**August 12, 2019**

**MINUTES OF THE REGULAR MEETING OF THE TOLEDO CITY COUNCIL**

**HELD IN THE COUNCIL CHAMBERS,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT 6:00 P.M.**

The meeting began at 6:00 p.m. with Mayor John Lloyd present and presiding. Answering roll call for the City of Toledo were Pansegrau, Boll, Graham, Vesely, and Sokol. Others present were McAdoo, Jordan, Stickrod, Chief Kendall, Speer, Ray Warner, M. Holtkamp, K. Ollendieck, S. McAntire, and other guests.

Mayor Lloyd requested a motion to approve the consent agenda, motioned by Boll and seconded by Vesely. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes & A/P from the July 22, 2019 regular meeting. Current financial reports, bills & payroll paid from July 23, 2019 through August 12, 2019 in the amount of $125,815.34 and payroll of $45,874.45. Liquor license approval for Hy-Vee Dollar Fresh, A9 Chinese Restaurant Inc., and Casey’s General Store #2653. A cigarette/tobacco/nicotine/vapor permit application for Hy-Vee Dollar Fresh, and building permits for 310 N. Broadway, Toledo for an 8’ x 8’ shed, and 708 E. High for a 20’ x 10’ concrete patio.

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| **CLAIMS REPORT: 7-23-19 THRU 8-12-19** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | SEWER CHEMICALS  | $896.40 |
| AIRGAS NORTH CENTRAL  | REINIG CO2 RENTAL  | $81.42 |
| ALLIANT ENERGY  | CITY ELECTRIC  | $5,578.15 |
| ARPY'S CONSTRUCTION  | CDBG HOUSING-703 S BROADWAY  | $34,115.00 |
| BOLIVER LAW FIRM  | CITY LEGAL FEES  | $450.00 |
| BOUND TREE MEDICAL, LLC  | EMS SUPPLIES  | $668.98 |
| BROWN WINICK ATTY AT LAW  | CITY OUTSIDE LEGAL FEES  | $780.00 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARQUEST  | CITY REPAIR SUPPLIES  | $318.72 |
| CINTAS CORPORATION | CEMETERY UNIFORMS  | $392.50 |
| D'S AUTO & TRUCK  | POLICE 2016 FORD SERVICE  | $83.55 |
| DANKO EMERGENCY EQUIPMENT  | FIRE BATON LIGHTS  | $203.00 |
| DOLEZAL FARM SUPPLY  | CEMETERY WEED SPRAY  | $57.00 |
| EFTPS  | FED/FICA TAX  | $7,183.88 |
| EMERGENCY MEDICAL PRODUCT  | POLICE AED BATTERY  | $429.99 |
| FAREWAY STORES  | WATER SUPPLIES  | $27.96 |
| GRAINGER  | SHOP AIR REGULATOR  | $219.21 |
| HAMILTON BODYWORKS  | POLICE FENDER DECAL INSTALL  | $25.00 |
| HAUSER, STACIE  | PARK KEY DEPOSIT REFUND  | $10.00 |
| HAWKEYE FIRE & SAFETY  | REINIG HOOD INSPECTION  | $123.25 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $1,271.68 |
| IACP NET/ LOGIN  | POLICE FY20 ANNUAL DUES  | $275.00 |
| IOWA DNR  | SEWER FY20 NPDES PERMIT FEE  | $1,275.00 |
| IOWA ONE CALL  | WATER/SEWER ONE CALLS  | $38.70 |
| IOWA PRISON INDUSTRIES  | STREET SPEED LIMIT SIGNS  | $87.40 |
| J & V AUTO PARTS  | EMS VEHICLE SUPPLIES  | $34.52 |
| JASSO, JOSE  | REINIG RENTAL DEPOSIT REFUND  | $400.00 |
| JETCO INC  | WATER OMNISITE REPAIR  | $2,141.70 |
| KELTEK INCORPORATED  | POLICE CAR LAPTOPS & INSTALL  | $11,430.78 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $340.00 |
| KEYSTONE LAB INC  | WATER TESTING  | $25.00 |
| LIQUID ENGINEERING  | WATER TOWER MAINTENANCE  | $2,960.00 |
