**August 11, 2020**

**MINUTES OF THE TOLEDO EMERGENCY COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 12:00 P.M.**

The meeting began at 12:00 p.m. with Mayor Sokol present and presiding. Present for the City of Toledo were Boll, Cremeans, Cook, and Graham. Pansegrau was absent. Others present were EMA Director-Mindy Benson, Jordan, Chief Shepard, Sargent Quigley, and McAdoo.

Mayor Sokol opened the floor and Benson discussed emergency plans for the city of Toledo with the council. The city will need to possibly contact contractors for assistance. Mayor Sokol requested the EMA director to check to see if the National Guard and the Red Cross can come in to assist. The discussion of the emergency shelter at the Reinig determined an emergency proclamation would be done to establish parameters. It would set a 9:00 p.m. curfew, no street parking, and the shelter would be a charging and cooling station from 7:30 a.m. – 7:30 p.m. at this time. The meeting adjourned in preparation of Governor Reynolds coming into town.

**August 13, 2020**

**MINUTES OF THE TOLEDO EMERGENCY COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting began at 5:00 p.m. with Mayor Sokol present and presiding. Present for the City of Toledo were Boll, Cremeans, Pansegrau and Cook. Graham was absent. Others present were Jordan and McAdoo.

Mayor Sokol opened the floor and Jordon discussed with the council the estimated cost of disaster clean- up. Mayor Sokol discussed options if necessary, to either bond for funds or if funds available until expenses can be submitted for reimbursement from FEMA or other assistance available. Boll motioned to adjourn, seconded by Pansegrau. All present voiced ayes, motion carried and meeting adjourned at 5:44 p.m.

**August 17, 2020**

**MINUTES OF THE RESCHEDULED TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 5:00 P.M.**

The meeting began at 5:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Cremeans, and Cook. Graham arrived at 5:40 p.m., and Pansegrau was absent. Others present were Jordan, Marquess, Chief Shepard, Sergeant Quigley and McAdoo.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from June 27, 2020 regular council meeting and July 28, 2020 Board of Adjustments meeting. The current financial reports and the bills paid from July 27, 2020 through August 1, 2020 in the amount of $82,819.49, and payroll in the amount of $24,736.65. Building permit #2020-31 to erect a pool & fence at 1403 S. County Road.

