeans, all present voiced ayes, no nays, motion carried. Resolution 2021-29 waiving the 2nd & 3rd reading of ordinance 2021-11 was motioned to approve by Cremeans, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Cremeans motioned to reset public hearing for the FY22 budget amendment for September 13, 2021 due to a printing error by the Tama-Toledo News Chronicle, seconded by Pansegrau. All present voiced ayes, no nays, motion carried.

The clerk’s office requested to certify liens for mowing assessments to the following properties in Toledo to the Tama County Treasurer: 101 E. Madison - $400.00, 204 W. Marshall - $400.00, 504 S. Church - $400.00, 207 N Church - $400.00, and 103 Business Hwy 30 W. – $400.00. Pansegrau motioned to approve seconded by Boll. All present voiced ayes, no nays, motion carried.

Resolution 2021-32 to appoint a City Administrator with a salary of $70,000.00 was before the council. Mayor Sokol commented that one resume received, and the administration committee met with candidate and approved hire. Mayor Sokol appointed Kendall Jordan to the City Administrator position. Boll motioned approval, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

The clerk’s office requested to release liens placed on properties that participated in the CDBG Housing program in 2015-2016. Pansegrau motioned to approve, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

Property insurance coverage was reviewed and with increased property values the coverage increased $1,126.00 this year. It is being suggested that the city increase our deductible from $1,000 to $2,500, which would result in a savings of $1,642. Boll motion to approve increase, seconded by Pansegrau. All present voiced ayes, no nays, motion carried.

A request to vacate the alley running between 119 & 121 W. High was received by the Council. Pansegrau motioned to set the public hearing to vacate the alley for September 13, 2021, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

Mayor Sokol requested comments for any old business, hearing none, the Council received updates from the departments and council. Hearing no other comments, Pansegrau motioned to adjourn at 5:50 p.m.