| MANATT'S, INC  | CITY STREET REPAIR  | $1,585.93 |
| MARTENS, MELINDA  | REINIG BARTENDER 7/20/19  | $64.00 |
| MEDIACOM  | CITY PHONE/INTERNET  | $427.48 |
| MEDICAP PHARMACY | EMS SUPPLIES  | $849.27 |
| MUSGRAVE MOTORS  | POLICE 2014 CHARGER SERVICE  | $171.36 |
| NEW CENTURY FARM SERVICE  | CITY FUEL  | $4,215.04 |
| ORTIZ, CRYSTAL  | PARK KEY DEPOSIT REFUND 7/7/19  | $10.00 |
| OVERHEAD DOOR COMPANY  | FIRE GARAGE DOOR MOTOR  | $1,334.73 |
| PAPAKEE, FRANCESCA  | REINIG RENTAL DEPOSIT REFUND  | $75.00 |
| PARGEON, GRETCHEN  | REINIG RENTAL DEPOSIT REFUND  | $300.00 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $446.15 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| POSTMASTER  | UTILITY BILL POSTAGE-JULY  | $248.64 |
| QUALITY ROOFING AND SIDING  | CDBG HOUSING 601 S.BROADWAY  | $26,900.00 |
| QUIGLEY, DAN  | POLICE TRAINING REIMBURSEMENT  | $278.30 |
| RACOM  | FIRE PAGER REPAIR  | $52.50 |
| REGION 6 RESOURCE PARTNERS  | HOUSING CDBG ADMIN FEES  | $5,700.00 |
| S & S CAR WASH  | WATER DEPT CAR WASH  | $10.00 |
| SANITARY REFUSE  | PARK GARBAGE SERVICE  | $78.54 |
| SCHARNWEBER WATER COND  | SEWER BACKFLOW TEST  | $591.60 |
| SCHENDEL PEST CONTROL  | CITY PEST CONTROL  | $57.00 |
| SCHIMBERG CO  | WATER REPAIR PARTS  | $430.10 |
| SCHNATH, WAYNE  | PARK KEY DEPOSIT REFUND  | $10.00 |
| SCOTT, RUTH OR GORDON  | PARK KEY DEPOSIT REFUND  | $10.00 |
| SEBESTA, TODD  | WATER BOOT REIMBSMNT(SEBESTA)  | $119.99 |
| SNYDER & ASSOCIATES INC  | SEWER BIO-SOLID REPORT  | $931.50 |
| STANLEY STEEMER  | REINIG CARPET CLEANING  | $850.40 |
| STC FOOD PANTRY  | HOTEL/MOTEL FY20 APPROPRIATION  | $600.00 |
| STRYKER SALES CORP  | EMS COT STRAPS  | $368.86 |
| SUCHANEK, TRUDY  | REINIG BARTENDER  | $124.00 |
| TAMA CHAINSAW & LAWN MOWER  | CITY SUPPLIES  | $383.50 |
| TAMA COUNTY COUNCIL ON AG  | HOTEL/MOTEL FY20 APPROPRIATION  | $300.00 |
| TAMA COUNTY HUMANE SOCIETY  | POLICE "AT LARGE" DOG HOUSING  | $250.00 |
| TAMA COUNTY TREASURER  | REINIG LEASED LAND TAX  | $2,206.00 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $396.50 |
| TOLEDO EMS  | EMS POSTAGE  | $166.92 |
| TOWN & COUNTRY WHOLESALE  | REINIG SUPPLIES  | $181.74 |
| TWIN TOWN LIQUOR  | REINIG LIQUOR SUPPLIES  | $573.44 |
| US CELLULAR  | EMS CELL PHONE SERVICE  | $104.01 |
| USS POLARIS  | CITY REPAIR PARTS  | $1,213.50 |
| VAN DEE, JILLENE  | CLERK SCHOOL MILEAGE-APFEL  | $191.98 |
| WILKERSON HARDWARE  | CITY SUPPLIES  | $125.76 |
| WINDSTREAM  | SHOP PHONE & INTERNET  | $117.81 |
| Z LINE TRUCK & TRAILER  | CEMETERY TIRE REPAIR  | $15.00 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$125,815.34** |
| **PAYROLL** |  | **$45,874.45** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$171,689.79** |
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| **EXPENSE FUND TOTALS** |   |  |
| 001 GENERAL | $63,631.17 |  |
| 110 ROAD USE TAX | $10,894.36 |  |
| 123 HOTEL/MOTEL | $188.68 |  |
| 301 HOUSING PROJECTS | $66,715.00 |  |
| 600 WATER | $11,018.68 |  |
| 610 SEWER | $14,188.21 |  |
| 755 REINIG ESTATE | $5,053.69 |  |
| **\*\*\*\* TOTAL PAID \*\*\*\*\***  | **$171,689.79** |  |

