**April 13, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE TOLEDO FIRE STATION VIA ELECTRONIC FORMAT, 100 S. COUNTY ROAD, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public was unable to attend in person due to the City wide building lock down, but were able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/435971294> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cook and Boll in person, with Cremeans and Graham electronically, Pansegrau was absent. Others present were Jordan in person, and Chief Shepard, Marquess, Speer & McAdoo electronically.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Cook and seconded by Boll. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from March 23, 2020 regular meeting. The current financial reports. Building permits for 204 E. Ohio, 504 S. St., and 203 S. Broadway. Liquor license for Reinig-Fridricks Post No. 72 and La Terraza. The bills paid from March 24, 2020 through April 13, 2020 in the amount of $294,956.19, and payroll in the amount of $23,327.63.

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| **CLAIMS REPORT: 03-24-2020 THRU 04-13-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER/SEWER CHEMICALS  | $890.80 |
| AIRGAS NORTH CENTRAL  | REINIG CO2 RENTAL  | $91.84 |
| ALLIANT ENERGY | CITY ELECTRIC/GAS | $5,707.37 |
| AMERIGROUP  | EMS CLAIM OVERPAYMENT  | $179.21 |
| BANKCORP  | CITY FLEX ACH PYMT  | $134.70 |
| BASE  | CITY MAY 2020 ADMIN BILLING  | $112.00 |
| BRAD DEERY FORD  | FIRE 2020 FORD F550 RESCUE  | $164,032.00 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARQUEST | CITY EQUIP REPAIR/MAINTENANCE  | $552.35 |
| CINTAS | PUBLIC WORKS UNIFORMS  | $436.09 |
| EFTPS  | FED/FICA TAX  | $7,447.46 |
| ELECTRICAL SUPPLY | CITY SUPPLIES | $100.21 |
| FAREWAY STORES  | CITY SUPPLIES  | $50.42 |
| FOREST RECOVERY SERVICE  | EMS COLLECTION FEES  | $22.00 |
| GALLS  | POLICE UNIFORMS  | $149.98 |
| HAMPTON EQUIPMENT, INC.  | ROAD USE 1/2 STREET PATCHER  | $30,518.87 |
| HRABAK LUMBER CO.  | CITY SUPPLIES  | $859.90 |
| INDEPENDENT INSURANCE | CITY INSURANCE - NEW EQUIPMENT  | $386.00 |
| IOWA LAW ENFORCEMENT ACADEMY  | POLICE MMPI EVAL | $150.00 |
| IOWA MEDICAID ENTERPRISE  | EMS OVER-PAYMENT REFUND  | $298.39 |
| IOWA PRISON INDUSTRIES  | CITY SUPPLIES  | $127.45 |
| JETCO INC  | SEWER PUMP REPAIR  | $338.35 |
| K & M SANITATION  | CITY SANITATION FEES  | $145.00 |
| KEYSTONE LAB INC  | WATER TESTING  | $45.00 |
| MEDICAP  | EMS MEDICAL SUPPLIES  | $57.82 |
| MUNICIPAL PIPE TOOL  | SEWER TELEVISING  | $4,675.00 |
| NEW CENTURY FARM SERVICE  | CITY FUEL  | $2,458.92 |
| NORTHLAND/NORSOLV  | STREET SUPPLIES  | $83.97 |
| PAUL'S ACE HARDWARE  | CITY SUPPLIES  | $133.44 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| PITNEY BOWES INC  | CITY POSTAGE MACHINE LEASE  | $145.92 |
| POSTMASTER  | UTILITY BILL POSTAGE MARCH 2020  | $245.10 |
| QUALITY ROOFING AND SIDING  | CDBG HOUSING PROJECT  | $29,325.00 |
| QUILL CORPORATION  | CITY SUPPLIES  | $241.20 |
| RACOM  | FIRE ANTENNA  | $10.50 |
| RELIANCE STANDARD LIFE INSURANCE | CITY LIFE INSURANCE PREMIUMS  | $288.00 |
| SANITARY REFUSE  | PARK GARBAGE SERVICE  | $78.54 |
| SCHARNWEBER WATER COND  | CITY SUPPLIES/SERVICE  | $194.10 |
| SCHENDEL PEST CONTROL  | CITY PEST CONTROL  | $57.00 |
| STATE BANK OF TOLEDO  | CITY SAFETY DEPOSIT BOX RENTAL  | $10.00 |
| TAMA CHAINSAW & LAWN MOWER  | CITY SUPPLIES  | $355.93 |
| TAMA TOLEDO AQUATIC BOARD  | FY20 AQUATIC 2ND HALF APPROPRIATION  | $27,000.00 |
| TAMA/GRUNDY PUBLISHING  | CITY PUBLICATION FEES  | $233.63 |
| TOLEDO EMS  | EMS QUARTERLY COMPENSATION  | $3,877.00 |
| TOLEDO FIRE DEPT.  | FIRE QUARTERLY COMPENSATION  | $2,000.00 |
| UNITY POINT HEALTH  | POLICE PHYSICAL  | $141.00 |
| USABLUEBOOK  | WATER SUPPLIES  | $1,602.23 |
| VAN WALL EQUIPMENT  | FIRE CHAINSAW & EQUIPMENT  | $369.86 |
| VISA  | CITY SUPPLIES-PARK EQUIP  | $2,118.94 |
| WENDLING QUARRIES INC.  | STREET ROCK/TRAIL MIX  | $2,591.27 |
| WILKERSON HARDWARE  | CITY SUPPLIES  | $346.94 |
| WINDSTREAM  | SHOP/WATER PHONE & INTERNET  | $297.09 |
| WOLFCOM ENTERPRISES  | POLICE CAMERA ANNUAL MAINT FEE  | $1,530.00 |
| WOLFE CLINIC PC  | POLICE EXAM FEES | $125.00 |
| ZARNOTH BRUSH WORKS, INC.  | STREET CLEANER PARTS  | $762.40 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$294,956.19** |
| **PAYROLL** |  | **$23,327.63** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$318,283.82** |
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| **EXPENSE FUND TOTALS** |   |  |
| GENERAL  | $227,936.23 |  |
| ROAD USE TAX  | $38,890.31 |  |
| EMPLOYEE BENEFITS  | $319.08 |  |
| HOTEL/MOTEL TAX  | $80.00 |  |
| HOUSING PROJECTS  | $29,325.00 |  |
| RECREATION TRAIL  | $1,283.56 |  |
| WATER  | $5,229.38 |  |
| SEWER  | $14,469.74 |  |
| REINIG ESTATE  | $750.52 |  |
| **TOTAL FUNDS**  | **$318,283.82** |  |