|  |  |  |
| --- | --- | --- |
| **CLAIMS REPORT: 07-27-2020 THRU 08-17-2020** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | WATER / SEWER CHLORINE | $435.20 |
| AIRGAS NORTH CENTRAL | REINIG CO2 CYL RENTAL | $91.84 |
| ALLIANT ENERGY | CITY ELECTRIC | $4,457.07 |
| BANKCORP | CITY JULY 2020 FLEX ACH DRAW#2 | $30.00 |
| BANKCORP | CITY AUG 2020 FLEX ACH #1 | $493.08 |
| BASE | CITY THIRD PARTY ADMIN FEES | $112.00 |
| BDH TECHNOLOGY | CITY FY21 TECH SUPPORT/EMAILS | $4,392.00 |
| BITUMINOUS MATERIALS | STREET REPAIRS | $1,492.31 |
| BOLL, JOE | BIA FIRE FEES | $462.50 |
| BOUND TREE MEDICAL, LLC | EMS SUPPLIES | $922.80 |
| CAMPBELL, PAT | REINIG MANAGER | $750.00 |
| CARQUEST OF TOLEDO | CITY EQUIP REPAIR/MAINTENANCE | $557.43 |
| CARRERA, ANTONIO | REINIG CANCELLATION-7/19/2020 | $600.00 |
| CINTAS CORPORATION #762 | PUBLIC WORKS UNIFORM/SUPPLY | $363.04 |
| CJ COOPER & ASSOCIATES INC | STREETS RANDOM DRUG SCREEN | $70.00 |
| CSS CONSULTING | POLICE QTR4 MANAGED DATA/TECH | $170.00 |
| DANKO EMERGENCY EQUIPMENT | FIRE BOOTS | $2,387.67 |
| DOLEZAL FARM SUPPLY | CITY SUPPLIES | $76.00 |
| DORSEY & WHITNEY LLP | CITY GO BOND FY20 FEES | $7,000.00 |
| EFTPS | FED/FICA TAX | $7,731.52 |
| EMERGENCY MEDICAL PRODUCT | EMS MEDICAL SUPPLIES | $115.90 |
| FAREWAY STORES | CITY SUPPLIES | $33.45 |
| GALLS | POLICE UNIFORMS | $71.99 |
| HAWKEYE FIRE & SAFETY | CITY FIRE EXTINGUISHER TEST | $773.25 |
| HRABAK LUMBER CO. | CITY SUPPLIES | $551.19 |
| IOWA LAW ENFORCEMENT ACADEMY | POLICE MMPI TRANSFER-HOWE | $50.00 |
| JACOBSON, COL.& MRS JAMES | CEMETERY QUIT CLAIM DEED LOT | $1.00 |
| JERICO SERVICES, INC. | STREET DUST CONTROL | $447.20 |
| JORDAN, KENDALL | BIA FIRE INVESTIGATION FEES | $319.96 |
| K & M SANITATION | CITY SANITATION FEES | $145.00 |
| KELTEK INCORPORATED | POLICE SERVICE CAR 29 WIRING | $237.37 |
| KEMPER TOM | CITY CONTRACT MOWING | $340.00 |
| KENT AUTOMOTIVE | STREET REPAIR TOOLS/PARTS | $118.36 |
| KEYSTONE LAB, INC | SEWER TESTING | $25.00 |
| MARTENS, MELINDA | REINIG BARTENDER | $72.00 |
| MEDICAP PHARMACY #8019 | EMS MEDICAL SUPPLIES | $172.71 |
| MORRISON, BETH | REINIG DEPOSIT REFUND | $400.00 |
| MUNICIPAL SUPPLY CO | WATER METER | $285.89 |
| MUSSIG, MADELINE | REINIG DEPOSIT REFUND | $400.00 |
| PAUL'S ACE HARDWARE | CITY PARTS/SUPPLIES | $41.96 |
| POSTMASTER | WA/SW JULY 2020 POSTAGE | $246.81 |
| PREMIER OFFICE EQUIPMENT | EMS COPY TONER | $75.51 |
| QUILL CORPORATION | POLICE OFFICE SUPPLIES | $58.10 |
| RELIANCE STANDARD LIFE INSURAN | CITY AUG LIFE INSUR PREMIUM | $153.00 |
| SANITARY REFUSE | PARK SANITATION FEES | $78.54 |
| SCHARNWEBER WATER COND | AC REPAIR | $391.33 |
| SCHENDEL PEST CONTROL | FIRE PEST CONTROL | $57.00 |
| SCHIMBERG CO | SEWER 5' FRAME & LID T-SEAL | $1,485.12 |
| STC FOOD PANTRY | FY21 APPROPRIATION | $600.00 |
| SUCHANEK TRUDY | REINIG BARTENDER | $136.00 |
| TAMA CHAINSAW & LAWN MOWER | CITY SUPPLIES | $312.64 |
| TAMA COUNTY COUNCIL ON AGING | FY21 APPROPRIATION | $300.00 |
| TAMA COUNTY TREASURER | RENTAL GROUND PROPERTY TAX | $2,506.00 |
| TAMA TOLEDO AQUATIC BOARD | AQUATIC FY21 1ST HALF APPROP | $27,000.00 |
| TOLEDO EMS | EMS CLAIM PROCESS FEE | $57.88 |
| TOLEDO FIRE DEPT. | BIA FIRE SERVICES | $246.00 |
| TOWN & COUNTRY WHOLESALE | REINIG SUPPLIES | $135.20 |
| TWIN TOWN LIQUOR | REINIG LIQUOR | $225.36 |
| USABLUEBOOK | WATER SUPPLIES | $206.04 |
| WENDLING QUARRIES, INC. | CITY REPAIR GRAVEL | $1,084.05 |
| WIETING THEATER BOARD | FY21 BUDGET APPROPRIATION | $8,000.00 |
| WINDSTREAM | CITY PHONE & INTERNET | $299.35 |
| WOLFE CLINIC PC | POLICE NEW HIRE AUDIOLOGY TEST | $40.00 |
| Z LINE TRUCK & TRAILER | CITY TIRES & REPAIRS | $1,928.87 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$82,819.49** |
| **PAYROLL** |  | **$24,736.65** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$107,556.14** |
|  |  |  |
| **EXPENSE FUND TOTALS** |  |  |
| GENERAL | $77,934.46 |  |
| ROAD USE TAX | $9,097.01 |  |
| EMPLOYEE BENEFITS | $214.08 |  |
| WATER | $5,193.33 |  |
| SEWER | $10,600.37 |  |
| REINIG ESTATE | $4,516.89 |  |
| **TOTAL FUNDS** | **$107,556.14** |  |

Under new business, the discussion with Alliant was tabled until next meeting on August 24th due to the disaster.

Resolution 2020-34 approving transferring funds from local option sales tax fund to the general fund for purposes of paying the Tama-Toledo Aquatic Center annual FY21 appropriations. Boll motioned to approve, seconded by Cremeans. Roll call vote: All present voiced ayes, no nays, motion carried.