Under new business, Resolution 2019-21 was presented which approves support for the proposed assisted living facility slated for construction by Mark Holtcamp on property currently owned by Paul Chyma. The resolution approves a ten-year tax abatement for the proposed facility, contingent on the sale of the property to Holtkamp. Vesely motioned to approve resolution 2019-21, seconded by Boll. Roll call vote, all present voiced ayes, no nays, motion carried.

Ray Warner with Aureon presented information to the council regarding a fiber optic cable they are currently requesting to install through Toledo. K. Jordan has been in discussions regarding best route through Toledo for the cable, as well as Katherine Ollendieck with Tama County Economic Development.

Casey Alvarado was not present, Mayor Lloyd moved to next item on agenda.

McAntire requested a hearing before the council regarding the nuisance abatement she was served for her property at 205 Business 30W. She is trying to start a flea market business, and requests to work with the city. Mayor Lloyd stated that McAntire is to work with Chief Kendall and has ten days from August 12th to abate the nuisance.

Mayor Lloyd opened the public hearing for Ordinance 2019-01 to repeal and amend Ordinance 2012-10, Chapter 75 of the City of Toledo Code of Ordinances at 6:36 p.m. Mayor Lloyd read the first reading of the ordinance that omits the “at least eighteen (18) years of age” for operation of a golf cart, and amends it to read, “persons possessing a valid Iowa operator’s license”. Hearing no comments written or oral, and none were received in the clerk’s office, Mayor Lloyd closed the public hearing at 6:38 p.m. Vesely motioned to approve the first reading of Ordinance 2019-01, seconded by Sokol. Roll call vote, all present voiced ayes, no nays, motion carried.

Proposed Resolution 2019-20 waiving the second and third reading of Ordinance 2019-01 was motioned for approval by Vesely, seconded by Sokol. Roll call vote, all present voiced ayes, no nays, motion carried.

Resolution 2019-22 approving a “return to work” policy addendum to the City of Toledo personnel handbook was motioned to approve by Graham, seconded by Sokol. Roll call vote, all present voiced ayes, no nays, motion carried.

Region 6 presented invoices for payment to contractors for the CDBG Housing program. The invoices are finals for 703 S. Broadway in the amount of $34,115.00 and 601 S. Broadway in the amount of $26,900.00. Sokol motioned to approve payments, seconded by Boll. All present voiced ayes, no nays, motion carried.

Tama County Public Health requested use of the Reinig Center facility at no-charge to host a senior expo for Tama County residents on November 15th, 2019. Boll motioned approval, seconded by Graham. All present voiced ayes, no nays, motion carried.

Mayor Lloyd requested a motion to accept the resignation of Chester Bearden from the Planning and Zoning Board. Pansegrau motioned to approve, seconded by Vesely. All present voiced ayes, no nays, motion carried. Mayor Lloyd Thanked Mr. Bearden for his service to the City of Toledo.

No old business presented. Department heads updated the council.

Vesely motioned to adjourn, seconded by Pansegrau. All present voiced ayes, motion carried and meeting adjourned at 7:05 p.m.

**August 26, 2019**

**MINUTES OF THE REGULAR MEETING OF THE TOLEDO CITY COUNCIL**

**HELD IN THE COUNCIL CHAMBERS,**

**1007 S. PROSPECT DRIVE, TOLEDO IA AT 6:00 P.M.**

The meeting began at 6:02 p.m. with Mayor John Lloyd present and presiding. Answering roll call for the City of Toledo were Boll, Graham, Vesely, Sokol, and Pansegrau. Others present were McAdoo, Jordan, Stickrod, Chief Kendall, Speer, Kelli Scott of Snyder & Assoc. engineering, Heicey Alvaredo and other guests.