Under new business, Mayor Sokol presented resolution 2020-14 an authorization to purchase a 2020 Ford F550 Rescue Truck over budgeted $150,000. Motion to approve by Cremeans, seconded by Boll. Roll call vote, Cook-yes, Boll-yes, Graham-yes, and Cremeans-yes. Pansegrau was absent.

Mayor Sokol informed the council regarding the need to review Ordinance Chapter 51.01(2) Junk vehicles. Marquess and Chief Shepard reviewed and included in the definition of “Junk Vehicles” all non-registered vehicles as its own category. Cook motioned to approve as presented and publish the notice to set the public hearing for April 27, 2020, seconded by Cremeans. All voiced ayes, no nays, motion carried.

A request to approve the final payment to the CDBG Housing program – Quality Roofing & Siding in the amount of $29,325.00 for the property located at 208 S. County Road. Boll motioned to approve, seconded by Cook. All voiced ayes, no nays, motion carried.

Council discussed Toledo spring clean-up. In light of the current COVID-19 pandemic it was agreed to move it to a fall clean-up and discuss details at that time. Jordan confirmed that brush clean up could proceed with the required social distancing and minimal contact requirements. Cook motioned to proceed with brush pick up only for April 29-30, 2020, seconded by Graham. All voiced ayes, no nays, motion carried.

No old business or public comments. The Council received updates from the various departments. Boll motioned to adjourn, seconded by Cook. All present voiced ayes, motion carried and meeting adjourned at 6:43 p.m.

**April 27, 2020**

**MINUTES OF THE REGULAR COUNCIL MEETING**

**OF THE CITY COUNCIL FOR TOLEDO, IOWA HELD AT THE TOLEDO FIRE STATION VIA ELECTRONIC FORMAT, 100 S. COUNTY ROAD, TOLEDO IA AT STARTING AT 6:00 P.M.**

**Note**: Per Iowa Code 21.8 and with current emergency health conditions, the Toledo council members utilized Zoom to conduct the regular city council meeting electronically. The public was unable to attend in person due to the City wide building lock down, but were able to attend the meeting electronically on their own computer via Zoom at <https://zoom.us/j/435971294> or by calling for audio only to (312) 626-6799 or (301) 715-8592.