Resolution 2020-35 to approve requesting state reimbursement of qualified Covid-19 expenses incurred by the City. Cook motioned to approve, seconded by Boll. Roll call vote: All present voiced ayes, no nays, motion carried.

The Reinig manager requested approximately eighty-nine metal folding chairs be removed from storage at the facility to free up space. They are not needed and it is being requested to put up for bid when time allows. Cook motioned to approve selling by bid, seconded by Cremeans. All present voiced aye, no nays, motion carried.

Jordan requested that emergency pay be approved for a couple volunteers that have been helping with clean up every day since the start. Requested that they be put on the payroll and paid at $15 per hour until no longer needed. Boll motioned to approve, seconded by Cremeans. All present voiced ayes, no nays, motion carried.

Jordan updated the council on the cleanup progress. The city has involved local contractors and has received assistance from the City of Hudson and the Iowa DOT. Discussion of dangerous buildings after the derecho are now an imminent safety hazard and should be cordoned off. Marquess will draft a notice of nuisance or dangerous property to post. Jordan also updated the council on damage to city buildings which are minimal, but the cemetery has damage from trees.

No old business or public comments. The Council received updates from the various departments. Cook motioned to adjourn, seconded by Graham. All present voiced ayes, motion carried and meeting adjourned at 6:06 p.m.

**August 20, 2020**

**MINUTES OF THE TOLEDO EMERGENCY COUNCIL MEETING HELD AT THE TOLEDO FIRE STATION**

**101 S. COUNTY ROAD, TOLEDO IA AT STARTING AT 4:30 P.M.**

The meeting began at 4:34 p.m. with Mayor Sokol present and presiding. Present for the City of Toledo were Boll, Cremeans, Graham and Cook. Pansegrau was absent. Others present were Johnny Osborn, Greg Gathers, Jordan and Apfel.

Mayor Sokol opened the floor to Johnny Osborn with Rostan, Inc. and Greg Gathers with Custom Tree Service. Osborn and Gathers outlined the process to remove the damaged trees and debris located in the right of way and on city property. They also outlined the tracking process for sending to FEMA for reimbursement to the city. Motioned by Graham to approve the contracts with Custom Tree Services and Rostan, Inc contingent on approval after review by the city attorney. Seconded by Boll. All present voiced aye, no nays, motion carried. Boll motioned to adjourn, seconded by Cremeans. All present voiced ayes, motion carried and meeting adjourned at 6:28 p.m.

**August 24, 2020**

**MINUTES OF THE REGULAR TOLEDO COUNCIL MEETING HELD AT THE REINIG CENTER**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT STARTING AT 6:00 P.M.**

The meeting began at 6:02 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Boll, Graham, Cremeans, and Cook. Pansegrau was absent. Others present were Amanda Accola-Alliant, Jordan, Marquess, Chief Shepard, and McAdoo.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Boll and seconded by Cremeans. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from August 11, 2020 emergency meeting, August 13, 2020 emergency meeting, and August 17, 2020 rescheduled 8/10/2020 regular council meeting. The current financial reports and the bills paid from August 17, 2020 through August 24, 2020 in the amount of $100,380.64, and payroll in the amount of $29,994.33.