Mayor Lloyd requested a motion to approve the consent agenda, motioned by Vesely and seconded by Sokol. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes & A/P from the August 12, 2019 regular meeting. Current financial reports, July 2019 Bank Rec, bills & payroll paid from August 13, 2019 through August 26, 2019 in the amount of $110,719.90 and payroll of $22,625.85. Utility deposit refunds, and building permits for 703 E. Harrison, Toledo for an 11’ x 11’ shed, 200 W. Summit, Toledo to build a 20’ x 20’ addition & concrete drive and 713 E. College to repair driveways and add a concrete patio to each unit.

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|  **CLAIMS REPORT: 8-13-19 THRU 8-26-19** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | SEWER CHEMICALS  | $673.10 |
| AFLAC  | AFLAC EMPLOYEE DEDUCTIONS  | $693.20 |
| ALLIANT ENERGY | CITY ELECTRIC  | $13,868.95 |
| AMERICAN WATER WORKS ASSOC. -VOID  | WATER/SEWER TRAINING  | $660.00 |
| APPLIED SPECIALTIES INC  | SEWER CHEMICALS  | $1,280.40 |
| ARMSTRONG, BARB  | PARK RENTAL DEPOSIT REFUND  | $10.00 |
| BAKER & TAYLOR  | LIBRARY BOOKS  | $374.28 |
| BELTZ, LINDA  | PARK RENTAL DEPOSIT REFUND  | $10.00 |
| BRODART CO.  | LIBRARY SUPPLIES  | $179.38 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CHYMA'S MACHINE & WELDING  | CITY SUPPLIES  | $28.70 |
| COLE, MELODY  | PARK RENTAL DEPOSIT REFUND  | $20.00 |
| DEARBORN NATIONAL  | CITY 9/2019 LIFE PREMIUMS  | $153.00 |
| DEMCO  | LIBRARY SUPPLIES  | $179.65 |
| DMACC  | SEWER TRAINING-MEEK  | $1,228.00 |
| DOLL DISTRIBUTING  | REINIG ALCOHOL  | $358.35 |
| EFTPS  | FED/FICA TAX  | $7,036.45 |
| EQUITABLE  | DEFFERED COMP  | $375.00 |
| FAREWAY STORES  | LIBRARY PROGRAM SUPPLIES  | $19.33 |
| FORTERRA PIPE AND PRECAST  | STREETS SUPPLIES  | $1,168.00 |
| GRAINGER  | SEWER SUPPLIES  | $113.16 |
| INGRAM  | LIBRARY BOOKS  | $717.79 |
| IOWA DNR  | WATER RETEST FEE  | $60.00 |
| IOWA DEPARTMENT OF REVENUE  | STATE TAX  | $2,447.00 |
| IOWA PRISON INDUSTRIES  | PARK SUPPLIES  | $159.23 |
| IPERS  | CITY IPERS  | $9,994.74 |
| IRWA  | EMPLOYEE VISION PREMIUMS  | $90.85 |
| JERICO SERVICES, INC.  | STREET DUST CONTROL | $432.15 |
| K & M SANITATION  | SEWER SANITARY SERVICE  | $145.00 |
| MARTENS, MELINDA  | REINIG BARTENDER | $60.00 |
| MCFATE SEAN  | STREETS BOOT REIMBURSEMENT  | $134.99 |
| MEDIACOM  | CITY PHONE & INTERNET  | $348.70 |
| MUNICIPAL SUPPLY CO  | WATER / SEWER SUPPLIES  | $364.50 |
| NORTHLAND/NORSOLV  | STREET SUPPLIES  | $167.95 |
| OVERDRIVE INC  | LIBRARY BRIDGES E-BOOK RENEWAL  | $590.15 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| QUILL CORPORATION  | CITY SUPPLIES  | $133.03 |
| RACOM  | POLICE RADIO ANTENNA  | $10.00 |
| S & S CAR WASH  | SEWER AUTO WASH  | $10.00 |
| SHIELD TECHNOLOGY CORP.  | POLICE SHIELDWARE SOFTWARE  | $1,050.00 |
| STATE LIBRARY OF IOWA  | LIBRARY FY20 BRIDGES EBOOK SUB.  | $226.46 |
| STETSON BUILDING PRODUCTS  | STREETS BRICK CAST  | $638.23 |
| SUCHANEK, TRUDY  | REINIG BARTENDER | $60.00 |
| SYNCB/AMAZON  | LIBRARY MISC SUPPLIES  | $367.16 |
| TAMA TOLEDO AQUATIC BOARD  | AQUATIC FY20 1ST HALF APPROPRIATION | $27,000.00 |
| TIMES REPUBLICAN  | LIBRARY PAPER RENEWAL  | $236.60 |
| TWIN TOWN LIQUOR  | REINIG LIQUOR  | $137.13 |
| US BANK EQUIPMENT FINANCE  | LIBRARY COPIER LEASE FEE  | $119.77 |
| USABLUEBOOK  | WATER SUPPLIES  | $288.29 |
| VAN WALL EQUIPMENT  | PARK SICKLE MOWER PARTS  | $157.06 |
| VANDER WEERDT, ANNIE  | REINIG RENTAL DEPOSIT REFUND  | $400.00 |
| VERIZON WIRELESS  | POLICE WIRELESS  | $120.03 |
| VISA  | CITY TRAINING/SUPPLIES  | $870.56 |
| WELLMARK  | CITY INSURANCE PREMIUMS | $19,733.13 |
| WENDLING QUARRIES, INC.  | STREETS - MADISON ST BRIDGE  | $770.76 |
| WILSON TOWING  | POLICE TOW CHARGE  | $120.00 |
| Z LINE TRUCK & TRAILER  | PARK MOWER & TIRES  | $13,304.69 |
| **TOTAL ACCOUNTS PAYABLE**  |  | $110,719.90 |
| **PAYROLL** |  | $22,625.85 |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$133,345.75** |
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| **EXPENSE FUND TOTALS** |   |  |
| 001 GENERAL | $97,721.78  |  |
| 110 ROAD USE TAX | $8,340.53  |  |
| 112 EMPLOYEE BENEFITS | $124.50  |  |
| 168 GIFT & TRUST FUND | $816.61  |  |
| 600 WATER | $11,855.27  |  |
| 610 SEWER | $11,765.75  |  |
| 755 REINIG ESTATE | $2,721.31  |  |
| **\*\*\*\* TOTAL PAID \*\*\*\*\***  | **$133,345.75**  |  |