The meeting began at 6:00 p.m. with Mayor Sokol present and presiding. Answering roll call for the City of Toledo were Cook, Boll, and Pansegrau in person and Graham electronically, Cremeans was absent. Jordan was present in person, and Chief Shepard, Marquess, Speer & McAdoo electronically.

Mayor Sokol requested a motion to approve the consent agenda, motioned by Pansegrau and seconded by Boll. All present voiced ayes, motion carried. The approved consent agenda consisted of the following items: minutes from April 13, 2020 regular meeting. The current financial reports, and the March 2020 bank reconciliation. The bills paid from April 14, 2020 through April 27, 2020 in the amount of $102,602.38, and payroll in the amount of $22,892.98.

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| **CLAIMS REPORT: 04-14-2020 THRU 04-27-2020** |  |
| **VENDOR** | **REFERENCE**  | **AMOUNT** |
| ACCO  | WATER/SEWER CHLORINE  | $919.36 |
| ACCUJET LLC  | SEWER REPAIRS  | $9,981.24 |
| AFLAC  | EMPLOYEE DEDUCTIONS | $911.86 |
| ALLIANT ENERGY | CITY ELECTRIC  | $12,814.11 |
| APPLIED SPECIALTIES INC  | SEWER CHEMICALS  | $1,280.40 |
| BAKER & TAYLOR  | LIBRARY BOOKS  | $197.87 |
| BANKCORP  | CITY FLEX ACH REIMBURSEMENT  | $327.11 |
| CAMPBELL, PAT  | REINIG MANAGER  | $750.00 |
| CARGILL INC  | WATER BULK SALT  | $4,608.74 |
| CESSFORD CONSTRUCTION CO  | STREETS COLD PATCH MIX  | $1,003.40 |
| CHYMA'S MACHINE & WELDING  | CEMETERY VEHICLE REPAIR  | $22.50 |
| EFTPS  | FED/FICA TAX  | $7,278.60 |
| ELECTRIC SUPPLY  | REINIG LIGHTING  | $1,735.83 |
| ENDERS, WANDA  | REINIG DEPOSIT REFUND  | $350.00 |
| EQUITABLE  | DEFFERED COMP  | $350.00 |
| FOLLETT SOFTWARE | LIBRARY ANNUAL RENEWAL  | $907.05 |
| INGRAM  | LIBRARY BOOKS  | $362.95 |
| IOWA DEPARTMENT OF REVENUE  | STATE TAXES  | $2,513.00 |
| IOWA ONE CALL  | WA/SW ONE CALLS  | $26.10 |
| IPERS  | CITY IPERS | $10,571.45 |
| IRWA  | EMPLOYEE VISION DEDUCTION  | $108.86 |
| JACOBSON, JAKE  | REC TRAIL REIMBURSEMENT  | $43.98 |
| KEMPER TOM  | CITY CONTRACT MOWING  | $340.00 |
| KEYSTONE LAB INC  | WATER/SEWER TESTING  | $1,649.80 |
| M GERVICH & SONS  | FIRE TRUCK SHELVES  | $47.00 |
| MANATT'S, INC  | WATER STREET REPAIR | $1,190.26 |
| MARQUESS LAW FIRM, PLC  | CITY LEGAL FEES  | $784.00 |
| MEDIACOM  | CITY PHONE & INTERNET | $824.86 |
| NOVACARE REHABILITATION  | POLICE ROM TEST  | $130.00 |
| PESKA, DEB  | POLICE JANITORIAL  | $75.00 |
| QUILL CORPORATION  | CLERK OFFICE SUPPLY | $139.99 |
| REGION 6 RESOURCE PARTNERS  | CITY DUES/CDBG ADMIN FEES  | $12,314.45 |
| RELIANCE STANDARD LIFE INSURANCE | CITY LIFE INSURANCE MAY PREM  | $153.00 |
| SCHENDEL PEST CONTROL  | LIBRARY PEST CONTROL  | $47.50 |
| SYNCB/AMAZON  | LIBRARY SUPPLIES/DVDS  | $43.94 |
| TAMA CO. SOLIDWASTE  | PARK TILE DISPOSAL  | $20.00 |
| US BANK EQUIPMENT FINANCE  | LIBRARY COPIER LEASE FEE  | $119.77 |
| USABLUEBOOK  | WATER TESTING SUPPLIES  | $284.43 |
| VERIZON WIRELESS  | POLICE/EMS WIRELESS  | $201.16 |
| WELLMARK | CITY HEALTH/DENTAL | $25,340.24 |
| WELLMARK | LIBARY COBRA REIMBURSEMENT  | $1,510.58 |
| WENDLING QUARRIES INC.  | STREET STORM SEWER REPAIR  | $205.61 |
| WINDSTREAM  | SHOP PHONE/INTERNET  | $116.38 |
| **TOTAL ACCOUNTS PAYABLE**  |  | **$102,602.38** |
| **PAYROLL** |  | **$22,892.98** |
| **\*\*\*\*\*TOTAL PAID\*\*\*\*\***  |  | **$125,495.36** |
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| **EXPENSE FUND TOTALS FOR PERIOD** |   |  |
| GENERAL  | $61,642.14 |  |
| ROAD USE TAX  | $7,473.94 |  |
| EMPLOYEE BENEFITS  | $1,633.58 |  |
| HOUSING PROJECTS  | $11,261.00 |  |
| RECREATION TRAIL  | $43.98 |  |
| WATER  | $17,426.16 |  |
| SEWER  | $23,262.53 |  |
| REINIG ESTATE  | $2,752.03 |  |
| **TOTAL FUNDS**  | **$125,495.36** |  |
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| **MONTHLY REVENUE FUND TOTALS**  |  |  |
| GENERAL | $240,565.24 |  |
| ROAD USE | $27,263.58 |  |
| EMPLOYEE BENEFITS | $113,025.86 |  |
| EMERGENCY | $6,379.74 |  |
| GIFT & TRUST | $100.00 |  |
| GRANT DONATIONS | $15,000.00 |  |
| DEBT SERVICE | $70,163.93 |  |
| HOUSING PROJECTS | $4,000.00 |  |
| WATER | $37,057.06 |  |
| WATER DEPOSITS | $450.00 |  |
| WATER SINKING | $14,728.11 |  |
| SEWER | $35,901.14 |  |
| SEWER SINKING | $4,225.78 |  |
| SOLID WASTE | $2,604.17 |  |
| DAYCARE ENTERPRISES | $935.08 |  |
| REINIG ESTATE | $9,500.00 |  |
| **TOTAL FUNDS** | **$581,899.69** |  |