|  |  |  |
| --- | --- | --- |
| **CLAIMS REPORT: 08-18-2020 THRU 08-24-2020** | |  |
| **VENDOR** | **REFERENCE** | **AMOUNT** |
| ACCO | SEWER/WATER CHEMICALS | $446.10 |
| AFLAC | EMPLOYEE DEDUCTIONS | $1,019.44 |
| ALLIANT ENERGY | CITY ELECTRIC | $14,488.49 |
| BANKCORP | CITY AUG 2020 - ACH DRAW | $45.00 |
| BITUMINOUS MATERIALS | STREET REPAIRS | $1,747.84 |
| CAMPBELL, PAT | REINIG MANAGER | $750.00 |
| CARGILL INC | WATER BULK SALT | $4,561.19 |
| CONTINENTAL WESTERN | CITY EMPLOYMT PRAC DEDUCTIBLE | $2,500.00 |
| DES MOINES REGISTER | LIBRARY SUBSCRIPTION RENEWAL | $250.78 |
| EFTPS | FED/FICA TAX | $9,827.56 |
| EQUITABLE | DEFFERED COMP | $350.00 |
| INGRAM | LIBRARY BOOKS | $48.10 |
| IOWA DEPARTMENT OF REVENUE | STATE TAX | $3,034.00 |
| IOWA ONE CALL | WA/SW ONE CALLS | $25.20 |
| IPERS | IPERS | $11,671.23 |
| IRWA | EMPLOYEE VISION DEDUCTIONS | $108.86 |
| CAMBELL, KATIE | CLERK OFFICE COVERAGE | $85.00 |
| KEMPER TOM | CITY CONTRACT MOWING | $170.00 |
| KEYSTONE LAB, INC | SEWER TESTING | $2,321.00 |
| KLUESNER CONSTRUCTION, INC | STREETS/WA/SW STREET REPAIR | $3,711.75 |
| MARTENS, MELINDA | REINIG BARTENDER | $64.00 |
| MEDIACOM | CITY PHONE/INTERNET | $645.82 |
| NEW CENTURY FARM SERVICE | CITY FUEL/SUPPLIES | $2,504.24 |
| OVERDRIVE INC | LIBRARY BRIDGES E-BOOK FEE | $659.38 |
| PITNEY BOWES INC | CITY POSTAGE METER INK | $107.73 |
| QUILL CORPORATION | CITY OFFICE SUPPLIES | $178.49 |
| RELIANCE STANDARD LIFE INSURANCE | CITY LIFE INSURANCE PREMIUMS | $162.00 |
| SCHIMBERG CO | SEWER FRAME GRATE | $573.92 |
| STATE LIBRARY OF IOWA | LIBRARY BRIDGES E-BOOK FEES | $62.00 |
| SYNCB/AMAZON | LIBRARY DVD'S & SUPPLIES | $282.97 |
| TAMA/GRUNDY PUBLISHING | CITY PUBLICATION FEES | $514.94 |
| TIMES REPUBLICAN | LIBRARY SUBSCRIPTION RENEWAL | $236.60 |
| UNITY POINT HEALTH | STREET RANDOM DRUG SCREEN | $178.00 |
| US BANK EQUIPMENT FINANCE | LIBRARY COPIER LEASE FEE | $128.12 |
| VAN WALL EQUIPMENT | CITY EQUIPMENT REPAIR/PURCHASE | $7,788.22 |
| VERIZON WIRELESS | POLICE/EMS WIRELESS | $420.18 |
| VISA | CITY SUPPLIES-REINIG | $923.80 |
| WELLMARK BLUE CROSS & BLU | CITY INSURANCE PREMIUMS | $27,587.77 |
| WIERMANN, SARA | REINIG RENTAL DEPOSIT REFUND | $50.00 |
| WILKS REPAIR | POLICE 2016 FORD BATTERY | $150.92 |
| **TOTAL ACCOUNTS PAYABLE** |  | **$100,380.64** |
| **PAYROLL** |  | **$29,994.33** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\*** |  | **$130,374.97** |
|  |  |  |
| **EXPENSE FUND TOTALS** |  |  |
| GENERAL | $69,082.36 |  |
| ROAD USE TAX | $25,804.62 |  |
| EMPLOYEE BENEFITS | $2,379.53 |  |
| GIFT TRUST FUND | $721.38 |  |
| WATER | $18,638.09 |  |
| SEWER | $11,431.50 |  |
| REINIG ESTATE | $2,317.49 |  |
| **TOTAL FUNDS** | **$130,374.97** |  |
|  |  |  |
| **REVENUE FUND TOTALS** |  |  |
| GENERAL | $4,062.96 |  |
| WATER | $39,663.83 |  |
| SEWER | $55,284.32 |  |
| SOLID WASTE COLLECTION | $3,534.35 |  |
| AMBULANCE | $6,060.57 |  |
| REINIG ESTATE | $2,357.00 |  |
| **TOTAL FUNDS** | **$110,963.03** |  |

Under new business, Amanda Accola with Alliant was present to review with the council their options to replace street light poles in the downtown area. After the August 10, 2020 derecho an additional three poles were knocked down and need to be replaced to bring the total to eleven. The cost would range from approximately $4,010 for eight wooden poles to $102,000 to install underground wire and twenty standard metal poles. Council requested to review and bring back to the agenda on September 28, 2020.

A request for a “subordination agreement” regarding the CDBG housing grant funds allocated in 2016 for 301 E. Carleton was sent to the clerk’s office. At this point 20% remains of the mortgage. Cook motioned to approve the subordination agreement, seconded by Boll. All present voiced ayes, no nays, motion carried.

Cook mentioned the mess left at Toledo Heights Park after the soccer use on Sunday. Pictures will be sent to the clerk’s office and Marshalltown Soccer League will be contacted. Council set codification work session for September 3, 2020 at 5:00 p.m.

No old business or public comments. The Council received updates from the various departments. Cremeans motioned to adjourn, seconded by Cook. All present voiced ayes, motion carried and meeting adjourned at 7:23 p.m.