Under new business, Sokol asked the council to consider the City getting involved with the STC Partners in Education program that coordinates local businesses getting involved with the area schools. Boll motioned to approve, seconded by Pansegrau. All present voiced ayes, motion carried.

Kelli Scott informed the council on the sanitary sewer study and the need to be completed to apply for funding opportunities such as grants. Phase I will complete a facility plan at a cost of $16,200, and Phase II will be preliminary engineering services at a cost of $50,000. Any additional services requested by the City will be billed on an hourly basis. Boll motioned to move ahead with the sewer study at the cost quoted and enter into a contract, seconded by Graham. All present voiced ayes, motion carried.

Greg Johnson, EMS Director, requested the council approve the city attorney, Stickrod draw up a contract for an individual who would like to become a paramedic and would have the fees paid for by the association. In return, they would be required to be on the EMS/Fire service for ten years or would have to pay tuition back. Sokol motioned to approve having Stickrod draw up the contract with a pro-rated return if the ten-year commitment was not fulfilled, seconded by Pansegrau. All present voiced ayes, motion carried.

Heicey Alvarado requested the council waive the maintenance fees assessed for mowing to 702 S. Church. She states they have plans to rehab the property. Council directed Attorney Stickrod to draft a two-year agreement for the next meeting with the City to waive maintenance fees, and in return Alvarado will have property back on tax rolls as a habitable property.

Resolution #2019-23 to transfer $54,000 from the LOST fund (Local Option Sales Tax) to the general fund for the FY20 aquatic center appropriations. Pansegrau motioned to approve, seconded by Sokol. Roll call vote; all present voiced ayes, motion carried.

The current Reinig banquet chairs will need to be disposed of, because the new chairs will arrive this week. Council discussed many options, determined to ask the Wieting if they are in need, then to sell in lots of ten or more to first come, first serve until September 13th.

No old business presented. Department heads updated the council.

Pansegrau motioned to adjourn, seconded by Sokol. All present voiced ayes, motion carried and meeting adjourned at 6:54 p.m.