Under new business, Mayor Sokol opened the public hearing at 6:01 p.m. on the amendment to Chapter 51 – Junk Vehicles of the City of Toledo Ordinances. Hearing no comments from the public, and none received by the clerk, Mayor Sokol closed the public hearing at 6:02 p.m. Pansegrau motioned to approve the amendment to chapter 51, seconded by Cook. Roll Call vote; all present voiced ayes, no nays, motion carried.

Resolution 2020-15 was before the council to waive the second and third readings of the amended ordinance. Boll motioned to approve resolution 2020-15, seconded by Pansegrau. Roll call vote; all present voiced ayes, no nays, motion carried.

Resolution 2020-16 setting the public hearing date of May 11, 2020 to amend the FY20 budget was before the council. McAdoo commented that due to unexpected expenditures in capital project areas that grants or FEMA funds were received Toledo was required to amend the budget. Graham motioned to approve Resolution 2020-16, seconded by Pansegrau. Roll Call vote; all present voiced ayes, no nays, motion carried.

The contract for security and infrastructure monitoring at the former Iowa Juvenile Home property was discussed and Chief Shepard, Jordan, Marquess and Mayor agreed that it is feasible and would be beneficial to the City of Toledo. Cook motioned to approve the contract and allow Mayor Sokol to sign, seconded by Pansegrau. Mayor Sokol requested a voice vote, all present voiced ayes, no nays, motion carried.

The second meeting in May falls on a holiday, Boll motioned to move to Tuesday, May 26, 2020, seconded by Pansegrau. Mayor Sokol requested a voice vote, all present voiced ayes, no nays, motion carried.

No old business or public comments. The Council received updates from the various departments. Pansegrau motioned to adjourn, seconded by Cook. All present voiced ayes, motion carried and meeting adjourned at 6:29 p.m.